

## **Washoe County District Board of Health Meeting Minutes**

### **Members**

Kristopher Dahir, Chair  
Devon Reese, Vice Chair  
Michael Brown  
Mariluz Garcia  
Reka Danko, MD  
John Novak, DMD  
John Klacking, PhD

**Thursday, January 26, 2023  
1:00 p.m.**

**Washoe County Health District  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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### **1. Roll Call and Determination of Quorum.**

Health Officer, Kevin Dick called the meeting to order at 1:00 p.m.  
The following members and staff were present:

Members present: Michael D. Brown  
Devon Reese (arrived at 1:21)  
Dr. Reka Danko (excused at 2:19 p.m.)  
John Novak  
John Klacking

Members absent: Kristopher Dahir  
Mariluz Garcia

### **Ms. Valdespin verified a quorum was present.**

Staff present: Kevin Dick, District Health Officer  
Jim English  
Joelle Gutman-Dodson  
Francisco Vega  
Lisa Lottritz  
Erin Dixon  
Dr. Nancy Diao

### **2. Pledge of Allegiance.**

Barry Duplantis led the pledge to the flag.

### **3. Welcome Commissioner Mariluz Garcia to the District Board of Health.**

Acting chair, Mike Brown, tabled this item to the February 23, 2023 meeting, due to Commissioner Mariluz Garcia's absence.

### **4. Election of District Board of Health Chair for 2023-2024.**

**John Novak made a motion to nominate Councilman Kristopher Dahir to continue as**

**Chair. Dr. Danko seconded the motion, which was approved unanimously, in the absence of Mr. Devon Reese.**

**5. Election of District Board of Health Vice-Chair for 2023-2024.**

**John Novak made a motion to nominate Vice-Mayor Devon Reese as Vice-Chair. John Klacking seconded the motion, which was approved unanimously in the absence of Mr. Devon Reese.**

**6. Approval of Agenda.**

January 26, 2023

**John Novak, moved to approve the agenda for the January 26, 2023, District Board of Health regular meeting. Dr. Danko seconded the motion, which was approved unanimously in the absence of Mr. Devon Reese.**

**7. Recognitions.**

District Board of Health Members

- i. DBOH member reappointment – Sparks non-elected member, Dr. John Novak, DMD
- ii. DBOH member reappointment – Reno non-elected member, Michael D. Brown
- iii. DBOH service – Commissioner Alexis Hill

Health Officer, Kevin Dick, recognized and congratulated the reappointment of Michael Brown and John Novak, as members of the District Board of Health.

Additionally, he thanked Commissioner Hill for her interim service to the District Board of Health.

Years of Service

- i. Sheila McCoy, 5 years, hired January 22, 2018 – CCHS
- ii. Cynthia Arredondo, 10 years, hired January 23, 2013 - CCHS

Mr. Dick acknowledge Ms. McCoy and Ms. Arredondo for their years of service.

New Hires

- i. Taylor Stokes, January 17, 2023, Environmental Health Services Specialist Trainee – EHS
- ii. Erica Moore, January 17, 2023, Environmental Health Services Specialist Trainee – EHS

Health Officer, Kevin Dick, invited Ms. Dixon to introduce her new staff members.

Ms. Dixon shared Mr. Stokes’ and Ms. Moore’s background, education, and experience including some of their hobbies and program assignment.

Promotions

- i. Brandon Koyama, from Public Service Intern to Environmental Engineer, effective January 16, 2023 - AQM

Mr. Dick invited Mr. Vega to introduce his new staff member.

Mr. Vega shared Mr. Koyama’s background, experience, and expressed his gratitude for Mr. Koyama’s service as an AQM intern.

### Reassignments

- i. Jessica Latchaw, from Emergency Response Coord. to Environmental Health Specialist Trainee, effective December 19, 2022 – EHS  
Health Officer, Kevin Dick, acknowledged Ms. Latchaw’s reassignment to Environmental Health Services and reiterated that she was unable to be present.

### Special Recognitions

- i. Dianna Karlicek, Organizer of the Health District’s Adopt-a-Family Campaign – EHS  
Mr. Dick acknowledged Ms. Karlicek for her hard work and organizing 56 staff members to collect gifts for those families in need. Mr. Dick reported 15 people benefited from Ms. Karlicek’s efforts.

### Washoe County Health Heroes

- i. Jennifer Howell – CCHS
- ii. Heather Burris – EHS

Health Officer, Kevin Dick, acknowledged and thanked Ms. Howell and Ms. Burris on their recent nomination and full recognition as a Health Hero.

