



WASHOE COUNTY PLANNING COMMISSION Notice of Meeting and Agenda

Planning Commission Members

James Barnes, Chair
Sarah Chvilicek, Vice Chair
Larry Chesney
Thomas Daly
Roger Edwards
Philip Horan
Greg Prough
Carl R. Webb, Jr., AICP, Secretary

Tuesday, October 6, 2015
6:30 p.m.

Washoe County Commission Chambers
1001 East Ninth Street
Reno, NV

PUBLIC HEARING ITEMS SCHEDULED ON THIS AGENDA

(Complete descriptions provided beginning on the second page.)

- **Abandonment Case Number AB15-004**
- **Regulatory Zone Amendment Case Number RZA15-004**
- **Master Plan Amendment Case Number MPA15-002 and Regulatory Zone Amendment Case Number RZA15-003**

Items for Possible Action. All numbered or lettered items on this agenda are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020), except for items marked with an asterisk (*). Those items marked with an asterisk (*) may be discussed but action will not be taken on them.

Possible Changes to Agenda Order and Timing. Discussion may be delayed on any item on this agenda, and items on this agenda may be taken out of order, combined with other items and discussed or voted on as a block, removed from the agenda, moved to the agenda of another later meeting, moved to or from the consent section. Items designated for a specified time will not be heard before that time, but may be delayed beyond the specified time.

Public Comment. During the “General Public Comment” items listed below, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during public hearing and planning items that are *not* marked with an asterisk (*). Any public comment for hearing and planning items will be heard before action is taken on the item and must be about the specific item being considered by the Commission. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Commission or by action of the Chair.

Forum Restrictions and Orderly Conduct of Business. The Planning Commission conducts the business of Washoe County and its citizens during its meetings. The Chair may order the removal of any person or group of persons whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting to the extent that its orderly conduct is made impractical. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite are examples of speech that may be reasonably limited.

Posting of Agenda; Location of Website. In accordance with NRS 241.020, this agenda has been posted at: <https://notice.nv.gov>, (i) Washoe County Administration Building (1001 E. 9th Street); (ii) Washoe County

Courthouse (Court and Virginia Streets); (iii) Washoe County Library (301 South Center Street); and (iv) Sparks Justice Court (1675 East Prater Way, Suite 107).

How to Get Copies of Agenda and Support Material. Copies of this agenda and supporting materials may be obtained on the Planning and Development Division website (http://www.washoecounty.us/csd/planning_and_development/board_commission/planning_commission/index.php) or at the Planning and Development Division Office (contact Donna Fagan, 1001 E. Ninth Street, Building A, Room A275, phone 775.325.8050, e-mail dfagan@washoecounty.us). If you make a request, we can provide you with a link to a website, send you the material by email or prepare paper copies for you at no charge. Support material is available to the public at the same time it is distributed to Planning Commissioners. If material is distributed at a meeting, it is available within 24 hours after the meeting.

Special Accommodations. The facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language interpreters or assisted listening devices) at the meeting should notify the Washoe County Planning and Development Division, at 775.328.3600, two working days prior to the meeting.

Appeal Procedure. Most decisions rendered by the Planning Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Planning Commission and you want to appeal its action, call the Planning staff immediately at 775.328.6100. You will be informed of the appeal procedure, and application fee. Appeals must be in writing and must be delivered to the Planning and Development Division within 10 calendar days from the date that the decision being appealed is reduced to writing, filed with the Secretary to the Planning Commission, and mailed to the original applicant in the proceeding being appealed.

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6:30 p.m.

1. **\*Determination of Quorum**
2. **\*Pledge of Allegiance**
3. **\*Ethics Law Announcement**
4. **\*Appeal Procedure**
5. **\*General Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

6. **Approval of Agenda**
7. **Approval of [September 1, 2015 Draft Minutes](#)**
8. **Consent Item**

**A. [Extension Request for Tentative Subdivision Map Case Number TM11-001 for Monte Vista at the Estates at Mt. Rose](#)** – Possible action to approve an extension of time, based upon a timely request, until September 6, 2017, for a 23-lot single-family subdivision on one parcel, with common open space as authorized in Articles 408 and 608 of the Washoe County Development Code. The subdivision was originally approved by the Planning Commission on September 6, 2011.

- Location: North of Mt. Rose Highway/Callahan Road Intersection

- Assessor's Parcel Number: 150-460-05
- Parcel Size: 82.38
- Regulatory Zone: High Density Rural (HDR) and General Rural (GR)
- Area Plan: Southwest Truckee Meadows, within the Timberland Wildland Transition Suburban Character Management Area (TSCMA)
- Citizen Advisory Board: Southwest Truckee Meadows
- Commission District: 2 – Commissioner Lucey
- Development Code: Authorized in Article 608 Tentative Subdivision Maps, and Article 408 Common Open Space Development
- TMSA: Within the Truckee Meadows Service Area
- Section/Township/Range: Within Section 35, T18N, R19E, MDM

## 9. Public Hearings

**A. Abandonment Case Number AB15-004 (Botich/Bowering)** – Hearing, discussion, and possible action to approve the abandonment of a 20-foot-wide drainage easement on one property; to abandon two 10-foot-wide public utility and drainage easements on that property and an adjoining property; and to relocate the abandoned 10-foot easements into one 10-foot-wide public utility and drainage easement along the adjoining property line.

