

<u>Division of Land into Large Parcels</u> Administrative Review Staff Report

Staff Report Date: June 13, 2016

Subject: Division of Land into Large Parcels Case Number DL16-0002

Applicant: Scannell Properties #249, LLC

Summary: Divide a ±117.65-acre parcel into two separate parcels of ±71.9-

acres and ±45.75-acres

Recommendation: Approval with Conditions

Prepared by: Kelly Mullin, Planner

Washoe County Community Services Department

Division of Planning and Development

775.328.3608

kmullin@washoecounty.us

Approved by: Bill Whitney, Planning and Development Division Director

Washoe County Community Services Department

775.328.3617

bwhitney@washoecounty.us

Description

Division of Land into Large Parcels Case Number DL16-0002 (Mustang Business Park) – To divide one existing ± 117.65 -acre parcel into two separate parcels of ± 71.9 -acres and ± 45.75 -acres.

Applicant/Property Owner: Scannell Properties #249, LLC

Consultant: US Geomatics

Location: 12501 Mustang Road, approximately ½ mile southeast of its

intersection with Interstate 80

Assessor's Parcel Number: 084-370-02
 Parcel Size: ±117.65
 Master Plan Category: Industrial
 Regulatory Zone: Industrial

Area Plan: Truckee CanyonCitizen Advisory Board: East Truckee Canyon

Development Code: Article 612, Division of Land into Large Parcels

Commission District: 4 – Commissioner Hartung

Section/Township/Range: Sections 15 and 16, T19N, R21E, MDM, Washoe County, NV

Staff Report Contents

Description	
Administrative Review of Division of Land into Large Parcels	3
Vicinity Map	4
Site Plan	5
Aerial Photo	6
Land Use Requirements	7
Water and Sewer	7
Development Suitability Constraints	7
East Truckee Canyon Citizen Advisory Board (CAB)	8
Reviewing Agencies	8
Staff Comment on Required Findings	9
Recommendation and Findings	10
Appeal Process	10
Exhibits Contents	
Conditions of Approval	Exhibit A
Agency Comments	Exhibit B
Project Application	Exhibit C
Map with Proposed Structures	Exhibit D

Staff Report Date: June 13, 2016

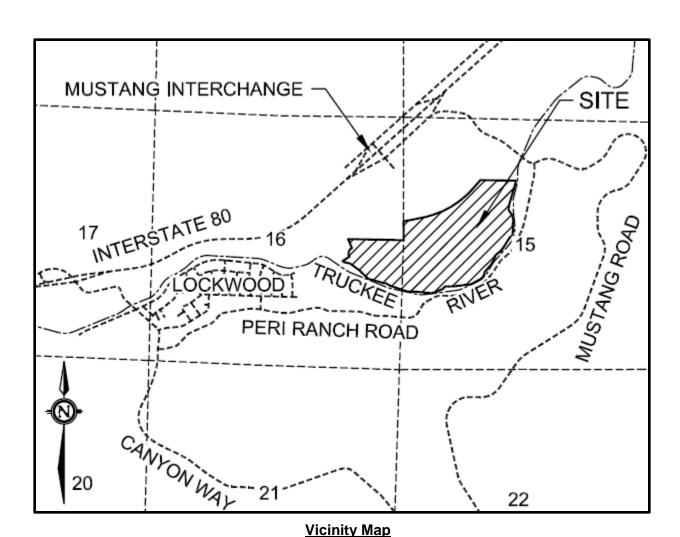
<u>Administrative Review of Division of Land into Large Parcels</u>

The purpose of an administrative review of a division of land into large parcels is to provide for the evaluation of an application request to divide or merge and re-subdivide existing parcels into 40 acres or larger, including any roads or easements.

Staff Report Date: June 13, 2016

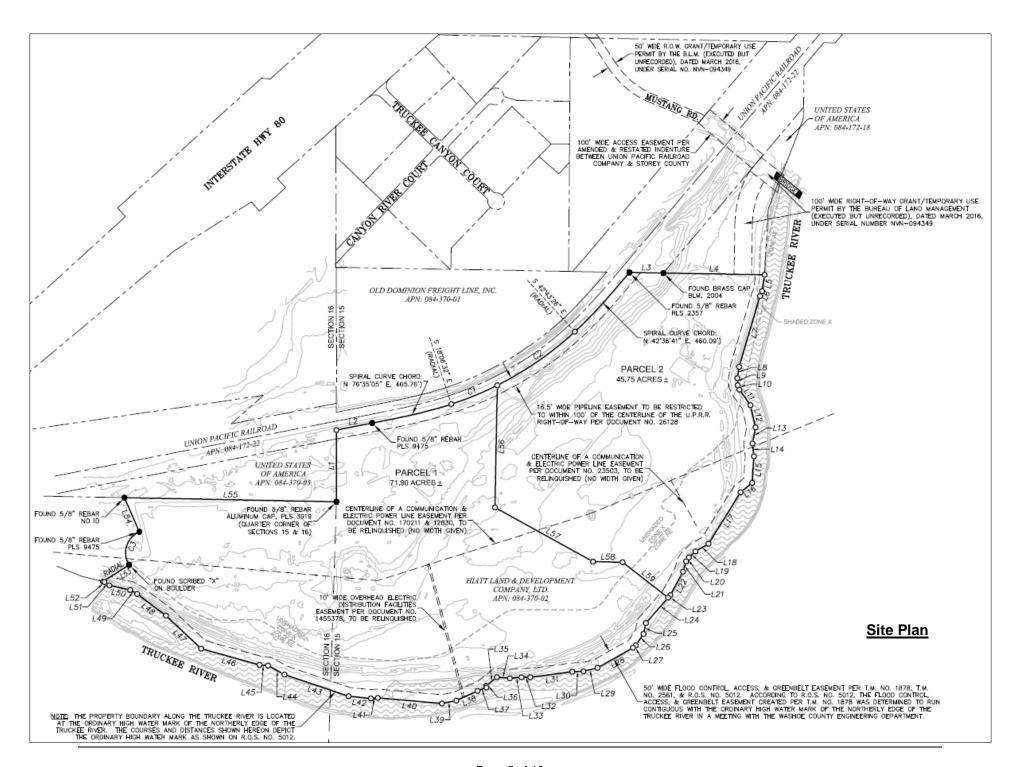
The Director of Planning and Development may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects. Prior to approving an application for a division of land into large parcels, the Director of Planning and Development must find that the proposal meets all of the required findings as listed under Section 110.612.20 of the Washoe County Development Code.

If the Director of Planning and Development approves the division of land into large parcels, the applicant, upon fulfillment of any conditions of approval, may file a final map with the Planning and Development Division. The final map must be filed with Planning and Development no later than one year after the application was first filed with Planning and Development for the division of land into large parcels.



Staff Report Date: June 13, 2016

The subject parcel is located in the East Truckee Canyon at 12501 Mustang Road, approximately ½ mile southeast of its intersection with Interstate 80.





Land Use Requirements

Division of Land into Large Parcels Case Number DL16-0002 proposes to divide one 117.65-acre parcel into two smaller parcels of ± 45.75 acres and ± 71.9 acres. The proposed division meets the requirements for divisions of land into large parcels, as well as for the Industrial (I) regulatory zone.

