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Customer Acct# **349008**  
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STATE OF NEVADA  
COUNTY OF WASHOE

Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper between the dates: **06/14/2008 - 06/20/2008**, for exact publication dates please see last line of Proof of Publication below.

Subscribed and sworn to before me

Signed: 



**JUL 1 2008**

*Linda Anderson*

**Proof of Publication**

NOTICE OF ADOPTION WASHOE COUNTY ORDINANCE NO. 1374 (new number) ORDINANCE NO. 1366 (previously assigned) NOTICE IS HEREBY GIVEN THAT: Bill No. 1552, Ordinance No.1374 entitled: AN ORDINANCE AMENDING WASHOE COUNTY CODE BY MOVING THE HEALTH BENEFITS PROGRAM FROM RISK MANAGEMENT TO THE DEPARTMENT OF HUMAN RESOURCES; PROVIDEFOR THE DIRECTOR OF FINANCE TO MAINTAIN OVERSIGHT OFTHE HEALTH BENEFITS PROGRAM; MOVE THE ADMINISTRATION OF THE PRE-FUNDED RETIREE HEALTH BENEFITS FUNDTO THE DIRECTOR OF FINANCE AND OTHER MATTERS PROPERLY RELATING THERETO. . (Bill No. 1552). PUBLIC NOTICE IS HEREBY GIVEN that an adequate number of typewritten copies of the above-numbered and entitled Ordinanceare available for public inspection and distribution at the office ofthe County Clerk of Washoe County, at her office in the CountyCourthouse in Reno, Nevada, 75 Court Street, Reno, WashoeCounty, Nevada; and can be found on the County Clerk's website, www.washoecounty.us/clerks. Such Ordinance was proposedon May 27, 2008 and passed and adopted at a regular meeting ofthe Washoe County Board of County Commissioners on June 10,2008, by the following vote of the Board of County Commissioners: Those Voting Aye: Jim Galloway, Bonnie Weber, Robert M. Larkin David

1374 ✓

Humke, Kitty Jung Those Voting Nay: None Those Absent: None This ordinance shall be in full force and effect from and after June 20, 2008, i.e., the date of the second publication of such ordinance by its title only. IN WITNESS WHEREOF, The Board of County Commissioners of Washoe County, Nevada, has caused this ordinance to be published by title only. AMY HARVEY, Washoe County Clerk and Clerk of the Board of County Commissioners No. 567414  
- June 14, 20, 2008

SUMMARY: An ordinance amending Washoe County Code by moving the health benefits program from risk management to the department of human resources; provide for the director of finance to maintain oversight of the health benefits program; move the administration of the pre-funded retiree health benefits fund to the director of finance and other matters properly relating thereto.

BILL NO. 1552

ORDINANCE NO. ~~1366~~ 1374

AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY MOVING THE HEALTH BENEFITS PROGRAM FROM RISK MANAGEMENT TO THE DEPARTMENT OF HUMAN RESOURCES; PROVIDE FOR THE DIRECTOR OF FINANCE TO MAINTAIN OVERSIGHT OF THE HEALTH BENEFITS PROGRAM; MOVE THE ADMINISTRATION OF THE PRE-FUNDED RETIREE HEALTH BENEFITS FUND TO THE DIRECTOR OF FINANCE AND OTHER MATTERS PROPERLY RELATING THERETO.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. The following sections of chapter 65 are hereby repealed: 65.250 and 65.260.

SECTION 2. Chapter 5 of the Washoe County Code is hereby amended by adding three new sections which shall read as follows:

5.068 Health benefits program.

1. "Health benefits program" means a program to provide health benefits to eligible county officers and employees, including the maintenance of the appropriate funds, insurance, or combination thereof, to provide such benefits.

2. The health benefits program shall provide quality insurance plans covering eligible county officers and employees and their dependents, and to qualified retirees and their dependents.

3. The health benefits program shall assist enrollees and dependents in accessing the health care system and provide education to insure appropriate and prompt delivery of service.

4. The health benefits program shall establish and maintain eligibility, written plan documents and provider listings, and provide communications relating to health benefits and wellness to enrollees and family members.

5.069 Administration of health benefits program.

1. The director of human resources shall preside over and make recommendations for the health benefits program in negotiations with employee organizations.

2. The director of human resources shall oversee the preparation of the health benefits program and present it to the board of

county commissioners for adoption. Once adopted, the director of human resources will administer the health benefits program.

3. The director of human resources shall prepare statistical information on claims associated with the county's self-funded plans to substantiate expenses and use in evaluation, plan development and claims forecasting.

4. The director of human resources shall review and approve all expenditures for claims and vendor contracts.

5. The director of human resources shall preside over the Insurance Appeals Committee established to review denied claims and benefits associated with the self-funded insurance plans.

SECTION 3. Section 5.067 of the Washoe County Code shall be amended to read as follows:

5.067 County personnel system: Department of human resources; assistant county manager for personnel; director of human resources: Creation; qualifications, appointment; salary, duties, staff.

1. The department of human resources is hereby created. The department of human resources is responsible for the administration of the county personnel system.

2. The position of director of human resources is hereby created. The director of human resources shall be appointed by the county manager and shall serve at the pleasure of the county manager:

(a) Possess qualifications determined by the county manager .

(b) Be in the unclassified service of the county. The director's salary shall be fixed by the county manager within the range approved by the board of county commissioners.

(c) Direct and supervise all administrative, technical and operational activities of the department.

(d) Be in charge of the daily operations of the department.

(e) Administer the health benefits program and provide periodic reports as required by the director of finance.

(f) Perform such duties as are imposed by the Merit Personnel Ordinance, and the county manager.

