

COUNTY COMMISSIONERS

Bob Larkin, Chairman
Bonnie Weber, Vice-Chairman
Jim Galloway
David Humke
Kitty Jung

COUNTY MANAGER

Katy Singlaub

**ASSISTANT
DISTRICT ATTORNEY**

Melanie Foster

AGENDA

WASHOE COUNTY BOARD OF COMMISSIONERS

COMMISSION CHAMBERS - 1001 E. 9th Street, Reno, Nevada

January 8, 2008

2:00 p.m.

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Items may be moved to or from the Consent Agenda at the beginning of the Board Meeting or may be voted on in a block.

The Washoe County Commission Chambers are accessible to the disabled. If you require special arrangements for the meeting, call the County Manager's Office, 328-2000, 24-hours prior to the meeting.

Public Comment during the Commission Meeting on January 8, 2008 will be for all matters, both on and off the agenda, and be limited to two minutes per person. Additionally, public comment of two minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting.

The Chairman and Board of County Commissioners intend that their proceedings should demonstrate the highest levels of decorum, civic responsibility, efficiency and mutual respect between citizens and their government. The Board respects the right of citizens to present differing opinions and views, even criticism, but our democracy cannot function effectively in an environment of personal attacks, slander, threats of violence and willful disruption. To that end, the Nevada Open Meeting Law provides the authority for the Chair of a public body to maintain the decorum and to declare a recess if needed to remove any person who is disrupting the meeting, and notice is hereby provided of the intent of this body to preserve the decorum and remove anyone who disrupts the proceedings.

The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: **"*Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda"**.

Pursuant to NRS 241.020, the Agenda for the Commission Meeting has been posted at the following locations. Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Clerk's Office (Court and Virginia Streets), Washoe County Central Library (301 South Center Street) and Sparks Justice Court (630 Greenbrae Drive). At the meeting after salute to the flag and roll call, the Board of County Commissioners may vote on the following items as the Board and, ex-officio, as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District, as the Board of Directors for the Sierra Fire Protection District, and/or the Board of Trustees of either the Lawton/Verdi or South Truckee Meadows General Improvement Districts.

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) and on the County's website at www.washoecounty.us.

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the Board of County Commissioners will take action.

The Washoe County Board of Commission may take a short break every 1 ½ hours.

2:00 p.m.

- *1. Salute to the flag.
- *2. Roll call.
3. Election of Chairman of the Board of Washoe County Commissioners.
4. Election of Vice-Chairman of the Board of Washoe County Commissioners.
- *5. Public Comment. Comment heard under this item will be limited to two minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to two minutes per person. Comments are to be made to the Commission as a whole.
- *6. Commissioners'/Manager's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda. (No discussion among Commissioners will take place on this item.)
7. Consent Items.
 - A. Approve minutes for the Board of County Commissioners' meeting of November 20, 2007.
 - B. Accept amended grant award reducing original award of \$65,600 by \$29,347 to \$36,253 (with no County match) for Fiscal Year 2007/08 from Division for Aging Services for the Caregiver Supportive Services Program; and if accepted, direct Finance Department to make appropriate budget adjustments--Senior Services. (All Commission Districts.)

7. C. Approve payments [\$8,157.53] to vendors for assistance of 41 victims of sexual assault and authorize Comptroller to process same. NRS 217.310 requires payment by the County of total initial medical care of victims and of follow-up treatment costs of up to \$1,000 for victims, victim's spouses and other eligible persons--District Attorney.
- D. Approve Amendment No. 2 to AT&T Maintenance Service Agreement between Washoe County and SBC Global Services, Inc., dba AT&T Global Services ("AT&T") (retroactive from January 1, 2008 to December 31, 2008) and agree to year four of the five year maintenance agreement, Request For Proposal #2447-04, to support the Public Safety Answering Point system [\$88,637.88 split between Fiscal Years 2007/08 and 2008/09]; and if approved, authorize the Chairman to execute the Amendment--Telecommunications. (All Commission Districts.)
- E. Award of Bid #2605-07--Computer and Fax Supplies for Washoe County and Joinder Agencies to Ram Discount Computer Supplies, the lowest, responsive, responsible bidder, meeting specifications, terms and conditions [estimated annual amount \$68,870.61]; and if awarded, authorize Purchasing and Contracts Administrator to execute an agreement for the balance of Fiscal Year 2008, with three single year renewals providing pricing does not increase beyond that allowed in the bid--Purchasing. (All Commission Districts.)
- F. Accept 911 Emergency Response Five-Year Strategic Plan as recommended by the 911 Emergency Response Advisory Committee--911 Emergency Response Advisory Committee. (All Commission Districts.)
- G. Approve increase in Adult Group Care Rate from \$1,014 to \$1,028 per month effective January 1, 2008--Social Services. (All Commission Districts.)
- H. Approve and authorize Chairman to execute Water Right Grant Deeds and associated Agreements between Desert Oasis Management, Inc., JAG Enterprises, LLC, Finger Revocable Trust and Georgiade Family Trust as Grantors and Washoe County as Grantee, conveying and banking 278.80 acre feet of ground water rights to Washoe County in support of Feather River Estates located in the Stampmill area; and if approved, direct Water Rights Manager to record all documents--Water Resources. (Commission District 4.)
- I. Approve Roll Change Request for clerical error in the 2006/07 Personal Property Tax Roll for R R Donnelley & Sons Company, Identifier 2524092; and if approved, authorize Chairman to execute Order [amount of reduction in tax revenue \$93,652.33]--Assessor. (Commission District 5.)
- J. Authorize payment [\$35,327] to Tahoe Regional Planning Agency pursuant to the Tahoe Regional Planning Compact (Article VIII, Public Law 96-551, December 1980)--Management Services/Community Support Administrator. (All Commission Districts.)