Staff Report Date: June 13, 2016

Minimum Lot Size

Required: 40 acres (for Division of Land into Large Parcels) *Proposed:* 45.75-acres

Minimum Average Lot Width

Required: 100 feet (I)

Proposed: Meets minimum lot width requirements

• Number of Parcels

Maximum allowed: 2 (for Division of Land into Large Parcels) Proposed: 2

Grading and building permits to develop the subject parcel have already been submitted to Washoe County's Building and Safety Division. The minimum required front and rear setbacks for the Industrial regulatory zone are 15-feet, while the minimum required side yard setback is 10-feet. As reflected in Exhibit D, the closest proposed structure is 49-feet from the new property line. Therefore, the proposed new property lines will not cause existing or proposed structures to violate setback requirements.

Water and Sewer

The subject site is located outside the boundaries of the Truckee Meadows Service Area. However, the applicant has indicated that water will be provided by the Truckee Meadows Water Authority (TMWA), and as of April 22, 2016, the parcel became the subject of an annexation agreement into TMWA's water service area. The Washoe County Health District has also included conditions of approval requiring submittal of a complete water system plan and Water Project that conforms to state regulations.

The Health District has also conditioned that existing septic systems be abandoned and that a commercial facility sewage disposal system be submitted for review and approval by the State of Nevada's Division of Environmental Protection.

Development Suitability Constraints

According to the Truckee Canyon Area Plan Development Suitability Map, this parcel does not contain any inventoried development constraints. However, it is directly adjacent to the Truckee River and portions of the parcel are located within a floodway (FEMA Zone AE). Article 222, *Truckee Canyon Area,* also includes Truckee River Corridor Standards that affect the subject property. These include, but are not limited to, the prohibition of structures within the 100-year floodplain and within 300-feet of the centerline of the Truckee River, and the requirement to submit a water quality report ensuring that proposed uses will not negatively impact the quality of the river.

A grading special use permit to develop the property was authorized in 2015 (Case No. SB15-001). However, should access to the parcels require additional grading that exceeds the limits laid out in Washoe County Development Code Article 438, *Grading Standards*, a new special use permit for grading will be required, as indicated in the conditions of approval.

East Truckee Canyon Citizen Advisory Board (CAB)

Article 612 of the Washoe County Development Code does not require a Division of Land into Large Parcels Application to be reviewed by a Citizen Advisory Board. Therefore, this proposal was not presented to the East Truckee Canyon Citizen Advisory Board.

Staff Report Date: June 13, 2016

Reviewing Agencies

The following agencies received a copy of the project application for review and evaluation:

- Washoe County Community Services Department
 - Planning and Development
 - o Engineering and Capital Projects
 - Utilities
- Washoe County Health District
 - Air Quality
 - o Environmental Health Services
 - Vector Borne Diseases
 - Emergency Medical Services
- Truckee Meadows Fire Protection District
- Regional Transportation Commission
- Washoe-Storey Conservation District
- Truckee Meadows Water Authority

Several of the above-listed agencies/departments provided comments and/or recommended conditions of approval in response to their evaluation of the division of land into large parcels application. A **summary** of each agency's comments and/or recommended conditions of approval and their contact information is provided below. The conditions of approval are attached to this staff report as Exhibit A.

 Washoe County Planning and Development requires that the final map comply with applicable statutes, ordinances, rules, regulations and policies. If any related grading exceeds thresholds as outlined in Article 438, *Grading Standards*, an approved special use permit shall be required. Any future development will also be subject to the Truckee River Corridor Standards found within Washoe County Code Section 110.222.10.

Contact: Kelly Mullin, 775.328.3608, kmullin@washoecounty.us

 Washoe County Engineering and Capital Projects included conditions related to easements, access and FEMA flood plain designations on the map.

Contact: Mike Gump, 775.328.2315, mgump@washoecounty.us or Kimble Corbridge, 775.328.2054, kcorbridge@washoecounty.us

 Washoe County Health District – Environmental Health Services Division provided conditions related to on-site water systems, septic, existing wells, grading, and road-side ditch and detention basin design.

Contact: James English, 775.328.2610, jenglish@washoecounty.us or Jim Shaffer, 775.785.4599, jshaffer@washoecounty.us

• <u>Truckee Meadows Fire Protection District</u> included a condition related to future development on the property and adherence to Washoe County Code Chapter 60.

Contact: Amy Ray, 775.326.6005, aray@tmfpd.us

 The <u>Regional Transportation Commission</u> responded that they had reviewed the application and had no comments at this time. They indicated that for future development, they will request sidewalks for pedestrian circulation and to accommodate future transit service.

Staff Report Date: June 13, 2016

- <u>Washoe County Water Rights</u> indicated they had no conditions of approval at this time, but that a water will-serve letter from Truckee Meadows Water Authority will be imposed as part of the issuance of building permits.
- The <u>Washoe County Health District Emergency Medical Services</u> indicated they anticipated minimal impacts related to EMS responses to the parcel, but they recommended that all buildings have addresses marked clearly on both the curb and the structures.
- The <u>Washoe County Health District Air Quality Management Division</u> responded that they had reviewed the application and had no comments or conditions.
- The <u>Washoe-Storey Conservation District</u> provided comments that were previously addressed through conditions of approval applicable to grading Special Use Permit Case Number SB15-001.

Staff Comment on Required Findings

Washoe County Development Code Section 110.612.20, *Review Procedures for Tentative Map*, requires that all of the following findings be made to the satisfaction of the Director of the Planning and Development Division before granting approval of the request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

- 1. Existing easements have been retained or, if relocated, are to the satisfaction of the person to whom the easement benefits; new easements have been provided that accommodate needed public utilities; or the requirement for certain easements have been waived because there is not an essential nexus to the public purpose for the proposed dedication and the dedication would not be roughly proportional in nature and extent to the impact of the proposed development.
 - <u>Staff Comment:</u> As part of the required technical map check, a notarized utility certificate will need to be added to the final map in order to relinquish the power line, communication and overhead electric easements shown on the tentative map. The Washoe County Engineering and Capital Projects Division has also included conditions related to the railroad and access easements depicted on the map.
- 2. Access to the property has been identified and is suitable to the passage of an emergency vehicle.
 - <u>Staff Comment:</u> Access from Mustang Road to Parcel 2 is proposed through a 100-foot-wide right-of-way granted through a federally-owned parcel north of the subject property. The Washoe County Engineering and Capital Projects Division has also included a condition requiring an additional easement providing access through Parcel 2 to Parcel 1. As a result, the Planning and Development Division has included a condition requiring that placement of any new easements must not result in setback violations for structures that are existing, proposed or under construction.
- 3. Water resources sufficient to support the additional development have been identified.

<u>Staff Comment:</u> An agreement was recently reached to annex the subject property into the Truckee Meadows Water Authority's (TMWA) water service area. During the development review process, the applicant will be required to dedicate appropriate water rights and provide a water will-serve letter from TMWA. In addition, the Washoe County Health District requires that the applicant submit to the District a Water Project that complies with state regulations.

