

SUMMARY: An ordinance revising the process for appointment of members and officers of citizen advisory boards and changing the terms of office of members.

BILL NO. 1696

ORDINANCE NO. 1515

AN ORDINANCE AMENDING CHAPTER 5 OF THE WASHOE COUNTY CODE (ADMINISTRATION AND PERSONNEL) CONCERNING CITIZEN ADVISORY BOARDS AMENDING SECTION 5.429, CHANGING THE METHODS OF RECRUITMENT AND APPOINTMENT OF MEMBERS, CHANGING THE METHOD OF FILLING VACANCIES, CREATING ALTERNATIVES FOR THE SELECTION OF OFFICERS, ELMININATING THE OFFICE OF SECRETARY-TREASURER, CHANGING THE TERMS OF OFFICE OF MEMBERS; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Pursuant to the legislative authority granted to a board of county commissioners by NRS 244.1945, the Washoe County Board of County Commissioners adopts this ordinance to revise the provisions of county's ordinances concerning citizen advisory boards to change the method of appointment of members, extend the term of office of members, allow county commissioners to select the officers of the citizen advisory boards, and other matters properly pertaining thereto.

SECTION 2. Chapter 5 of the Washoe County Code (Administration and Personnel) is hereby amended by amending section 5.429 which shall read as follows:

5.429 Citizen advisory boards: Membership.

1. Membership. In determining the number of members and alternates on a citizen advisory board and the categories of membership, the board of county commissioners shall ensure that the advisory board consists of a representative cross-section of persons residing within the advisory board's geographical area of responsibility.

2. Appointment. When applications are needed for an advisory board, the Washoe County Manager's Office shall seek applications from interested citizens throughout the represented communities in the county. Applications received in response shall be kept on file and remain valid for a period of 3 and a half years from the date of receipt thereof. The county commissioner(s) of the commission district in which the boundaries of the citizen advisory board are contained shall select a person to fill the vacancy from the applications received. If more than one commissioner is represented in a citizen advisory board geographic area of responsibility then the commissioners will agree on how to appoint to members to the board.

3. Officers. Citizen advisory boards shall select their own officers from among their

members unless the county commissioner(s) of the commission district in which the boundaries of the citizen advisory board are contained selects the officers. Each advisory board shall have at least a chairman and a vice-chairman.

4. Term of office. Subject to the provisions of section 5.430, members of citizen advisory boards serve 3-year terms commencing on July 1 and ending June 30. When a new citizen advisory board is created, one-half of the members thereof shall be appointed for an initial 2-year term and the remaining members shall be appointed for an initial 3-year term. A member may be reappointed by a county commissioner(s) at the end of his or her term in accordance with board of county commission rules.

5. Vacancies. A vacancy occurring on a citizen advisory board shall be filled by the county commissioner(s) of the commission district in which the boundaries of the citizen advisory board are contained for the remainder of the unexpired term. Except as provided in subsection 7, if a member of an advisory board misses three consecutive meetings of the board without just cause as determined by the chairman of the advisory board, a vacancy in that member's position automatically occurs and the county commissioner(s) of the commission district(s) in which the boundaries of the citizen advisory board are contained shall fill the vacancy as set forth in this subsection.

6. Alternates. The county commissioner(s) of the commission district in which the boundaries of the citizen advisory board are contained shall appoint at-large alternates to an advisory board after such positions are created on the advisory board by resolution of the board of county commissioners. Each such appointment is for such term or terms as deemed appropriate by the commissioner(s) who appoints. An appointed alternate shall serve upon request of the chairman of an advisory board and only when an advisory board member is absent from a particular meeting. Alternates shall not serve in an advisory board position that is vacant. While serving at the chairman's request, the alternate has the same authority to act on the advisory board as the regular member, but may not act as an officer of the advisory board.

7. Elective public office. A member of a citizen advisory board must take a leave of absence from the board during any period of time in which he is a candidate or applicant for appointment to the board of county commissioners. A leave of absence does not constitute absence without cause as a member of the board and the chairman of the advisory board may request an alternate to serve in that member's place and stead until the member is no longer a candidate. Election or appointment of a member to the board of county commissioners will result in automatic termination of that person's membership on the advisory board.

8. Appointments to other County boards or commissions. A citizen advisory board member may not concurrently serve as a member of the County Planning Commission or the County Board of Adjustment. Upon acceptance of an appointment to either commission or board, the citizen advisory board member must immediately resign from the citizen advisory board.

SECTION 3.

If any section of this ordinance or portion thereof is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such holding shall not invalidate the remaining parts of this ordinance.

