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PROOF OF PUBLICATION

STATE OF NEVADA  
COUNTY OF WASHOE

ss. Tana Ciccotti

being first duly sworn, deposes and says:  
That as the legal clerk of the RENO GAZETTE-JOURNAL, a daily newspaper published in Reno, Washoe County, State of Nevada, that the notice:

Ordinance 1085

of which a copy is hereto attached, has been published in each regular and entire issue of said newspaper on the following dates to wit:

Jan. 19, 26, 2000

Signed T Ciccotti

Subscribed and sworn to before me this

JAN 26 2000

Susan V. Dummer  
Notary Public

NOTICE OF ADOPTION  
WASHOE COUNTY ORDINANCE  
NO. 1085

NOTICE IS HEREBY GIVEN THAT: Bill No. 1261; Ordinance No. 1085 entitled:

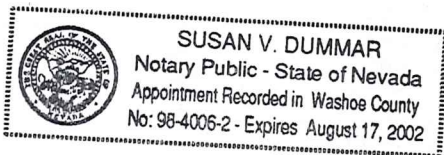
AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING PROVISIONS ALLOWING FOR THE OVERFILL OF PERMANENTLY ESTABLISHED POSITIONS UNDER CERTAIN CIRCUMSTANCES.

was adopted on January 11, 2000, by Commissioners Joanne Bond, Jim Galloway, Pete Sferazza, Jim Shaw, and Ted Short and will become effective on Friday, January 28, 2000.

Typewritten copies of the ordinance are available for inspection by all interested persons at the office of the County Clerk, 75 Court Street, Reno, Nevada.

AMY HARVEY  
Washoe County Clerk

No.298 Jan.19,26, 2000



JAN 28 2000

SUMMARY: Amends Washoe County Code by allowing for overfill of established positions.

BILL NO. 1261

ORDINANCE NO. 1085

AN ORDINANCE AMENDING THE WASHOE COUNTY CODE BY ADDING PROVISIONS ALLOWING FOR THE OVERFILL OF PERMANENTLY ESTABLISHED POSITIONS UNDER CERTAIN CIRCUMSTANCES.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Chapter 5 of the Washoe County Code is hereby amended by adding thereto a new section which shall read as follows:

5.210 Overfill appointments.

1. If an appointing authority determines that a position within the department is:

- (a) Critical to the mission of the department;
- (b) Has responsibility for a unique function; or
- (c) Requires the possession of highly specialized knowledge, skills, and abilities;

the appointing authority may request that an overfill appointment to the position be made.

2. An overfill appointment is limited to 6 weeks overlap between the employee who is resigning the position and the incoming employee. An overfill appointment does not increase the number of permanently established positions.

3. A request for an overfill appointment must be made in the form of a written justification based upon the criteria set forth herein, along with the appropriate requisition. Approval of the director of finance and the assistant county manager assigned that department, (or the county manager if there is no assigned assistant county manager), is required. The requisition, along with written justification and signed approvals of the director of finance and assistant county manager, or county manager, must be forwarded to the department of human resources.

4. No overfill appointment request may be made unless the employee occupying the position being vacated has provided a written resignation and the appointing authority has submitted the written resignation attached to the prescribed action form.

5. Upon expiration of the period of time of the overfill appointment or sooner if the resigning employee vacates the

position, the overfill appointment expires and the incoming employee fills the position of the resigning employee.

[Business Impact Note: The Board of County Commissioners hereby finds that this ordinance does not impose a direct and significant economic burden upon a business, nor does it directly restrict the formation, operation or expansion of a business.]

Proposed on the 21st day of December, 1999.

Proposed by Commissioner Joanne Bond.


Passed on the 11th day of January, 2000.

Vote:

Ayes: **Joanne Bond, Jim Galloway, Pete Sferrazza, Jim Shaw, & Ted Short**

Nays: **None**

Absent: **No one**

  
Chairman  
Washoe County Commission

ATTEST:

  
County Clerk

This ordinance shall be in force and effect from and after the 28th day of January, 2000.