## **8. Public Comment.**

**Michael Brown opened the public comment period.**

**Having no public comment, Mr. Brown closed the public comment period.**

## **9. COVID-19/Monkeypox Update & Information.**

Staff Representative: Kevin Dick

Board Representative: Dr. Reka Danko

Health Officer, Kevin Dick, opened this item by reporting good news regarding RSV, Flu, and COVID-19. He reported 34 RSV cases for the week of January 15-21, which is down from 66 from the week before and the total of 263 cases a couple of months ago. Additionally, he reported an overall of 1,891 cases of RSV for this season. He added that a typical year would report close to 750 cases for the entire season.

Mr. Dick reported 27 cases per day, for the 7-day moving average of new cases as opposed to the 187 cases reported last week. He continued to report that over the past two months there have been 16 COVID-19-related deaths in Washoe County.

Mr. Dick reported a decrease in Influenza like Illnesses for the seventh consecutive week. However, he reported 3 flu-related deaths and 18 total deaths for this season, that began in October. He recommended people get the flu vaccine and COVID bivalent vaccine.

Mr. Dick continued to report on hospitalizations based on a report from the Nevada Hospital Association, reporting pediatric hospital occupancy rates at 92% statewide, which represents an improvement because the rates had been at 98-10% for the 9-weeks preceding. He also reported RSV admissions are declining statewide and COVID admissions are remaining flat, with 16 Washoe County hospitalizations as of Wednesday, January 25.

Mr. Dick invited Dr. Danko to provide her report.

Dr. Danko thanked Mr. Dick for the report and added that while his report was all good news, she stated that in trend the community has been thrown off by viral illness in the past and

encouraged everyone not to let their guard down. She continued to state there are good opportunities with vaccination, hand hygiene, and risk mitigation measures to prevent potentially a second spike and infection in a later flu or COVID season.

Michael Brown took a brief recess to allow newly appointed vice-chair Reese to lead the meeting at 1:21 p.m.

**10. Consent Items.**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

**A. Approval of Draft Minutes.**

- i. November 10, 2022 – Strategic Planning Retreat.
- ii. December 15, 2022.

**B. Budget Amendments/Interlocal Agreements.**

- i. Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to October 1, 2022 through September 30, 2023, in the total amount of \$1,172,216 (no match required) in support of the Community and Clinical Health Services Division’s Women, Infants and Children (WIC) Program IO#12072 and authorize the District Health Officer to execute the Subaward and any future amendments.  
Staff Representative: Loraine Fernandez
- ii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period January 1, 2023 through December 31, 2023 in the total amount of \$113,463 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Tuberculosis Prevention Program IO#TBD and authorize the District Health Officer to execute the Subaward and any future amendments.  
Staff Representative: Loraine Fernandez
- iii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period January 1, 2023 through December 31, 2023 in the total amount of \$185,745 (no required match) in support of the Community and Clinical Health Services Division (CCHS) STD Program IO#TBD and authorize the District Health Officer to execute the Subaward and any future amendments.  
Staff Representative: Loraine Fernandez
- iv. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period January 1, 2023 through December 31, 2023 in the total amount of \$312,495 (no required match) in support of the Community and Clinical Health Services Division (CCHS) HIV Prevention Program IO#TBD and authorize the District Health Officer to execute the Subaward and any future amendments.  
Staff Representative: Loraine Fernandez
- v. Approve the reinstatement of the Community Health Aide #70002183 with a budgeted amount of \$86,447.00 in salary and fringe for the Family Planning Program retroactive to January 1, 2023.  
Staff Representative: Loraine Fernandez