Staff Report Date: June 13, 2016

Recommendation and Findings

Those agencies which reviewed the application recommended conditions in support of approval of the division of land into large parcels. Therefore, after a thorough analysis and review, Division of Land into Large Parcels Case Number DL16-0002 is being recommended for approval with conditions, having made all three findings in accordance with Washoe County Development Code Section 110.612.20:

- 1. Existing easements have been retained or, if relocated, are to the satisfaction of the person to whom the easement benefits; new easements have been provided that accommodate needed public utilities; or the requirement for certain easements have been waived because there is not an essential nexus to the public purpose for the proposed dedication and the dedication would not be roughly proportional in nature and extent to the impact of the proposed development.
- 2. Access to the property has been identified and is suitable to the passage of an emergency vehicle.
- 3. Water resources sufficient to support the additional development have been identified.

Appeal Process

The decision of the Director of Planning and Development will be effective 10 calendar days after the written decision is filed with the Director and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Director of Planning and Development Division within 10 calendar days after the written decision is filed with the Director and mailed to the original applicant.

xc: Applicant: Scannell Properties #249, LLC, Attn: Mike Simmons, 800 East

96th Street, Suite 175, Indianapolis, IN 46240

Property Owner: Scannell Properties #249, LLC, C/O Scannell Development Co.,

800 East 96th Street, Suite 175, Indianapolis, IN 46240

Consultant: US Geomatics, Attn: Ryan Toole, PO Box 3299, Reno, NV

89505





Conditions of Approval

Division of Land into Large Parcels Case Number DL16-0002

The project approved under Division of Land into Large Parcels Case Number DL16-0002 shall be carried out in accordance with the conditions of approval granted by the Director of Planning and Development. Conditions of approval are requirements placed on a permit, parcel map or development by each reviewing agency. These conditions of approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable Codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

<u>Unless otherwise specified</u>, all conditions related to the approval of this Division of Land into Large Parcels shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Development Division.

Compliance with the conditions of approval related to this Division of Land into Large Parcels is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the Division of Land into Large Parcels may result in the initiation of revocation procedures.

Washoe County reserves the right to review and revise the conditions of approval related to this Division of Land into Large Parcels should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, "may" is permissive and "shall" or "must" is mandatory.

Conditions of approval are usually complied with at different stages of the proposed project. Those stages are typically:

- Prior to permit issuance (i.e., grading permits, building permits, etc.).
- Prior to obtaining a final inspection and/or a certificate of occupancy.
- Prior to the issuance of a business license or other permits/licenses.
- Some "Conditions of Approval" are referred to as "Operational Conditions." These conditions must be continually complied with for the life of the project or business.

The Washoe County Commission oversees many of the reviewing agencies/departments with the exception of the following agencies.

• The DISTRICT BOARD OF HEALTH, through the Washoe County Health District, has jurisdiction over all public health matters in the Health District.

Any conditions set by the Health District must be appealed to the District Board of Health.

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

Washoe County Planning and Development

1. The following conditions are requirements of Planning and Development Division, which shall be responsible for determining compliance with these conditions.

Contact: Kelly Mullin, 775.328.3608, kmullin@washoecounty.us

- a. The final map shall comply with all applicable statutes, ordinances, rules, regulations, and policies in effect at the time of approval of the final map.
- b. Final maps shall be in substantial compliance with all plans and documents submitted with and made a part of the tentative map request. Substantial compliance shall be determined by the applicable agency and the Planning and Development Division.
- c. A final map shall be filed with the Planning and Development Division within one (1) year of the date of submitting the application for a tentative map.
- d. The applicant shall provide calculation plans for grading to construct the required access to each parcel prior to recordation of the map. If the final construction drawings for the map include grading that involves:
 - 1. Disturbed area exceeding 25,000 square feet not covered by paved streets, buildings and landscaping;
 - 2. More than 1,000 cubic yards of earth to be imported and placed as fill in a special flood hazard area;
 - 3. More than 5,000 cubic yards of earth to be imported and placed as fill;
 - 4. More than 1,000 cubic yards to be excavated, whether or not the earth will be exported from the property; or
 - 5. If a permanent earthen structure will be established over 4½ feet high,

the applicant shall be required to apply for a special use permit for grading prior to the recordation of the map and, if approved, may be delayed up to four months processing time. If the applicant chooses to bond for roadway improvements to occur after recordation of the final map, a special use permit for grading will only be required if the above thresholds are met per parcel, in accordance with the Development Code. In addition, all related standards within the Development Code shall be met on the construction drawings.

- e. The approval of this Division of Land into Large Parcels does not include improvements for road access or driveways to building pads. Grading for access to building pads, if they exceed the criteria stated in the previous condition, shall require a special use permit.
- f. Future development shall be subject to the standards and guidelines within Washoe County Development Code Section 110.222.10, *Truckee River Corridor Standards*, including those that require a water quality report and development agreement to preserve, protect and improve inherent water quality of the river.
- g. Prior to approval of the final map, the applicant shall provide evidence that the location of any new easements on the property shall not cause setback requirements to be violated for any structures that are existing, proposed or under construction.
- h. The final map shall contain the following jurat:

DIRECTOR OF PLANNING AND DEVELOPMENT CERTIFICATE

THE FINAL MAP FOR DIVISION OF LAND INTO LARGE PARCELS CASE NO. DL16-0002 MEETS ALL APPLICABLE STATUTES, ORDINANCES AND CODE PROVISIONS; IS IN SUBSTANTIAL CONFORMANCE WITH THE TENTATIVE MAP AND ITS CONDITIONS, WHICH ARE INCORPORATED HEREIN BY THIS REFERENCE, AND THOSE CONDITIONS HAVE BEEN SATISFIED FOR RECORDATION OF THIS MAP. THE OFFER(S) OF DEDICATION IS (ARE) REJECTED AT THIS TIME, BUT WILL REMAIN OPEN IN ACCORDANCE WITH NEVADA REVISED STATUTES CHAPTER 278.

THIS FINAL MAP IS APPROVED AND ACCEPTED THIS $___$ DAY	
, 20, BY THE DIRECTOR OF PLANNING	AND
DEVELOPMENT DIVISION OF WASHOE COUNTY, NEVADA,	IN
ACCORDANCE WITH NEVADA REVISED STATUTES 278.471 THRO 278.4725.	UGH
WILLIAM H. WHITNEY, PLANNING AND DEVELOPMENT DIRECTOR	

i. The following note shall be placed on the final map, and it shall function as an Operational Condition in effect until or unless it is revoked through future discretionary review:

AT NO TIME SHALL THE APPLICANT, OWNER OR OPERATOR OF THE SITE CAUSE PUBLIC ACCESS TO BE IMPEDED ALONG THE 50-FOOT-WIDE ACCESS EASEMENT ADJACENT TO THE TRUCKEE RIVER; NOR SHALL PUBLIC ACCESS BE IMPEDED BETWEEN THAT EASEMENT AND THE RIVER.

Washoe County Engineering and Capital Projects

2. The following conditions are requirements of the Engineering and Capital Projects Division, which shall be responsible for determining compliance with these conditions.

Contact: Mike Gump, 775.328.2315, mgump@washoecounty.us or Kimble Corbridge, 775.328.2054, kcorbridge@washoecounty.us

- a. Provide an access easement through Parcel 2 to Parcel 1.
- b. The UPRR easement must be amended to include access to the properties on the Washoe County side of the Truckee River.
- c. Identify the FEMA FIRM map and date for flood plains noted on the map.
- d. Provide a maintenance agreement for Mustang Road, Bureau of Land Management (BLM) access easements and access across Parcel 2 from Nevada Department of Transportation (NDOT) right-of-way to the east boundary of Parcel 1.
- e. Comply with conditions of the Washoe County technical check for this map.

