

## **Amendment of Conditions Planning Commission Cases**

### **Application Submittal Dates\***

October 17, 2011  
November 15, 2011  
December 15, 2011  
January 17, 2012  
February 15, 2012  
March 15, 2012  
April 16, 2012  
May 15, 2012  
June 15, 2012  
July 16, 2012  
August 15, 2012  
September 17, 2012  
October 15, 2012

### **Planning Commission Tentative Hearing Date**

December 6, 2011  
January 3, 2012  
February 7, 2012  
March 6, 2012  
April 3, 2012  
May 1, 2012  
June 5, 2012  
July 3, 2012  
August 7, 2012  
September 4, 2012  
October 2, 2012  
November 6, 2012  
December 4, 2012

\*Pursuant to NRS 278.02327, Washoe County has just 3 days to determine completeness of submitted applications. For that reason, applications will be accepted ONLY on the dates listed above or the first working day thereafter (no later than 5:00 p.m.)

Applicants are encouraged to contact County staff for a pre-application review of the proposed application.

# Amendment of Conditions Board of Adjustment Cases

## Application Submittal Dates\*

October 15, 2011  
December 15, 2011  
February 15, 2012  
April 15, 2012  
June 15, 2012  
August 15, 2012  
October 17, 2012

## Board of Adjustment Hearing Dates

December 2, 2011  
January 6, 2012  
April 7, 2012  
June 2, 2012  
August 4, 2012  
October 6, 2012  
December 1, 2012

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Applicants are encouraged to contact County staff for a pre-application review of the proposed application.

## **Amendment of Condition Requests for Approved Applications Submittal Requirements**

1. **Fees:** See Amendment of Condition of Approval Fee Worksheet. **Make check payable to Washoe County. Bring check with your application to Community Development. Submit Fee Worksheet with “Original Packet” only. Do not include Fee Worksheet in other copies of the packet.**
2. **Development Application:** A completed Washoe County Development Application form.
3. **Owner Affidavit:** The Owner Affidavit must be signed and notarized by all owners of the property subject to the application request.
4. **Letter:** A letter shall accompany the application that delineates the circumstances that require an amendment of condition. If the amendment includes a site plan change or addition, please include copies of the site plan.
5. **Copies:** Provide 15 copies of the complete application.

### **Application Process**

Please refer to the application process for the original application, for example, if this is an amendment of condition of a special use permit, refer to the application process for a special use permit. An amendment of condition follows the same procedures and process as the original application.