

District Board of Health
Meeting Notice and Agenda - Final

Members

Kristopher Dahir, Chair
Devon Reese, Vice-Chair
Mariluz Garcia
Dr. Reka Danko, MD
Michael D. Brown
Dr. John Klacking, PhD
Dr. John Novak, DMD

Thursday, April 11, 2024

9:30 a.m.

***SPECIAL MEETING* - THIS MEETING WILL ONLY BE HELD VIRTUALLY**

Please use the Link/Number below

<https://us06web.zoom.us/j/82090181273>

Phone: 1-669-900-6833

Meeting ID: 820 9018 1273

NOTE: This option will require a computer with audio and video capabilities.

(Please be sure to keep your devices on mute and do not place the meeting on hold)

9:30 a.m.

1. Roll Call and Determination of Quorum.
2. Approval of Agenda. (FOR POSSIBLE ACTION)
3. Approve the Interlocal Contract between the State of Nevada, Department of Public and Behavioral Health, Public Health Infrastructure and Improvement and Northern Nevada Public Health for the period of July 1, 2024 through June 30, 2026 in the total amount of \$2,400,000 (\$1,200,000 per fiscal year) in the support of Northern Nevada Public Health (NNPH) in the improvement of public health, IO 20534; and if approved, authorize the District Health Officer to

execute the Agreement and any future amendments. (FOR POSSIBLE ACTION)

Staff Representatives: Erin Dixon and Kristen Palmer

Attachments: [DBOH 4-11-24 - ODHO - SB118 Interlocal Contract C 18354 NNPH \(06.30.26\) FINAL](#)

4. Recommendation to approve an Employment Agreement for Chad Kingsley, MD, MBA to serve as District Health Officer, starting May 13, 2024, including provisions for an annual salary of \$190,008, benefits in the amount of \$79,608, duration and other provisions common to executive employment contracts including those of previous District Health Officers and to authorize reimbursement of moving expenses up to \$15,000. (FOR POSSIBLE ACTION)
Staff Representatives: Kristopher Dahir and Erin Dixon

Attachments: [DBOH 4-11-24 - ODHO - DHO Employment Contract](#)
[DHO DRAFT Contract 4-5-24 - Chad Kingsley](#)

5. Recommendation to approve the overfill of the District Health Officer (DHO) position not to exceed 8 weeks, at an approximate cost of \$50,225. Temporarily allowing both the retiring and new DHO appointment to occupy position 70000173 for up to 8 weeks to accommodate cross training and allow the retiring DHO to provide support to the new DHO as needed while utilizing accrued leave time. Approve both the current and new District Health Officer to be eligible for any Cost of Living and Benefits adjustments as approved by the Board of County Commissioners for unclassified management positions in 2024. (FOR POSSIBLE ACTION)
Staff Representative: Erin Dixon

Attachments: [DBOH 4-11-24 - ODHO - Overfill of DHO Position](#)

6. Public Comment.
Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person. Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only.

Requests for public comment via zoom must be submitted to svaldespin@nnph.org no later than 4:00 p.m. on the day before the scheduled meeting. **Please log into the ZOOM meeting via the above link** and utilize the **"Raise Hand"** feature during any public comment period. To provide public comment via telephone only, press ***9 and *6 to mute/unmute**. Reasonable efforts will be made to hear all public comment during the meeting.

7. Board Comment.

District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

Adjournment

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The Northern Nevada Public Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify the Office of the District Health Officer in writing at the Northern Nevada Public Health, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to svaldespin@NNPH.org before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Northern Nevada Public Health staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments– District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Northern Nevada Public Health Website <https://www.NNPH.org>
State of Nevada Website: <https://notice.nv.gov>

The meeting will be televised live and replayed on Washoe Channel at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/wctv-live.php> and also on Youtube at:
<https://www.youtube.com/user/WashoeCountyTV>

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the Board of Health is the person designated by the Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Northern Nevada Public Health and may be reached by telephone at (775) 328-2415 or by email at svaldespin@NNPH.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.