Washoe County Health District - Environmental Health Services Division

3. The following conditions are requirements of the Health District, Environmental Health Services Division, which shall be responsible for determining compliance with these conditions. The District Board of Health has jurisdiction over all public health matters in the Health District. Any conditions set by the Health District must be appealed to the District Board of Health.

Contact: James English, 775.328.2610, jenglish@washoecounty.us

The following corrections are required prior to approval of any building permit by this Division:

- a. A Water Project per NAC 445A.66695 is required to be submitted and approved by this Division. Prior to any water system construction, a complete water system plan and Water Project submittal for the referenced proposal must be submitted to this Division. The plan must show that the water system will conform to the State of Nevada Public Water Supply Regulations, NAC Chapter NAC 445A.65505 to 445A.6731, inclusive.
 - The application for a Water Project shall conform to the requirements of NAC 445A.66695.
 - Two copies of complete construction plans are required for review. All plans must include an overall site plan, additional phases that will eventually be built to indicate that the water system will be looped, all proposed final grading, utilities, and improvements for the proposed application.
- b. Mass grading may proceed after approval of a favorable review by this Division of a separate mass grading permit application.
 - The application shall include a Truckee Meadows Water Authority annexation and onsite water discovery if applicable.

Washoe County Planning and Development Division Conditions of Approval

- c. Prior to approval of any building or site permit for this project, any septic systems on the subject properties shall be abandoned in compliance with the Washoe County Health District Regulations Governing Sewage, Wastewater and Sanitation.
- d. Prior to approval of any building or site permit for this project, any existing wells must be abandoned and a Well Abandonment Permit must be applied for concurrently with the building permit.
- e. Any sewage disposal system proposed for a commercial facility requires submittal for review and approval to the State of Nevada, Department of Environmental Protection, Bureau of Water Pollution Control.

Washoe County Health District - Vector Borne Diseases Program

4. The following conditions are requirements of the Health District, Vector Borne Diseases Program, which shall be responsible for determining compliance with these conditions. The District Board of Health has jurisdiction over all public health matters in the Health District. Any conditions set by the Health District must be appealed to the District Board of Health.

Contact: Jim Shaffer, 775.785.4599, jshaffer@washoecounty.us

- a. Any proposed road side ditches will require the flow lined with 4-6-inch rock to reduce the downstream transport of sediment and improve water quality downstream (Health Regulations Governing the Prevention of Vector-Borne Diseases 040.062).
- b. Any proposed detention basin will require the Health District's standard design of a cobble rock lined low flow channel, one foot deep and 2-3 feet wide connecting the inlet(s) to the outlet pipe. In addition, we will require over excavating below the low flow channel with a cobble lined infiltration trench design 2 feet wide and 3 feet deep the length of the basin to reduce the downstream effects of storm water runoff (Health Regulations Governing the Prevention of Vector-Borne Diseases 040.023).
- c. Prior to the approval of the building plans the above detail designs are required on the plans and a scheduled compliance.

Truckee Meadows Fire Protection District

5. The following condition is a requirement of the Truckee Meadows Fire Protection District (TMFPD), which shall be responsible for determining compliance with this condition.

Contact: Amy Ray, 775.326.6005, aray@tmfpd.us

a. Plans and/or permits for development on these parcels shall be obtained and approved prior to construction in accordance with Washoe County Code 60.

*** End of Conditions ***





Washoe County COMMUNITY SERVICES DEPARTMENT

Engineering and Capital Projects

INTEROFFICE MEMORANDUM

Map of Division into Large Parcels Review

DATE: June 7, 2016

TO: Department of Community Services, Kelly Mullin

FROM: Mike Gump, PLS, Engineering Division

SUBJECT Map of Division into Large Parcels for: Mustang Business Park

DL Map Case No.: 16-002

APN: 084-370-02 Review Date: 6/07/2016

Existing Zoning/Land Use Designation:

The Engineering Division has reviewed the subject parcel map and the following conditions must be successfully completed prior to final approval of this application by the Engineering Division.

- 1. Provide access to Parcel 1.
- 2. The UPRR easement must be amended to include access to the properties on the Washoe County side of the Truckee River.
- 3. Identify the FEMA FIRM Map and date for flood plains noted on the map.
- 4. Provide a maintenance agreement for Mustang Rd., BLM access easements and access across Parcel 2 from NDOT ROW to the east boundary of Parcel 1.
- 5. Comply with conditions of the Washoe County technical check for this map.



May 27, 2016

Kelly Mullin, Planner Washoe County Community Services Planning and Development Division PO Box 11130 Reno, NV 89520-0027

RE: Mustang Business Park; APN: 084-370-02

Division of Land; DL16-0002

Dear Mrs. Mullin:

The Washoe County Health District, Environmental Health Services Division (Division) Engineering and Vector have reviewed the above referenced project. This division of land will be to split the existing 117.65 acres into two parcels of 71.9 and 45.75 acres on APN 084-370-02. Approval by this Division is subject to the following conditions:

The Washoe County Health District, Environmental Health Services Division (Division) has reviewed the above referenced project. The following corrections are required prior to approval of any building permit by this Division:

- A Water Project per NAC 445A.66695 is required to be submitted and approved by this Division.
 Prior to any water system construction, a complete water system plan and Water Project
 submittal for the referenced proposal must be submitted to this Division. The plan must show that
 the water system will conform to the State of Nevada Public Water Supply Regulations, NAC
 Chapter NAC 445A.65505 to 445A.6731, inclusive.
 - a. The application for a Water Project shall conform to the requirements of NAC 445A.66695.
 - b. Two copies of complete construction plans are required for review. All plans must include an overall site plan, additional phases that will eventually be built to indicate that the water system will be looped, all proposed final grading, utilities, and improvements for the proposed application.
- 2. Mass grading may proceed after approval of a favorable review by this Division of a separate mass grading permit application.
 - a. The application shall include a Truckee Meadows Water Authority annexation and onsite water discovery if applicable.
- 3. Prior to approval of any building or site permit for this project, any septic systems on the subject properties shall be abandoned in compliance with the Washoe County Health District Regulations Governing Sewage, Wastewater and Sanitation.
- 4. Prior to approval of any building or site permit for this project, any existing wells must be abandoned and a Well Abandonment Permit must be applied for concurrently with the building permit.
- 5. Any sewage disposal system proposed for a commercial facility requires submittal for review and approval to the State of Nevada, Department of Environmental Protection, Bureau of Water Pollution Control.



June 3, 2016 Mustang Business Park; APN: 084-370-02 Division of Land; DL16-0002 Page 2

If you have any questions regarding the foregoing, please call James English at 328-2635 or Jim Shaffer 785-4599 regarding engineering or vector comments, respectively.