15-611

SECTION 4. All ordinances, parts of ordinances, chapters, sections, subsections, clauses, phrases, or sentences contained in the Washoe County Code in conflict herewith are hereby repealed.

SECTION 5. This ordinance shall be published by title only, together with the names of the County Commissioners voting for or against its passage, in a newspaper published in and having a general circulation in Washoe County, Nevada, at least once a week for a period of two (2) weeks, and shall be in force and effect thereafter.

[Business Impact Note: The Board of County Commissioners hereby finds that this ordinance does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.]

Proposed on the 25th day of June, 2013.

Proposed by Commissioner Humke

Passed on the 9th day of July, 2013.

Vote:

Ayes: DAVID HUMKE, Kitty Jung, Vaughn Hartung and Marsha Berchisler

Nays: none

Absent: Bonnie Weber

David Humke

David Humke, Chairman
Washoe County Commission

ATTEST

Janey L. Barrett, Chief Deputy
County Clerk

This ordinance shall be in force and effect from and after the 19 day of July, 2013.

110-51

Sent to Kat Howell
7/24/13

WASHOE COUNTY
COMPTROLLER

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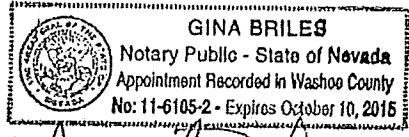
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STATE OF NEVADA
COUNTY OF WASHOE

Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper of general circulation published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper between the dates: 07/12/2013 - 07/19/2013, for exact publication dates please see last line of Proof of Publication below.

Subscribed and sworn to before me

Signed: *K. Kenstom*



[Signature]

JUL 19 2013

Proof of Publication

NOTICE OF ADOPTION WASHOE COUNTY ORDINANCE NO. 1515 BILL NO. 1696
NOTICE IS HEREBY GIVEN that typewritten copies of the above-numbered and entitled ordinance are available for inspection by the interested parties at the office of the County Clerk of Washoe County, Nevada, at her office in the Washoe County Complex, 1001 E. Ninth Street, Building A, Reno, Washoe County, Nevada; and that the ordinance was proposed on June 25, 2013 by Chairman Humke and was passed and adopted without amendment at a regular meeting held on July 9, 2013 by the following vote of the Board of County Commissioners: An ordinance amending Chapter 5 of the Washoe County Code (Administration and Personnel) concerning Citizen Advisory Boards amending Section 5.429 changing the methods of recruitment and appointment of members, changing the method of filling vacancies, creating alternatives for the selection of officers, eliminating the office of Secretary-Treasurer, changing the terms of office of members; and providing for other matters properly relating thereto. (Bill No. 1696) Those Voting Aye: Kitty Jung, Marsha Berkbigler, Vaughn Hartung, and David E. Humke Those Absent: Bonnie Weber This Ordinance shall be in full force and effect from and after July 19, 2013. IN WITNESS WHEREOF, the Board of County Commissioners of Washoe County, Nevada, has caused this Ordinance to be published by title only. DATED July 10, 2013.

Ad Number: 2000010677

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AMY HARVEY, Washoe County Clerk and Clerk of the Board of County Commissioners No.
10677 July 12, 19, 2013

**NOTICE OF ADOPTION
WASHOE COUNTY ORDINANCE NO. 1515
BILL NO. 1696**

NOTICE IS HEREBY GIVEN that typewritten copies of the above-numbered and entitled ordinance are available for inspection by interested parties at the office of the County Clerk of Washoe County, Nevada, at her office in the Washoe County Complex, 1001 E. Ninth Street, Building A, Reno, Washoe County, Nevada; and that the ordinance was proposed on June 25, 2013 by Speranza Bunko and was passed and adopted without amendment at a regular meeting held on July 9, 2013 by the following vote of the Board of County Commissioners:

An ordinance amending Chapter 5 of the Washoe County Code (Administration and Personnel) concerning Citizen Advisory Boards amending Section 5.429 changing the methods of recruitment and appointment of members, changing the method of filling vacancies, creating alternatives for the substitution of officers, eliminating the office of Secretary-Treasurer, changing the terms of office of members, and providing for other matters properly relating thereto. (Bill No. 1696)

Those Voting Aye: Kitty Jung, Marsha Eschinger, Vaughn Hartung and David E. Himke
Those Absent: Bonnie Weber

This Ordinance shall be in full force and effect from and after July 19, 2013.

IN WITNESS WHEREOF, the Board of County Commissioners of Washoe County, Nevada, has caused this Ordinance to be published by its Clerk.

DATED July 12, 2013.

AMY HARVEY, Washoe County Clerk and
Clerk of the Board of County Commissioners

No. 10677 July 12, 19, 2013