

SUMMARY: Amends Washoe County Code by providing alternative method of obtaining advance payment for emergency travel by employees of certain county offices.

BILL NO. 938

ORDINANCE NO. 763

AN ORDINANCE AMENDING CHAPTER THE WASHOE COUNTY CODE BY PROVIDING AN ALTERNATIVE METHOD OF OBTAINING ADVANCE PAYMENT FOR EMERGENCY TRAVEL EXPENSES BY OFFICERS AND EMPLOYEES OF THE SHERIFF, DISTRICT ATTORNEY AND WITTENBERG HALL.

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1. Section 5.357 of the Washoe County Code is hereby amended to read as follows:

5.357 Emergency travel; "emergency" defined; county emergency travel fund.

1. As used in sections 5.351 to 5.395, inclusive, an emergency means an unforeseen circumstance which requires immediate action and includes, but is not limited to, extraditions, criminal investigations or a circumstance which would result in any impairment of the health, safety or welfare of the general public.

2. In cases of emergency, requests for advance travel money need not be presented as provided in subsection 1 of section 5.355. In such cases, the following procedure must be used:

(a) For emergency travel by an officer or employee of the sheriff, district attorney or Wittenberg Hall, the request for advance travel money shall be approved by the elected or appointed head of the office or his designee. If approved, payment must be made from the revolving account of the office. The office shall submit to the comptroller a claim voucher indicating the emergency expenses paid out of its revolving account, and the comptroller shall either approve or disapprove the claim. If the comptroller approves the claim, he shall reimburse the office's revolving account from available funds.

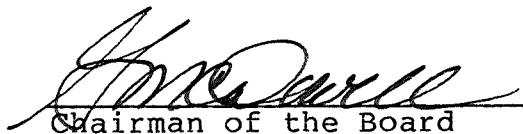
(b) For emergency travel by an officer or employee of any office or department not set forth in paragraph (a), the officer or employee shall submit a request to the county manager, who shall approve or deny the request. There is hereby established a county emergency travel fund and all emergency travel advances approved by the county manager shall be drawn from such fund.

3. Every emergency travel advance made pursuant to this section is subject to subsequent affirmation or denial on a finding of good cause by the board of county commissioners.

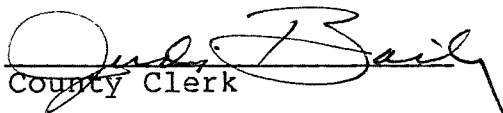
Proposed on the 8th day of November, 1988.
 Proposed by Commissioners Williams.
 Passed on the 22nd day of November, 1988.

Vote:

Ayes: Commissioners: Beck, Cornwall, Lillard, McDowell
 and Williams.
 Nays: Commissioners: None.
 Absent: Commissioners: None.


 Chairman of the Board

ATTEST:


 County Clerk

This ordinance shall be in force and effect from and after the 9th day of December, 1988.