Sincerely,

James English Environmental Health Specialist Supervisor Environmental Health Services J.L. Shaffer Program Coordinator/Planner Vector-Borne Diseases Program Environmental Health Services

JE/JS/:wr

Cc: File - Washoe County Health District

Gary Guzelis - gary@axionengineering.net



June 3, 2016

Kelly Mullin, Planner Washoe County Community Services Planning and Development Division PO Box 11130 Reno, NV 89520-0027

RE: Mustang Business Park; APN: 084-370-02 Division of land into large Parcels; DL16-0002

Dear Ms. Mullin:

The Vector Borne Diseases Program of the Washoe County Health District, Environmental Health Services Division has reviewed the above referenced project. Approval is subject to the following conditions:

- 1. Any proposed road side ditches will require the flow lined with 4-6inch rock to reduce the downstream transport of sediment and improve water quality downstream (Health Regulations Governing the Prevention of Vector-Borne Diseases 040.062).
- Any proposed detention basin will require the Health District's standard design of a cobble rock lined low flow channel, one foot deep and 2-3 feet wide connecting the inlet(s) to the outlet pipe. In addition, we will require over excavating below the low flow channel with a cobble lined infiltration trench design 2 feet wide and 3 feet deep the length of the basin to reduce the downstream effects of storm water runoff (Health Regulations Governing the Prevention of Vector-Borne Diseases 040.023).
- 3. Prior to the approval of the building plans the above detail designs are required on the plans and a scheduled compliance inspection with the Vector-Borne Diseases Program is required for the above condition(s).

If you have any questions regarding the aforementioned, please call me at 785-4599.

Sincerely,

J. L. Shaffer

Program Coordinator/Planner Vector-Borne Diseases Program Environmental Health Services

CA/JS/:ca

Cc: File - Washoe County Health District <CC NAME-COMPANY>





Amy Ray Fire Marshal



Tim Leighton Division Chief

Charles A. Moore *Fire Chief*

May 26, 2016

Washoe County Community Services Department 1001 East Ninth Street Reno, NV 89512

Re: Division of Land into Large Parcels DL16-0002 (Mustang Business Park)

The Truckee Meadows Fire Protection District (TMFPD) will approve the above permit with the following conditions:

• Plans and/or permits for development on these parcels shall be obtained and approved prior to construction in accordance with Washoe County Code 60.

Please contact me with any questions at (775) 326-6005.

Thank you,

Amy Ray Fire Marshal

FR: Chrono/PL 183-16

May 24, 2016

Ms. Kelly Mullin, Planner Community Services Department Washoe County

P.O. Box 11130 Reno, NV 89520

RE: DL16-0002 (Mustang Business Park)

Dear Ms. Mullin,

We have reviewed the above application and have no comments at this time. However, when future development has been identified, we request that sidewalks are provided for internal pedestrian circulation as well as to accommodate future transit service. Also, we will likely have comments regarding access to the interchange once development has been identified.

Thank you for the opportunity to comment on this application. Please feel free to contact me at 335-1901 if you have any questions or comments.

Sincerely,

Daniel Doenges, PTP

Senior Technical Planner

DD/jm

Copies:

Bill Whitney, Washoe County Community Services

Amy Cummings, Regional Transportation Commission Julie Masterpool, Regional Transportation Commission

Tina Wu, Regional Transportation Commission

David Jickling, Regional Transportation Commission

Washoe County no comment 052316



Washoe County COMMUNITY SERVICES DEPARTMENT

May 23, 2016

TO: Kelly Mullen, Planner, CSD, Planning & Development Division

FROM: Vahid Behmaram, Water Management Planner Coordinator, CSD

SUBJECT: Division of Land into Large Parcels Case Number DL16-0002 (Mustang Business Park)

Project description:

This application is proposing to divide Washoe County APN 084-370-02, being a 117.65 acre parcel of land, into 2 parcels of 71.9 and 45.75 acres. APN 084-370-02 is the subject of an annexation agreement into Truckee Meadows Water Authority (TMWA) water service area, effective April 22, 2016. Therefore, it is highly likely that all future water service to these lands will be provided through TMWA.

The Community Services Department (CSD) recommends approval of this project with the following Water Rights comments:

1) TMWA regulations require the dedication of water rights and issuance of a water will serve letter prior to issuance of a Building Permit. Furthermore, unlike residential development water demands, water demand for Commercial/Industrial land development is unknown at the time of creation of parcels designated as Commercial/Industrial. Therefore, CSD has no conditions of approval in regards to water service or water rights dedication as it relates to approval of DL 16-0002. Requirements to present a water will serve letter form TMWA, the water purveyor, will be imposed as part of the issuance of Building Permits.



May 23, 2016

Kelly Mullin Washoe County Community Services Department 1001 E. Ninth Street, Bldg. A Reno, NV 89512

Dear Ms. Mullin:

I received an email dated May 19, 2016, requesting a review of the May Agency Review Memo regarding the division of land into large parcels case number DL16-0002 (Item 1).

Based on the submitted documentation, it is anticipated that there will be minimal impacts concerning EMS responses to the parcel. Additionally, it is not anticipated that there will be impacts concerning access to healthcare services and facilities. Should you need a complete Environmental Impact Assessment, please contact the Washoe County Health District's Division of Environment Health Services at (775) 328-2434.

Advanced Life Support (ALS) fire services are provided by Truckee Meadows Fire Protection District and ALS ambulance services are provided by REMSA through a Franchise agreement with the Washoe County Health District. For the proposed location of the two parcels, REMSA's Franchise response requirement for lifethreating calls is 15 minutes and 59 seconds for 90 percent of calls.

There is also a hospital within proximity to the Mustang Road site, should residents require such services. The Northern Nevada Medical Center is approximately 6.5 miles away from the residence. There are also several other acute care hospitals and healthcare resources available in Washoe County.

Should structures be built on the parcels, I recommend that all buildings have the address numbers clearly marked on the curb and the dwellings so the individuals can be quickly located by public safety agencies.

Please feel free to contact me if you have any questions.

Sincerely,

Christina Conti

EMS Program Manager

cconti@washoecounty.us

(775) 326-6042





Kelly, Mullen Planner
Washoe County Community Services Department
Planning and Development Division
1001 E. Ninth St., Bldg. A
Reno, NV 89512

May 26, 2016

Subject: May Agency Review II - Case No. - DL16-0002 (Mustang Business Park

Kelly,

Thank you for providing us the May Agency Reviews II and the opportunity to review and provide comments. We have reviewed the subject proposed projects as requested and we have the following comments:

Division of Land into Large Parcels Case Number DL16-0002 (Mustang Business Park)

The proposed project is to approve the division of one existing +/- 227.65-acre parcel into two separate parcels of +/- 71.9-acres and +/- 45.75-acres respectively. The project is located in Section 15 and 16, T19N, R21E, MDBM, APN 055-169-01, in Washoe County. The property is further located at 12501 Mustang Road, approximately ½ mile southeast of its intersection with Interstate 80. We have the following comments on this proposed project:

- General Comments The application does not provide enough detailed information on proposed landscaping or proposed conservation efforts with regards to installation of Best Management Practices (BMPs) during construction and after construction is complete.
- 2. The proposed project is located adjacent to the Truckee River and there is significant riparian zone within the project property limits. We recommend that the County require the applicant coordinate with the U.S Army Corps of Engineers to prepare a jurisdictional determination to determine if a Section 404 permit would be necessary for the project.
- 3. Also the FEMA FIRM indicates that portions of the property are in Flood Zone X and portions in Flood Zone AE (Floodway). We recommend the County condition the approval requiring the applicant to comply with appropriate County ordinances regarding Floodplain Management.
- 4. Although this approval is only for the land division we would request the County condition approval so that the applicant be required to coordinate with the Washoe-Storey Conservation District (WSCD) to develop an appropriate landscaping and revegetation plan. Also to review any bank stabilization plans that may be part of the up and coming development of the resulting parcels

These are our comments and recommendations for the subject projects. We appreciate the opportunity to provide comments and recommendations on projects that may have impacts on our natural resources. Should you have any further questions please contact Kevin J. Roukey by phone at 775-232-1571 or email kevinjr 51@att.net.

