

COUNTY COMMISSIONERS

David Humke, Chairman
Jim Shaw, Vice Chairman
Jim Galloway
Pete Sferrazza
Bonnie Weber

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Madelyn Shipman

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

January 13, 2004

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to the Consent Agenda at the beginning of the Board Meeting.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

An Agenda **CAUCUS** Meeting will be held in the Commission Caucus Room (1001 E. 9th St., Bldg. A, 2nd Floor, Reno) on **MONDAY, January 12, 2004 at 1:30 p.m.** in order to review agenda items for the regular meeting of the Washoe County Board of Commissioners as described below. Said review, if requested by the Commission, is limited to a brief staff presentation of issue and may include review of background information and questions to be answered at the regular meetings.

Public Comment: Limited to three minutes per person and limited to matters other than the agenda items that will be heard at the Commission Meeting. Persons are invited to submit comments in writing on agenda items and/or attend and make comment on that item at the Commission Meeting.

AT THE CAUCUS MEETING (January 12, 2004), the following items may also be discussed:

Meeting Management Effectiveness.

Possible items for placement on the January 20, 2004 Commission Agenda.

Integrated Case Management (presented by Grants Administrator and Director of Adult Social Services).

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting, after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, the Board of Fire Commissioners for the Sierra Forest Fire Protection District and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th St., Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.co.washoe.nv.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

2:00 p.m.

- *1. Salute to the flag.**
- *2. Roll call.**
- 3. Approval of the agenda for the Board of County Commissioners' meeting of January 13, 2004.**
- 4. Election of Chairman of the Board of County Commissioners.**
- 5. Election of Vice-Chairman of the Board of County Commissioners.**
- 6. Appreciation presentation to Commissioner David Humke.**
- *7. Public Comments (three-minute time limit per person and limited to items not listed on the agenda). The Commission reserves the right to reduce the time, or limit the total time allowed for public comment, if more than 10 people request to speak.**
- *8. Commissioners'/Manager's Announcements, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)**
- 9. Consent Items.**
 - A. Approve minutes for the Board of Commissioners' regular meetings of November 25, December 9 and December 16, 2003.**
 - B. Accept donation of two servers and SQL server licensing fees [\$9,037.63] from Canyon Solutions, Inc.--Juvenile Services.**
 - C. North Valleys Citizen Advisory Board--accept resignation of an at-large representative and appoint an individual to fill vacancy with term to expire June 30, 2005 (Commissioner Sferrazza to make recommendation)--Community Development.**
 - D. Approve and execute two requests for disinterment of human remains--District Health.**
 - E. Approve Adult Group Care rate of up to \$914 per month and approve a per diem rate not to exceed \$60 per client per month for those clients who have care needs above the typical Adult Group Care resident [approximate annual cost of \$29,736 in Adult Group Care program which is anticipated to be offset by lower costs in the Nursing Home program]--Social Services.**
 - F. Approve and execute Water Rights Deed (Truckee Meadows Water Authority) and direct Engineering Manager to record same--Water Resources.**

9. G. Authorize Second Judicial District Court to pay for non-County employee travel expenses [not to exceed \$2,000 out of fully funded federal grant] to send a state psychiatric caseworker to attend a required Mental Health Court conference being held January 22-23, 2004 in Cincinnati, Ohio--Second Judicial District Court.
- H. Execute three Cooperative Agreements between the County of Washoe and the City of Sparks, concerning Conveyance of Reclaimed Water Easements for Eagle Canyon Park, Desert Winds Park and Gator Swamp Park; and, execute three Cooperative Agreements between the County of Washoe and the City of Sparks, concerning Conveyance of Temporary Construction Easements for Eagle Canyon Park, Desert Winds Park and Gator Swamp Park [no fiscal impact]--Parks.
- I. Public Works.
- (1) Approve naming a privately maintained unnamed easement Mountain Haven Lane--Regional Street Naming Committee.
- (2) Award bid PWP-WA-2004-77 for Huffaker Trailhead to Gradex Construction Company [\$96,782]; and if awarded, authorize Chairman to execute Contract for same upon receipt.
- (3) Authorize Director of Public Works to execute Amendment to Consulting Services Agreement between the County of Washoe and Broadcast Services Company, LLC, concerning assisting in completion of the 800 MHz Regional Radio System, extending the term to June 30, 2004 [not to exceed \$50,000].
- (4) Execute Capital Contribution Front-Ending Agreement (CCFEA #5351) between the County of Washoe, the Regional Transportation Commission and Lennar Reno, LLC, concerning design and construction of signal and striping modifications at Geiger Grade and Toll Road [no fiscal impact].
- (5) Approve change order to Contract for construction of Jail Housing Unit 6 Security Improvements [\$13,474]; and if approved, authorize Contract Administrator to sign necessary documents and make appropriate adjustments to Contract value and schedule.
- J. Adopt State of Nevada's Local Governments Records Manual and Retention Schedules as guideline for retention and disposition of records for Washoe County (copy on file in the County Manager's Office).
10. Request for refund of taxes--Sierra Nevada Montessori School, Inc. [\$36,638.74]; and if approved, execute Resolution approving same--District Attorney.

11. First Readings of Ordinances.

- A. Amending the Washoe County Code by revising certain provisions relating to business licenses, secondhand stores and pawnbrokers; by adding provisions relating to definitions, investigations and fees concerning business licenses and definitions; by adding provisions relating to definitions, applications, investigations, penalties, unlawful acts, and retention and removal of property relating to second-hand stores and pawnbrokers; and providing other matters relating thereto. (Set public hearing and second reading for January 27, 2004 at 5:30 p.m.)--Community Development.

AND

Recommendation to review and adopt the Business Impact Statement for the above referenced Ordinance.