7. K. Authorize pre-approval for issuance of Requests for Proposals for a new case management system for Reno Justice Court and Sparks Justice Court--Reno Justice Court Administrator/Sparks Justice Court Administrator. (All Commission Districts.)
- L. Approve appointment of Jeff H. Cruess, P.L.S. as County Surveyor effective January 7, 2008, and authorize \$84,094.40 as annual compensation [\$40.43/hour) effective January 7, 2008, pursuant to Washoe County Code Section 5.119.3--Public Works. (All Commission Districts.)
- M. Community Development.
 - (1) Appoint Janet Buckley as an At-Large member to fill an unexpired term to June 30, 2009 on the Central Citizen Advisory Board. (Commission District 3, Commissioner Jung.)
 - (2) Appoint James Georges as an At-Large member (District 5) to fill an unexpired term to June 30, 2009 on the Sun Valley Citizen Advisory Board. (Commission District 5, Commissioner Weber.)
- N. Sheriff.
 - (1) Accept donation [\$602] from various individuals for the Community Emergency Response Team Program; and if accepted, authorize Finance to make necessary budget adjustments. (All Commission Districts.)
 - (2) Accept donations to the Washoe County Sheriff's Incline K-9 Program [\$1,400] and to the Reno Patrol K-9 Program [\$500]; and if accepted, authorize Finance to make necessary budget adjustments. (All Commission Districts.)
 - (3) Accept Office of Community Oriented Policing Services Grant Award from Department of Justice [\$16,000 - no cash match] to cover overtime costs for the Regional Street Enforcement Team; and if accepted, direct Finance to make necessary budget adjustments. (All Commission Districts.)
 - (4) Accept Grant Award [\$12,526.44 - no County Match], Project 97004HL4, from Nevada Division of Emergency Management to purchase four sets of night vision goggles for the Washoe County Sheriff's Office Incline Substation and Washoe County Sheriff's Office Tactical SWAT Team; and if accepted, direct Finance to make necessary budget adjustments. (All Commission Districts.)

8. Recommendation to approve grant funded Fiscal Year 2007/08 Purchase Requisition #3000008869 to Planned Parenthood Mar Monte [total amount \$190,000 (\$47,500-Fiscal Year 2008, \$95,000-Fiscal Year 2009, \$47,500-Fiscal Year 2010)] pertaining to the Street Smart program; and if approved, authorize Chairman to execute Resolution necessary for same--District Health Department. (All Commission Districts.)
9. Recommendation to approve grant funded Fiscal Year 2007/08 Purchase Requisition #3000008868 to Nevada AIDS Foundation, Inc. [total amount \$189,176 (\$47,294-Fiscal Year 2008, \$94,588-Fiscal Year 2009, \$47,294-Fiscal Year 2010)] pertaining to the Comprehensive Risk Counseling and Services program; and if approved, authorize Chairman to execute Resolution necessary for same--District Health Department. (All Commission Districts.)
10. Request to approve Roll Change Request for clerical error in the 2007/08 Personal Property Tax Roll for Specialty Financial Corp, Identifier 2150042; and if approved, authorize Chairman to execute Order [amount of reduction in tax revenue \$112,577.33]--Assessor. (Commission District 1.)
11. Recommendation to approve adjustments to the 1996 service territory boundaries between Truckee Meadows Water Authority and Washoe County for parcels located in the Golden Valley area--Water Resources. (Commission Districts 3 and 5.) Continued from October 16, 2007 Commission meeting. **To be heard before agenda item #12.**
12. Recommendation to consider, and direct staff to adopt the revised Policy Statement regarding the approval process for adjustments to the 1996 water service territory boundaries between Truckee Meadows Water Authority and Washoe County--Water Resources. (All Commission Districts.) **To be heard after agenda item #11.**
13. Recommendation to award Bid #2626-08--Janitorial Services at Washoe County Sheriff's Office to Qual-Econ U.S.A., Inc, the lowest, responsive, responsible bidder, meeting specifications, terms and conditions [\$8,425 per month - estimated annual value of contract is \$101,100]; and if awarded, authorize Purchasing and Contracts Administrator to execute a one-year agreement with two single year renewal options--Purchasing. (Commission District 3.)
14. Recommendation to award Bid #2627-08--Janitorial Services at Washoe County New Court House to Qual-Econ U.S.A., Inc, the lowest, responsive, responsible bidder, meeting specifications, terms and conditions [\$8,652 per month - estimated annual value of contract is \$103,824]; and if awarded, authorize Purchasing and Contracts Administrator to execute a one year agreement with two single year renewal options--Purchasing. (Commission District 3.)
15. Recommendation to award bid for the 230 Edison Way property Tenant Improvement project to the lowest responsive and responsible bidder (staff recommends Farr Construction) [\$134,786]; and if awarded, authorize Chairman to execute contract documents upon presentation--Public Works. (Commission District 2.)