Natural Resource Conservation Service 1365 Corporate Blvd. Reno, NV 89502

Tel: (775) 857-8500 ext. 131

Fax: (775) 857-8525

Board of Supervisors:

Bret Tyler

Chairman

James Shaffer
Secretary
County Appointee

Kevin Roukey

Director

Tory Friedmen Supervisor

Spencer Scott

Supervisor

John Muntin

Supervisor

OPEN
City Appointee

Kevin J. Roukey, District Director

Sincerely,

Washoe/Storey Conservation District

Community Services Department Planning and Development DIVISION INTO LARGE PARCELS APPLICATION



Community Services Department Planning and Development 1001 E Ninth St., Bldg A. Reno, NV 89520

Telephone: 775.328.3600

Washoe County Development Application

Your entire application is a public record. If you have a concern about releasing personal information, please contact Planning and Development staff at 775.328.3600.

Project Information	s	taff Assigned Case No.:	
Project Name:			
Mustang Business Park			
Project Tentative map of division into large para Description: new parcels to aid in development of the		rcels to split the existing 117.65-ane property.	acre parcel into two
Project Address: 12501 Mustar	ng Road, Washoe Co	ounty, NV	
Project Area (acres or square fee			
Project Location (with point of re	ference to major cross	streets AND area locator):	
0.5 miles east along Mustang R	load from the interse	ction of Mustang Road and Truck	kee Canyon Court.
Assessor's Parcel No.(s):	Parcel Acreage:	Assessor's Parcel No(s):	Parcel Acreage:
084-370-02	117.65 acres +/-		
Section(s)/Township/Range: Se			
		s associated with this applicat	ion:
Case No.(s). DPC16-2004 Dus	st Control Permit and	Building Permit Application	
Applicant	Information (atta	ch additional sheets if necessary	′)
Property Owner:		Professional Consultant:	
Name: Hiatt Land & Developme	ent Company, Ltd.	Name: US Geomatics	
Address: P.O. Box 1059		Address: P.O. Box 3299	
Fallon, NV	Zip: 89406	Reno, NV	Zip: 89505
Phone:	Fax:	Phone: 775-786-5111	Fax: 775-786-5114
Email: bhiatt@akearthmovers.c	com	Email: rtoole@usgeomatics.co	m
Cell:	Other:	Cell:	Other:
Contact Person: Bart Hiatt		Contact Person: Ryan Toole	
Applicant/Developer:		Other Persons to be Contact	ed:
Name: Scannell Properties #24	19, LLC	Name:	
Address: 800 East 96th Street,		Address:	
Indianapolis, IN	Zip: 46240		Zip:
Phone: 317-843-5951	Fax: 317-843-5957		Fax:
Email: mikes@scannellpropert	ies.com	Email:	
Cell: 317-716-2095	Other:	Cell:	Other:
Contact Person: Mike Simmon	s	Contact Person:	
	For Office	Use Only	
Date Received:	Initial:	Planning Area:	
County Commission District:		Master Plan Designation(s):	
CAB(s):		Regulatory Zoning(s):	

Property Owner Affidavit

Applicant Name: Scannell Properties #249, LLC
The receipt of this application at the time of submittal does not guarantee the application complies with all requirements of the Washoe County Development Code, the Washoe County Master Plan or the applicable area plan, the applicable regulatory zoning, or that the application is deemed complete and will be processed.
STATE OF NEVADA)
COUNTY OF WASHOE)
I, K. Bart Hiatt, Managing Partner of Hiatt Land and Development Company, Ltd. (please print name)
being duly sworn, depose and say that I am the owner* of the property or properties involved in this application as listed below and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects complete, true and correct to the best of my knowledge and belief. I understand that no assurance or guarantee can be given by members of Planning and Development. (A separate Affidavit must be provided by each property owner named in the title report.)
Assessor Parcel Number(s): 084-370-02
NOTE: A signed & notarized copy will be provided. The property is being sold to Scannell Signed
Propertien#249, LLC, in
May 2016. Please see the Address P.O. Box 1059 attached cover letter
attached cover letter Fallon, NV 89406
Subscribed and sworn to before me this day of, (Notary Stamp)
Notary Public in and for said county and state
My commission expires:
*Owner refers to the following: (Please mark appropriate box.) Owner Corporate Officer/Partner (Provide copy of recorded document indicating authority to sign.) Power of Attorney (Provide copy of Power of Attorney.) Owner Agent (Provide notarized letter from property owner giving legal authority to agent.) Property Agent (Provide copy of record document indicating authority to sign.) Letter from Government Agency with Stewardship

Tentative Map of Division into Large Parcels Application Supplemental Information

(All required information may be separately attached)

Chapter 110 of the Washoe County Code is commonly known as the Development Code. Specific references to tentative maps of division into large parcels may be found in Article 612, Division of Land into Large Parcels.

1.	What are the number and sizes of each lot?
	Parcel 1 - 71.90 acres +/- Parcel 2 - 45.75 acres +/-
2.	What is the average lot size?
	58.8 acres +/-
3.	What is the proposed use of each parcel?
	Both parcels will be developed with distribution centers and associated parking areas.

	8 6 702 0
4.	Utilities:
т.	Othitics.

a. Sewer Service	septic
b. Electrical Service	NV Energy
c. Telephone Service	AT&T
d. LPG or Natural Gas Service	NV Energy
e. Solid Waste Disposal Service	Waste Management
f. Cable Television Service	Charter Communications
g. Water Service	Truckee Meadows Water Authority

5. For most uses, the Washoe County Code, Chapter 110, Article 422, Water and Sewer Resource Requirements, requires the dedication of water rights to Washoe County when creating new parcels. Please indicate the type and quantity of water rights you have available should dedication be required:

a. Permit#	acre-feet per year
b. Certificate #	acre-feet per year
c. Surface Claim #	acre-feet per year
d. Other, #	acre-feet per year

Department of Conservation and Natural Resources):	Resources of the

6. When water service is by domestic wells, the Washoe County Comprehensive Plan allows the County to grant an exemption from the water dedication requirements for the existing parcel. Check the box below to indicate if you wish to request the exemption:

Li Yes Li No

7. Surveyor:

Name	Glen C. Armstrong
Address	P.O. Box 3299, Reno, NV 89505
Phone	775-786-5111
Fax	775-786-5114
Nevada PLS#	16451