3. The director of human resources may appoint such technical, clerical and operational staff as the execution of his duties and the operation of the department may require. All such appointments must be made pursuant to the provisions of the Merit Personnel Ordinance.

[S1, Ord. No. 213; A Ord. Nos. 733, 1055, 1060]

SECTION 4. Section 15.470 of the Washoe County Code shall be amended to read as follows:

15.470 Creation of position of director of finance.

1. The position of director of finance is hereby created.

2. The director shall be appointed by the county manager and

shall serve at the pleasure of the county manager. The director shall be the executive head of the department and shall:

(a) Possess such qualifications as are determined by the county manager.

(b) Be in the unclassified service of the county.

(c) Perform such other duties as are imposed by the county manager and the board of county commissioners.

(d) Report to the county manager.

3. To the extent allowed by law with respect to the comptroller and with respect to the other divisions, the director shall direct and supervise all administrative, technical, and operational activities of the department. The director shall perform such other assignments as the board of county commissioners and county manager may direct.

4. The director of finance shall administer the pre-funded retiree health benefits fund.

5. The director of finance shall oversee and administer the funding of the health benefits program described in section 5.068 and 5.069.

6. The director's salary shall be fixed by the county manager within the range approved by the board of county commissioners.

[§2, Ord. No. 448; A Ord. No. 733; repealed Ord. No. 1055; reenacted and amended Ord. No. 1058]

SECTION 5. Section 65.010 of the Washoe County is hereby amended to read as follows:

65.010 Definitions. As used in sections 65.010 to 65.260, inclusive, the words and terms defined herein shall have the following meaning:

1. "Division" means the division of risk management of the department of finance.

2. "Property/casualty program" means a program to cover risks involving county property and county operations, to adjust claims made against the county by third parties, and includes the maintenance of the appropriate funds, insurance, or combination thereof, to provide such coverage.

3. "Safety program" means a program to provide a safe work environment for county officers and employees, to monitor accidents and incidents in the workplace, and to administer a program of industrial insurance for workplace injuries.

[Preamble, Ord. No. 237; A Ord. No. 558; repealed §2, Ord. No. 987; reenacted §3, Ord. No. 987; A Ord. No. 1058]

SECTION 6. Section 65.020 of the Washoe County Code is hereby amended to read as follows:

65.020 Creation of risk management division.

1. There is hereby created the Washoe County division of risk management, which is a division of the department of finance.

2. The purpose of the division is to administer the property/casualty program and the safety program of the county.

[§1, Ord. No. 237; repealed §2, Ord. No. 987; reenacted §4, Ord. No. 987; A Ord. No. 1058]

SECTION 7. Section 65.030 of the Washoe County Code is hereby amended to read as follows:

65.030 County risk manager: Creation; powers; duties.

1. The position of county risk manager is hereby created. The risk manager shall be appointed by the county manager upon recommendation of the director of finance and serves at the pleasure of the county manager. The county risk manager is in the unclassified service of the county, and shall receive a salary to be set by county manager within the range approved by the board of county commissioners.

2. The risk manager shall:

(a) Administer the risk management division, including administration of the property/casualty program and the safety program of the county;

(b) Administer the self-insurance funds;

(c) Review and approve or disapprove all expenditures from the funds;

(d) Pursue subrogation where feasible;

(e) Administer all contracts related to the property/casualty program, and the safety program;

(f) Develop, initiate and carry out systems of premium charges and deductibles where feasible;

(g) Recommend levels of self-funding and purchased insurance, subject to county commission approval when required, which will protect the operating revenues of Washoe County from the effects of claims and litigation;

(h) Analyze and assess the risks of county activities and business transactions and make recommendations to minimize the risks presented by such activities;

(i) Approve and execute, on behalf of Washoe County, indemnity and hold harmless agreements whereby Washoe County agrees to release third parties from liability under appropriate circumstances;

(j) Review all claims and suits against Washoe County, initiate investigations, coordinate the defense of Washoe County and maintain all necessary records to insure that adequate data are available for use when reviewing self-insurance funding levels. In the absence of the risk manager, the director of finance shall perform the duties specified in this subsection; and

(k) In consultation with and approval of the district attorney's office, retain outside counsel where appropriate, and retain such other investigators and experts in the defense of claims and suits as may be necessary. The retention of such professionals shall be upon such terms and in such amounts as may be necessary and deemed

appropriate by the risk manager and are not governed by section 15.530.

[Part §11, Ord. No. 237; A Ord. Nos. 381, 558, 656, 733; repealed §2, Ord. No. 987; reenacted, renumbered and amended §5, Ord. No. 987; A Ord. Nos. 1048, 1055, 1058]

[Business Impact Note: The Board of County Commissioners hereby finds that this ordinance does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.]

Proposed on the 27<sup>th</sup> day of May, 2008.

Proposed by Commissioner Humke

Passed on the 10 day of June, 2008.

Vote:

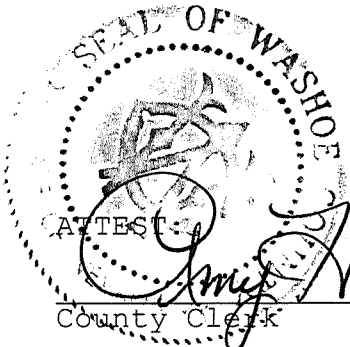
Ayes: Larkin, Weber, Humke, Ballouay, & Jung

Nays: NONE

Absent: NONE

Robert M Larkin

Chairman  
Washoe County Commission



ATTEST:

Amie Hawey  
County Clerk

This ordinance shall be in force and effect from and after the 20<sup>th</sup> day of June, 2008.