- B. Amending the Washoe County Code by reducing the blood alcohol level for the offense of driving under the influence of intoxicating liquor to conform to state law--District Attorney.
12. Review and comment regarding adequacy and accuracy of Draft Environmental Impact Statement for Tracy-Silver Lake Transmission Line Project in accordance with Washoe County's status as a "cooperating agency". County Commission comments will be combined with comments from the Planning Commission and submitted to Bureau of Land Management in writing for consideration in Final Environmental Impact Statement--Community Development.
13. Recommendation to approve in concept Incline Village Tourist/Fairway Phase II Water Quality Improvement Project; authorize staff to request up to \$1,200,000 from U.S. Forest Service for design and construction of project; authorize Chairman to execute Resolution to request up to \$1,200,000 from Nevada Tahoe Bond Act and appoint Director of Public Works as agent for Washoe County; and, approve and accept grant funds from U.S. Forest Service and Nevada Tahoe Bond Act when offered and authorize Public Works Director to execute acceptance agreements--Public Works.
14. Recommendation to defer purchase of Water Tender truck for Silver Knolls Volunteer Fire Department and divert the funds to construction of Silver Knolls Fire Station and Community Center; and, allocate all accumulated unallocated interest in Silver Knolls/Red Rock Road Alturas Mitigation account to the Fire Station/Community Center project [transfer \$157,000 from Account AP960104 to Account AP 960105 and all accrued unallocated interest estimated at \$11,778.05, for total project budget of \$589,321.57 plus accrued interest]--Public Works.
15. Recommendation to discuss possible consolidation of Truckee Meadows Water Authority and Washoe County Water Utility Operation (requested by Truckee Meadows Water Authority Board of Directors). (Continued from December 16, 2003 Board Meeting.)

16. Discussion concerning selection process for architects on major projects (requested by Commissioner Sferrazza)--Public Works.
17. Status report and possible direction to staff regarding Mills B. Lane Justice Center (requested by Commissioner Sferrazza)--Public Works.
18. Discussion and possible direction to staff regarding possible acquisition of drainageways in all of Washoe County (requested by Commissioner Sferrazza).
19. County Commission Board and Committee assignments and appointments.
20. Discussion and possible action with regard to the Rules and Procedures for the 2004/05 Washoe County Board of Commissioners pertaining to the 2003/04 Washoe County Board of Commissioners.
21. Discussion and possible direction regarding rules and procedures for joint meetings; and, determination of Washoe County's two items for the next joint meeting (one action, one non-action item) which may include, but not be limited to, consideration of courts consolidation, water utility consolidation, legislative issues and/or other potential joint meeting items.
- *22. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
23. Discussion and possible direction regarding 2002 Regional Plan Settlements and associated issues.

5:30 p.m. 24. **Public Hearings.** (*Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on items in this category can vary.*)

A. **Baseball Stadium Facility Recommendations.**

- (1) Recommendation to review and adopt the Business Impact Statement for the car rental fee Ordinance. (Bill No. 1405)

5:30 p.m.

24. A. (2) Second reading and adoption of an Ordinance imposing a fee upon the short-term lessors of passenger cars in Washoe County of 2% of the total amount for which the car was leased; providing that the proceeds of the fee are to be used to acquire, improve, equip, operate and maintain a minor league baseball stadium project in Washoe County; exempting from the fee temporary rentals for car repair purposes; providing that the County enter into an agreement with the Nevada Department of Taxation for reimbursement of collection and administration costs; and other matters properly related thereto. (Bill No. 1405)
- (3) Execution of a Cooperative Agreement between the County of Washoe and the State of Nevada Department of Taxation, concerning car rental fee collections for design and construction of the baseball stadium facility.
- (4) Execution of a Predevelopment and Finance Agreement between the County of Washoe, City of Sparks, Redevelopment Agency of the City of Sparks, Sierra Nevada Baseball, LLC, and Marina Properties II, LLC, concerning establishing a preliminary understanding of the structure and obligations of the parties for the design and construction of the baseball stadium facility.
- (5) Accept and authorize the Chairman to execute, upon presentation, the Agreement with HOK Architects Inc., of Nevada, to provide architectural/engineering services for the baseball stadium facility.

B. Second Readings and Adoptions of Ordinances.

- (1) Amending Water Ordinance 1189, Sewer Ordinance 1210 and Reclaimed Water Ordinance 1190, Article 7, entitled "Time and Manner of Payment," to add subsection 7.5A to provide for the collection of delinquent charges on the General County Tax Roll--Water Resources. (Bill No. 1403)

AND

Recommendation to approve and execute a Resolution adopting an Ordinance amending Water Ordinance No. 1189, Sewer Ordinance No. 1210, and Reclaimed Water Ordinance No. 1190, by adding a subsection 7.5A to each Ordinance to provide for the collection of delinquent charges on the County tax roll.

- 5:30 p.m.** 24. B. (2) Amending the Washoe County Code by authorizing the sale of tax-delinquent properties in Washoe County through use of internet auctions; by providing for information regarding the sale of tax-delinquent properties to be made available on the County Treasurer's website and the website of any auction service provider used by the County; by providing the circumstances under which and the authority for the County Treasurer to withdraw tax-delinquent property from sale or transfer; by providing authority for the County Treasurer to restrict or condition future bidding by a bidder who fails to perform after submitting a bid; by authorizing the County Treasurer to accept electronic transfer of money for tax-delinquent property sold at auction; by authorizing the County Treasurer to require pre-bid deposits from bidders at tax sales; and providing other matters properly relating thereto--Treasurer.
(Bill No. 1406)

END OF SCHEDULED PUBLIC HEARINGS

25. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations. (Note: This item may be discussed at the Monday Caucus Meeting or Tuesday Board Meeting.)
26. Emergency Items.