Request to Reserve New Street Name(s) The Applicant is responsible for all sign costs.		
Applicant	Information	
Name: Scannell Properties #249, LI	.C	
Address: 800 East 96th Street, Suite 1		
Indianapolis, IN 46240		
Phone : 317-849-5959	Fax: 317-843-5957	
Private Citizen	✓ Agency/Organization	
Street Na (No more than 14 letters or 15 if there is an	me Requests "i" in the name. Attach extra sheet if necessary.)	
Truckee River Court (proposed)		
Truckee River Road (proposed)		
West River Road (proposed)		
	<u> </u>	
If final recordation has not occurred within	one (1) year, it is necessary to submit a written	
	prior to the expiration date of the original	
Lo	cation	
Project Name: Mustang Business Park		
	parks ✓ Washoe County	
Parcel Numbers: 084-370-02		
	rcelization	
Please attach maps, petitio	ns and supplementary information.	
Approved:	Date:	
Regional Street Naming Coord	nator	
Except where noted		
Denied:	Date:	
Regional Street Naming Coordi		
	phic Information Services 30 - 1001 E. Ninth Street	
Reno, N	V 89520-0027	
Phone: (775) 328-23	25 - Fax: (775) 328-6133	



Offices Indianapolis Washington DC San Francisco Denver Minneapolis

800 E. 96th Street Suite 175 Indianapolis, IN 46240 tel: 317.843.5959 fax:317.843.5957

May 2, 2016

Washoe County Community Services Department Planning and Development 1001 E. Ninth Street, Build A Reno, NV 89520

Re:

Application for Tentative Parcel Map by Scannell Properties #249, LLC

Mustang Industrial Park – APN 084-370-02

Dear Sir or Madam:

US Geomatics is submitting to you today, on behalf Scannell Properties #249, LLC ("SP249"), a Tentative Parcel Map Application regarding a project consisting of approximately 117 acres located off Mustang Road in Washoe County, Sparks, Nevada. SP249 is under contract to acquire the 117 acres from Hiatt Land and Development Company, Ltd. ("Hiatt"). As part of the submittal package, SP249 has not provided US Geomatics with a signed Property Owner Affidavit because it is scheduled to close on the acquisition of the 117 from Hiatt by the middle of May. At the time the Parcel Map Review Committee meets on June 9th, SP249 will own the property. Therefore, we purposefully omitted this part of the application so as to not be misleading. As soon as we close on the acquisition of the land, SP249 will forward to your office the signed Property Owner Affidavit.

If you have any questions in the meantime, please feel free to contact me at (317) 218-1651.

Very truly yours,

David Duncan, Counsel

Scannell Properties #249, LLC

cc:

Dan Salzer Ryan Toole Date: 04/20/2016

Property Tax Reminder Notice

Page: 1

WASHOE COUNTY P O BOX 30039 RENO, NV 89520-3039 775-328-2510 PIN: 08437002 AIN:

AUTO :894072:

HIATT LAND & DEVEL CO LTD PO BOX 764 FALLON NV 89407

Balance Good Through:	04/20/2016
Current Year Balance:	\$0.00
Prior Year(s) Balance: (see below for details)	\$0.00
Total Due:	\$0.00

Description:

Situs: 12501 MUSTANG RD WASHOE COUNTY

This is a courtesy notice. If you have an impound account through your lender or are not sure if you have an impound account and need more information, please contact your lender directly. Please submit payment for the remaining amount(s) according to the due dates shown. Always include your PIN number with your payment. Please visit our website: www.washoecounty.us/treas

Current Charges									
PIN	Year	Bill Number	Inst	Due Date	Charges	Interest	Pen/Fees	Paid	Balance
08437002	2015	261640	1	08/17/2015	5,573.07	0.00	0.00	5,573.07	0.00
08437002	2015		2	10/05/2015	5,351.07	0.00	0.00	5,351.07	0.00
08437002	2015		3	01/04/2016	5,351.07	0.00	0.00	5,351.07	0.00
08437002	2015		4	03/07/2016	5,351.07	0.00	0.00	5,351.07	0.00
Current Year Totals					21,626.28	0.00	0.00	21,626.28	0.00

Prior Years							
PIN	Year	Bill Number	Charges	Interest	Pen/Fees	Paid	Balance
Prior Years Total							

Survey Computations

<u>Tentative Map of Division into Large Parcels for Scannell Properties #249, LLC</u> Mustang Business Park

CLOSURE REPORT FOR PARCEL 1:

```
5/2/2016 11:56
Deed Report
Bearing
          Distance Type Radius Arc Len Delta
                                               Tangent Description
S 01°06'23" W 698.71 LINE
S 61°05'59" E 640.20 LINE
S 88°53'37" E 168.70 LINE
S 52°01'19" E 329.77 LINE
S 41°02'39" W 192.44 LINE
S 12°56'15" W 63.55 LINE
S 34°01'26" W 78.48 LINE
S 47°59'30" W 21.33 LINE
S 60°32'18" W 233.14 LINE
S 76°06'30" W 82.34 LINE
S 87°51'27" W 63.67 LINE
S 82°27'32" W 242.67 LINE
N 89°47'14" W 49.53 LINE
S 85°03'37" W 67.34 LINE
N 85°12'57" W 74.17 LINE
S 50°53'07" W 78.68 LINE
S 07°57'01" E 9.96 LINE
S 69°46'49" W 54.35 LINE
S 65°19'10" W 132.88 LINE
S 78°37'48" W 84.36 LINE
N 85°00'04" W 367.51 LINE
S 85°50'09" W 40.28 LINE
N 84°27'52" W 127.56 LINE
N 71°17'36" W 386.97 LINE
N 61°22'33" W 107.06 LINE
N 85°24'43" W 48.76 LINE
N 74°25'32" W 345.81 LINE
N 46°50'26" W 275.99 LINE
N 52°59'37" W 205.90 LINE
N 60°43'42" W 45.99 LINE
N 77°27'39" W 121.40 LINE
N 55°27'16" W 34.22 LINE
N 70°21'07" W 8.83
                   LINE
N 57°34'28" E 176.73 LINE
N 17°09'27" E 197.95 CURVE R 130.00 225.00 99°09'57" 152.66
                PC-R: N 57°34'28" E PT-R: S 23°15'35" E
N 23°35'36" W 213.10 LINE
S 88°53'37" E 1211.54 LINE
```

N 00°03'21" W 409.87 LINE

N 78°56'28" E 207.92 LINE

N 76°35'05" E 465.76 LINE

N 67°38'59" E 283.89 CURVE L 1919.19 284.15 08°28'59" 142.34

PC-R: N 18°06'32" W PT-R: N 26°35'31" W

Area: 3133998.10 S.F. 71.9467 Acres Total Perimeter Distance> 8676.62

Closure Error Distance> 0.0084 Error Bearing> N 44°28'53" E

Closure Precision> 1 in 1035347.6

CLOSURE REPORT FOR PARCEL 2:

