



WASHOE COUNTY
Regional Street Naming Committee
DRAFT Meeting Minutes
January 18, 2024

Washoe County Administrative Complex
Via Zoom Web Conference Only
<https://us02web.zoom.us/webinar/81401115663>

Members Present

Kaitlin Cortes, Nevada Department of Transportation
Sean Chambers, City of Sparks Police Department
Wayne Handrock, Washoe County Community Services Department
Robert Johnson, City of Reno
Leah Picotti, City of Reno Community Development
Jaleh Polack (Alternate), Washoe County Public Safety
Brett Rodela, Washoe County School District
Sara Skroch, City of Reno

Members Absent

Amanda Duncan, Truckee Meadows Water Authority
Jennifer Felter, Washoe County Public Safety
Teresa Parkhurst, City of Sparks
Jon Walker, City of Sparks

Legal Counsel

Beth Hickman, Washoe County District Attorney's Office

Non-Members Present

Brandon Roman, Senior Office Specialist, Washoe County Community Services Department
Stephen Hein, Washoe County, RSNC Coordinator
Julie Orvald, Washoe County, Washoe County GIS
Sean Ruedy, Washoe County Tech Services Regional Services
Gary Zaepfel, Washoe County Tech Services Regional Services
Amy Pennington, City of Reno

1. Call to Order/Determination of Quorum

The meeting was called to order by Chair Wayne Handrock at 2:33 p.m. A quorum of the Committee was established.

2. Public Comment

Chair Handrock called for public comment. There was no response to the call for public comment.

3. Approval of the Agenda for the January 18, 2024, meeting of the Regional Street Naming Committee

Upon motion by Member Skroch, second by Member Rodela, the agenda for the January 18, 2024, meeting of the Regional Street Naming Committee was approved as written. Motion carried unanimously.

4. **Approval of Minutes from the October 19, 2023, meeting of the Regional Street Naming Committee**

Upon motion by Member Piccotti, second by Member Skroch, the minutes from the October 18, 2024, meeting of the Regional Street Naming Committee was approved as written. Motion carried unanimously.

5. **New Business**

- a. **City of Reno (Extension of Old Creamery Alley)** [For possible action] – Discussion and possible action on a request to extend Old Creamery Alley. A Regional Street Naming Application was submitted on August 27, 2021, to name an unnamed alleyway situated between St. Lawrence Avenue and Reno Avenue. This alleyway runs in a north-south direction and lies within the City of Reno’s jurisdiction. The applicant sought to name the alleyway to prevent confusion with mail delivery and emergency services.

Initially presented to the RSNC on October 21, 2021, the proposal to name the alley “Midtown Alley” received the Committee’s recommendation for approval. This recommendation was then forwarded to the City of Reno, the presiding jurisdiction, for final approval. Subsequently, after deliberation, the City of Reno suggested a name change, proposing “Old Creamery Alley” instead of “Midtown Alley”. The subsequent name was also approved by the original applicant.

On January 19, 2023, the RSNC approved the revised name, “Old Creamery Alley”, and the recommendation was forwarded to the City of Reno for final approval.

Later, on September 9, 2023, the City of Reno requested an update to the application to include the entire alleyway in the naming, spanning from California Avenue to the north and Walker Avenue to the south. This extension will impact approximately 19 addressed properties.

RSNC Coordinator Stephen Hein provided background on the project...

Coordinator Hein read the above case description. He indicated that the “Old Creamery Alley” name was unique and was accepted into the Street Reservation List.

Member Rodela asked if there was any historical relevance or meaning regarding the “Old Creamery” name.

Chair Handrock did not know and neither did Coordinator Hein.

Amy Pennington from the City of Reno addressed the significance of the name. She stated that a City Council Member made a request that it be named after an old creamery that was on the Corner of St. Lawrence Avenue.

Chair Handrock asked Ms. Pennington if she was acting as the applicant for the City of Reno on this matter.

Ms. Pennington verified she was.

Chair Handrock asked Ms. Pennington if she had any comments as the acting applicant.

Ms. Pennington had no additional comments.

Chair Handrock asked for any other Committee input, which there was none. Chair then asked for any Public Comment and there was none.

Upon motion by Member Skroch, second by Rodela, the request to naming the unnamed alley between California Avenue and Walker Avenue to Old Creamery Alley was approved. Roll call vote was called by Recording Secretary Roman, Motion carried unanimously.

6. Miscellaneous / Announcements

Recording Secretary Kerfoot announced that the next regularly scheduled RSNC meeting is Thursday, April 18, 2024, at 2:30pm.

7. Public Comment

Yvonne Garland made a request to get Leadership Parkway changed to Emma Marie Way in honor of her 11-year-old daughter who was killed by a reckless drive on January 14, 2024. She asked for information on how to get started to request the name change.

Chair Handrock asked Coordinator Hein if he could help her with this request. Mr. Hein stated he could. She was provided with Mr. Hein's contact information, so he could help her get started.

Ms. Garland asked those attending the meeting via Zoom to raise their hands in support of this street name change.

Chair Handrock stated she probably couldn't do that at this time due to it not being a current application. Chair Handrock stated the Committee usually works with the public pretty well but wasn't guaranteeing anything at this point. He stated she should work with Stephen to get the application done and try to get the request heard at the next meeting.

Recording Secretary Roman told Ms. Garland she could have public support attend the meeting and speak during the public comment period as she had done in support of her request but would have to go through the application process first.

Chair Handrock asked Mr. Roman if public comment could be mailed in. Mr. Roman confirmed this was true. Mr. Roman directed those attending and Ms. Garland to the Regional Street Naming website for his contact information and indicated it was also available on the posted agenda online. The public comment could come to Mr. Roman and he would ensure it was put into the public record.

Ms. Garland thanked Mr. Roman for his help.

Laiza Manansala thanked the committee for allowing Ms. Garland to speak and people in general being able to speak with the County about what goes on in their city. She wanted to confirm she understood the process of giving public comment was most appropriate during the hearing for Ms. Garland's application and not at the moment.

Chair Handrock confirmed that was correct. He restated the next meeting was on April 18 at 2:30 p.m. and the public could send comment to Recording Secretary Roman.

Recording Secretary restated that the public could go to the website and find his information and send public comment to him via email. He indicated that it is better to get it to him before the meeting, so the members have time to look at the comments and mull them over prior to

the meeting. He also reiterated that they are more than welcome to make public comment at the meeting.

8. Adjournment

Chair Handrock adjourned the meeting at 2:53 p.m.

Chair Wayne Handrock