- Applicants: Michael Botich and Lynn Bowering
- Property Owners: Michael & Nancy Botich Trust; Lynn Bowering
- Location: 6655 Timberline Court, and the adjacent parcel to the east. These properties are approximately ½ mile north of the intersection of Timberline Drive and Mt. Rose Highway.
- Assessor's Parcel Numbers: 049-860-11 and 049-860-12
- Parcel Size: ±2.373-ac. and ±2.402-ac.
- Master Plan Category: Suburban Residential
- Regulatory Zone: Low Density Suburban (LDS)
- Area Plan: Forest
- Citizen Advisory Board: South Truckee Meadows/Washoe Valley
- Development Code: Article 806, Vacations and Abandonments of Easements or Streets
- Commission District: 2 – Commissioner Lucey
- Section/Township/Range: Section 34, T18N, R19E, MDM, Washoe County, NV

**B. Regulatory Zone Amendment Case Number RZA15-004** – Hearing, discussion and possible action to adopt by resolution an amendment to the Southwest Truckee Meadows Regulatory Zone map. The amendment is required in order to correct a regulatory zone error created by Washoe County when a boundary line adjustment was completed in 2004. The amendment would change the current regulatory zone on a 0.317-acre portion of the 1.083-acre subject property from Public Semi-Public Facilities (PSP) to Medium Density Suburban (MDS).

- Applicant: Washoe County

- Property Owner: Karen Thomas
- Location: 5300 Canyon Drive  
Reno, NV 89519
- Assessor's Parcel No: 009-105-03
- Parcel Size: 1.083 acres
- Current Regulatory Zone: Public Semi-Public Facilities (PSP)
- Proposed Regulatory Zone: Medium Density Suburban (MDS)
- Area Plan: Southwest Truckee Meadows
- Citizen Advisory Board: West Truckee Meadows
- Development Code: Article 821, Amendment of Regulatory Zone
- Commission District: 1 – Commissioner Berkbigler
- Section/Township/Range: Sec 20, T19N, R19E, MDM

**C. Master Plan Amendment Case Number MPA15-002 and Regulatory Zone Amendment Case Number RZA 15-003** – Hearing, discussion, and possible action:

- (1) To adopt by resolution an amendment to the Forest Area Plan, Master Plan Map, changing the Master Plan Category from Open Space (OS) to Rural (R) on thirteen parcels along the Mt. Rose Highway near the Sky Tavern Ski Area (APNs 048-091-01 & 02 and 048-151-05, 06, 07, 08, 09, 10, 11, 12, 13, 14 & 15); and,
- (2) Subject to final approvals of the associated master plan changes, to approve a resolution recommending an amendment to the Forest Regulatory Zone Map, changing the regulatory zone from Open Space (OS) to General Rural (GR) on thirteen parcels along the Mt. Rose Highway near the Sky Tavern Ski Area (APNs 048-091-01 & 02 and 048-151-05, 06, 07, 08, 09, 10, 11, 12, 13, 14 & 15).

To reflect changes requested within this application and to maintain currency of general area plan data, administrative changes to the Forest Area Plan and the Forest Regulatory Zone Map are proposed. These administrative changes include a revised map series with updated parcel base and updated applicable text, and other matters properly relating thereto without prejudice to the final dispensation of the proposed amendments.

- Applicant: Washoe County
- Property Owners: Various
- Property Location: Sky Tavern Road and Old Mt. Rose Highway  
near the Sky Tavern Ski Area.
- Citizen Advisory Board: South Truckee Meadows/Washoe Valley
- Area Plan: Forest
- TMSA: Outside the Truckee Meadows Service Area
- Existing Master Plan: Open Space (OS)
- Existing Regulatory Zone: Open Space (OS)
- Proposed Master Plan: General Rural
- Proposed Regulatory Zone: General Rural

- Assessor's Parcel No(s): 048-091-01 & 02 and 048-151-05, 06, 07, 08, 09,10,11, 12, 13, 14 & 15
- Section/Township/Range: Within Sections 17, T17N, R19E, MDM Washoe County, NV
- Development Code: Authorized in Article 820, Amendment of Master Plan  
Authorized in Article 821, Amendment of Regulatory Zone
- Commission Districts: 1 – Commissioner Berkbigler and  
2 – Commissioner Lucey

## 10. Planning Items

- A. [Possible action to appoint a Member of the Washoe County Planning Commission to serve as an Alternate member on the Washoe County Design Review Committee.](#)

## 11. Chair and Commission Items

- \*A. Future agenda items
- \*B. Requests for information from staff

## 12. Director's and Legal Counsel's Items

- \*A. Report on previous Planning Commission items
- \*B. Legal information and updates

## 13. \*General Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

## 14. Adjournment