16. Recommendation to authorize acceptance of donation from E.L. Cord Foundation [\$150,000] to cover additional facility construction costs on the C.A.R.E.S./S.A.R.T. Facility; and if accepted, authorize Finance to make necessary budget adjustments--District Attorney. (All Commission Districts.)
17. Recommendation to approve Agreement regarding November 2002 State Question 1 Parks and Open Space Bond Issue Truckee River Lockwood Project Funding between Washoe County and The Nature Conservancy [\$2,117,959], to be used for flood restoration improvements and a recreational trailhead on the section of the Truckee River at Lockwood, funded through the 2002 State Question 1 bond; and if approved, authorize Chairman to sign Agreement upon presentation and authorize Finance to make appropriate budget adjustments--Regional Parks and Open Space. (Commission District 4.)
18. Request to authorize the Judicial Retirement Plan as a retirement plan option for Justices of the Peace and direct the Human Resources Department to take any necessary actions to effectuate this option (requested by Justices of the Peace Lynch, Graham, and Tiras).
19. Designation of an individual to serve as an Alternate on the Washoe County Board of Equalization, with a term to be determined by the County Commission. (All Commission Districts.)
20. Discussion and possible action with regard to the County Commissioners serving on various boards/commissions.
21. Discussion and possible action with regard to the Rules and Procedures for the Washoe County Board of Commissioners pertaining to the 2008 Washoe County Board of Commissioners.

4:15 p.m. 22. Truckee Meadow Fire Protection District.

See separate agenda.

The following item only will be heard simultaneously by the Washoe County Board of Commissioners who will also convene as the Board of Fire Commissioners for the Truckee Meadows Fire Protection District.

- 4:15 p.m.** 23. Discussion and possible approval of a Memorandum of Understanding between Washoe County and the Truckee Meadows Fire Protection District regarding the terms of use and operation of the community room located in facilities owned by the Truckee Meadows Fire Protection District and used as a volunteer fire station by the Silver Lake Volunteer Fire Department; and if approved, authorize Chairman to execute Memorandum of Understanding--Management Services/Fire Services Coordinator. Requested by Commissioner Weber (Commission District 5).

5:30 p.m.

Public Hearings. (*Note: Items listed under this heading only will be heard at or after the noted time. In no case will they be heard before the stated time. Due to public testimony and discussion, time expended on the items in this category can vary.*)

24. Second reading and adoption of an Ordinance adopting Supplement No. 11 to the Washoe County Code and all clerical and technical corrections made therein. (Bill No. 1536)
25. Comprehensive Plan Amendment Case No. CP07-006--Southwest Truckee Meadows Area Plan Update--Community Development.

An amendment to the Southwest Truckee Meadows Area Plan that provides a wholesale update of the Southwest Truckee Meadows Area Plan, establishing updated goals and policies relating to Land Use, Transportation, Scenic, Recreational and Cultural Resources, Natural Resources (Air, Land and Water), and establishing specific findings, criteria and thresholds for future amendments; amending the Land Use Plan map to reflect certain land use changes within proposed character management areas; and establishing an updated map series to include a Land Use Plan map, Character Management Plan map, Recreational Opportunities Plan map, Public Services and Facilities Plan map, Streets and Highway Systems Plan map, and Development Suitability map. The Southwest Truckee Meadows Planning Area is comprised generally of the unincorporated areas of the southern portion of Washoe County, bounded on the west by the Toiyabe National Forest, on the north by the Truckee River, on the east by I-580 and South Virginia Street, and on the south by the Steamboat Hills and the Mt. Rose Highway. And if approved, to authorize the Chair of the Board of County Commissioners to sign the Resolution Adopting the Amended Southwest Truckee Meadows Area Plan (CP07-006), a part of the Washoe County Comprehensive Plan. Such signature by the Chair to be made only after a determination of conformance with the Regional Plan by the Truckee Meadows Regional Planning Agency. (Commission Districts 1 and 2.)

END OF SCHEDULED PUBLIC HEARINGS

- *26. Reports/updates from County Commission members concerning various boards/commissions they may be a member of or liaison to (these may include, but not be limited to, Regional Transportation Commission, Reno-Sparks Convention & Visitors Authority, Debt Management Commission, District Board of Health, Truckee Meadows Water Authority, Organizational Effectiveness Committee, Investment Management Committee, Citizen Advisory Boards).
27. Possible Closed Session for the purpose of discussing negotiations with Employee Organizations per NRS 288.220.
28. Emergency Items.
29. Adjournment.