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**Staff Report**

**BOARD MEETING DATE: July 21, 2020**

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| **DATE:** | Tuesday, July 14, 2020 |
| **TO:** | Board of County Commissioners |
| **FROM:** | Ben West, Security Administrator  (775) 328-2018, [bwest@washoecounty.us](mailto:bwest@washoecounty.us)  Mark Stewart, Purchasing and Contracts Manager  (775)-328-2281, [mstewart@washoecounty.us](mailto:mstewart@washoecounty.us) |
| **THROUGH:**  **SUBJECT:** | Eric Brown, County Manager  Recommendation to approve contract for armed and unarmed professional security services via the State of Nevada contract CETS#19049, awarded to Allied Universal Security, retroactive to July 1, 2020 through June 30, 2021. Estimated annual expenditures are anticipated as [$2,526,189] for FY21. If approved, authorize the Purchasing and Contractors Manager to execute the agreement. (All Commission Districts.) |

**SUMMARY**

Recommendation to approve a contract for armed and unarmed professional security services via the State of Nevada contract CETS#19049, awarded to Allied Universal Security Services at 4000 S. Eastern Avenue, Suite 210 Las Vegas, NV 89119, retroactive to July 1, 2020 through June 30, 2021. Estimated annual expenditures are anticipated as [$2,526,189] for FY21. If approved, authorize the Purchasing and Contractors Manager to execute agreement for Washoe County properties

**Washoe County Strategic Objective supported by this item:** Safe, Secure and Healthy Communities.

**PREVIOUS ACTION**

On June 26, 2018, agenda item 7, the Board approved a contract for armed and unarmed professional security services via the State of Nevada contract CETS#19049, awarded to Allied Universal Security Services at 4000 S. Eastern Avenue, Suite 210 Las Vegas, NV 89119 in the amount of [$1,791,063].

**BACKGROUND**

Since July 2018, Allied Universal Security has provided armed and unarmed security services for Washoe County. These services include court security personnel in Reno, Sparks, Jan Evans Juvenile Justice Services. They also provide personnel at the downtown Reno library, Human Services Administration, County Administrative Complex, Our Place and Family Engagement Center as well as daytime, nighttime and weekend patrol services at several County locations.

Contractual increases and an amendment for additional coverage in FY20 increased the annual budget to [$1,993,129]

This contract accounts for contractual increases, adds officers for COVID-19 related screening at the County Administrative Complex and District Court, as well as daytime patrol and 24/7 security for Our Place. This also covers special events and overtime details, effective July 1, 2020.

**FISCAL IMPACT**

Should the board approve this contract, the increase in annual contracted amount for FY21 is anticipated at [$533,060] over FY20 budget of [$1,993,129]. Cost center 101111 in the Manager’s Office, cost centers 221230, 280680, 280715 and 250110 in HSA and funding for this contract in the approved FY21 budget.

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| **Cost Object & Description** | **G/L Account & Description** | **Amount** |
| 101111- Countywide Security | 710204 – Security Contracts | $2,081,808 |
| 221230 - Vulnerable Pop Supp | 710204 – Security Contracts | $228,191 |
| 280680 – Family Engagement Center | 710204 – Security Contracts | $95,064 |
| 280715 – Child Srvcs Admin | 710204 – Security Contracts | $101,833 |
| 250110 – Reno Admin Local | 710204 – Security Contracts | $19,293 |
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| Total |  | $2,526,189 |

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve a contract for armed and unarmed professional security services via the State of Nevada contract CETS#19049, awarded to Allied Universal Security Services at 4000 S. Eastern Avenue, Suite 210 Las Vegas, NV 89119, , retroactive to July 1, 2020 through June 30, 2021. Estimated annual expenditures are anticipated as [$2,526,189] for FY21. If approved, authorize the Purchasing and Contacts Manager to the execute agreement.

**POSSIBLE MOTION**

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve a contract for armed and unarmed professional security services via the State of Nevada contract CETS#19049, awarded to Allied Universal Security Services at 4000 S. Eastern Avenue, Suite 210 Las Vegas, NV 89119, retroactive to July 1, 2020 through June 30, 2021. Estimated annual expenditures are anticipated as [$2,526,189] for FY21; and authorize the Purchasing and Contracts Manager to the execute agreement.”