Deed Report

5/2/2016 11:57

Bearing Distance Type Radius Arc Len Delta Tangent Description

S 01°06'23" W 698.71 LINE

S 61°05'59" E 640.20 LINE

S 88°53'37" E 168.70 LINE

S 52°01'19" E 329.77 LINE

N 41°02'39" E 19.68 LINE

N 28°21'18" E 152.26 LINE

N 16°46'05" E 61.68 LINE

N 35°14'28" E 27.80 LINE

N 47°36'35" E 50.78 LINE

N 59°46'13" E 86.37 LINE

N 31°51'34" E 346.76 LINE

N 50°43'18" E 85.99 LINE

N 03°48'16" E 151.39 LINE

N 06°44'28" W 73.50 LINE

N 10°48'49" E 93.89 LINE

N 12°51'04" W 130.19 LINE

N 35°20'52" W 109.46 LINE

N 21°57'33" W 26.44 LINE N 02°41'10" W 40.69 LINE

N 09°04'00" E 65.74 LINE

N 16°26'55" E 421.44 LINE

N 23°10'59" E 30.40 LINE

N 08°21'29" E 94.76 LINE

N 89°00'46" W 578.10 LINE

N 89°00'46" W 194.29 LINE

S 42°36'41" W 460.09 LINE

S 55°20'32" W 538.58 CURVE R 1919.19 540.36 16°07'55" 271.98

PC-R: N 42°43'26" W PT-R: N 26°35'31" W

Area: 1995454.95 S.F. 45.8093 Acres Total Perimeter Distance> 5679.44

Closure Error Distance> 0.0080 Error Bearing> N 28°24'11" E

Closure Precision> 1 in 709992.7

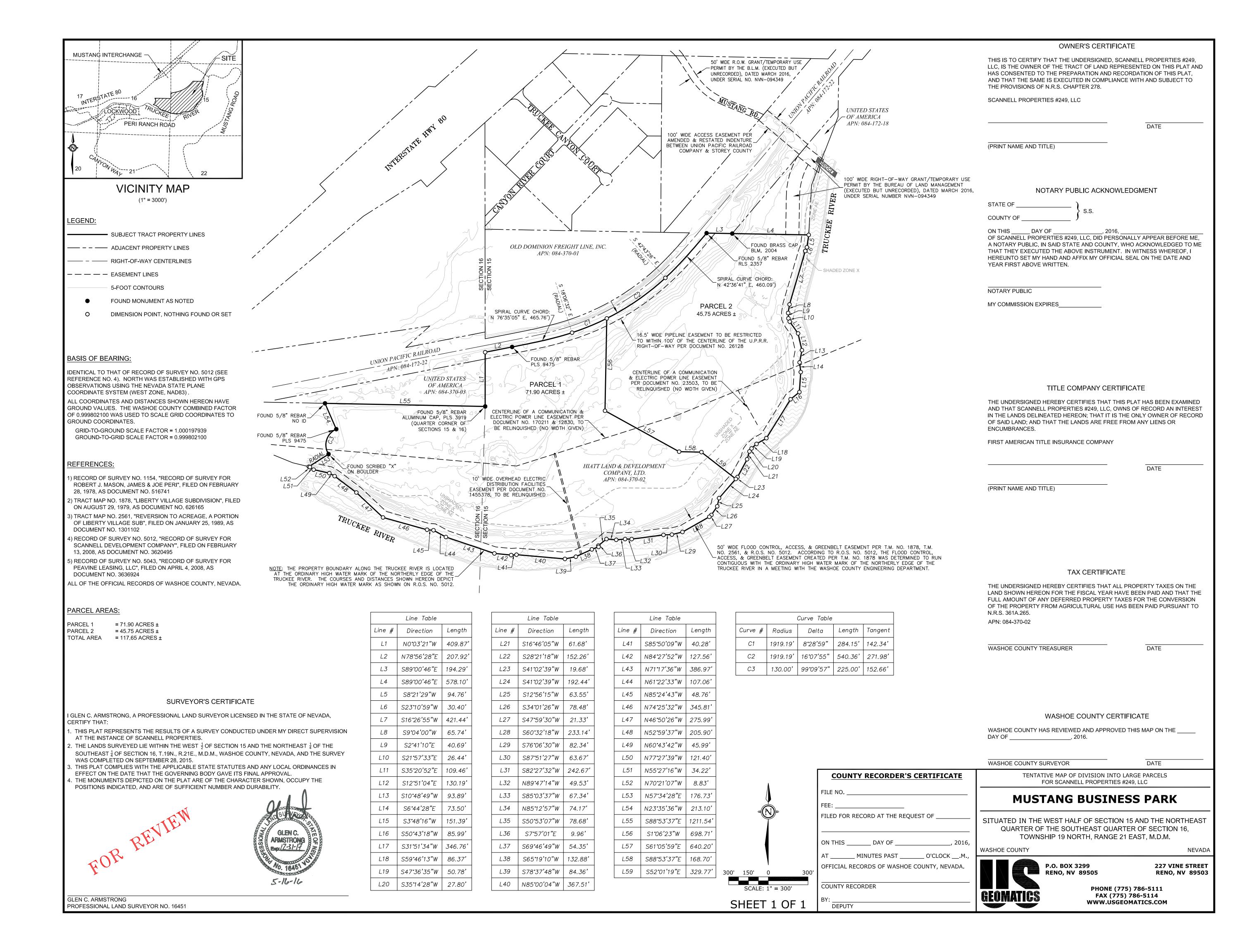
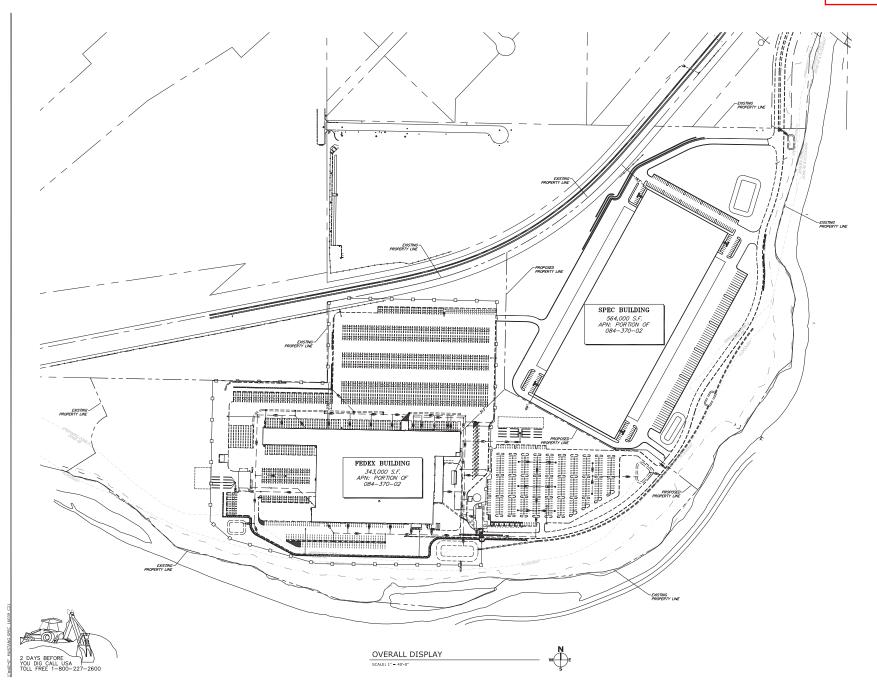


EXHIBIT D



RAWN: ESIGNED:

PRELIMINARY DESIGN

TECTONICS DESIGN GROUP

mustang Industrial Development SPEC Building Scannell Properties 821 Mea

OVERALL DISPLAY

C2.2