- vi. Approve the Interlocal Agreement with The Board of Regents of the Nevada System of Higher Education and the Larson Institute for Health Impact and Equity Training in the approximate amount of \$54,000 for the period upon approval through August 31, 2023 to support Washoe County Health District (WCHD) in carrying out its goal of developing a 6-module cultural competency training for public health officials in alignment with competencies set forth by the Public Health Accreditation Board (PHAB); and authorize the Board Chair to execute the agreement and authorize the District Health Officer to execute any future amendments.  
Staff Representative: Kristen Palmer
  - vii. Recommendation to retroactively approve the Interlocal Agreement between Washoe County Health District, Air Quality Management Division (AQMD) and the Board of Regents of the Nevada System of Higher Education, on behalf of the University of Nevada, Reno, Business Environmental Program (BEP) at a cost not to exceed \$275,000.00 effective January 1, 2023 through June 30, 2024 to support AQMD in carrying out its goal of complying with applicable Section 507 requirements of the 1990 Clean Air Act Amendments, provide technical and regulatory assistance to small businesses, outreach to the regulated community and interested stakeholders, and measurement and reporting; and authorize the Chair to execute the agreement and authorize the District Health Officer to execute any future amendments  
Staff Representative: Kristen Palmer and Francisco Vega
- C. Recommendation for the Board to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board.  
Staff Representative: Francisco Vega
- i. NV Energy, Case No. 1398 and 1412, NOV AQMV22-0029 and 37
  - ii. Empowerment Center, Case No. 1399, NOV AQM22-0030
  - iii. Lewis Investment Company and NV LLC, Case NO. 1405, NOV AQM22-0032
  - iv. North Pyramid Investors, Case NO. 1407, NOV AQM 22-0034
  - v. North Pyramid Investors, Case No. 1408, NOV AQM22-0035
  - vi. Artisan Mystic Mountain, LLC, Case NO. 1409, NOV AQM22-0036
  - vii. Star West Homes, Case No. 1413, NOV AQM22-0038
- D. Approval of authorization to travel and travel reimbursements for non-County employee, Dr. John Novak, for FY23-24 in the approximate amount of \$7,000.00.  
Staff Representative: Kevin Dick
- E. Acknowledge receipt of the Health Fund Financial Review for October through December, Fiscal Year 2023.  
Staff Representative: Kristen Palmer

**Michael Brown moved to approve the consent agenda. John Novak seconded the motion which was approved unanimously.**

## **11. Regional Emergency Medical Services Authority.**

### **A. Introduction of REMSA Health's Board of Directors.**

Presented by: Barry Duplantis

**Chris Nicholas, Renown Hospital**  
**Derrick Glum, St. Mary's Hospital**  
**Katie Grim, Norther Nevada Medical Center Hospital**  
**Shirley Roberts, Consumer Rep (Chair)**

**Mike Pagni, Consumer Rep (Vice-Chair)**  
**Louis Test, Legal Rep (Secretary)**  
**Cora Case, Accounting Rep.**

Barry Duplantis, Chief Operating and Financial Officer and Interim CEO for REMSA Health and began his item by inviting the members of the REMSA Health's Board of Directors.

Mr. Duplantis continued to introduce all the members of their Board and identified Ms. Roberts as chair, Mr. Pagni, as vice-chair, and Mr. Test as treasurer.

Vice-Chair Reese welcomed the members and commended Mr. Barry on an elite Board.

Ms. Roberts, chair of the Board, thanked vice-chair Reese for his warm welcome and announced that the Board had named Mr. Duplantis as President and CEO of REMSA Health and commended Mr. Duplantis for his skill set and passion and compassion.

Vice-chair Reese expressed his excitement over the news and invited the Board to make comments.

John Novak, congratulated Mr. Duplantis and reiterated the wise choice the Board had made in selecting Mr. Duplantis.

Mr. Dick noted that Cora Case was attending via zoom.

Michael Brown thanked Mr. Duplantis for bringing his board to meet the team and congratulated him on his new assignment.

John Klacking, congratulated Mr. Duplantis and stated he looked forward to working more with Mr. Duplantis.

Dr. Danko thanked Mr. Duplantis and opined that he offers so much kindness and compassion, which is necessary. She continued to thank him for leading a tremendous force of health care heroes.

Mr. Duplantis thanked the board for their comments and expressed his pleasure in leading a 600 people company.

Vice-Chair thanked Mr. Duplantis for introducing the REMSA Board and expressed he looked forward to working with Mr. Duplantis.

**B. Recommendation to accept the REMSA Health Operations Report for December of 2022 which includes, REMSA Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Penalty Fund Reconciliation, Ground Ambulance Operations Report, and the Patient Experience Report and provide possible Board direction.**

Presented by: Barry Duplantis

Mr. Barry Duplantis, newly appointed CEO and President for REMSA Health began by highlighting that in the month of December 2022 and for the fiscal year to date REMSA Health was compliant with Priority 1 calls in Zones A, B, C, and D. He continued to report that they continue to experience year over year growth in demand for 9-1-1 services in the community. He added that the percentage of patients transported to higher levels of care has increased, with 6 of 10 patients being transported as opposed to 5 of 10 patients.

Mr. Duplantis opened his items for questions from the Board.

John Klacking asked if adding the three-digit suicide line has changed the calls that come over 9-1-1.

Mr. Duplantis reported that it is difficult to say because the volume of inbound calls has broken records.

**Michael Brown moved to accept REMSA Operations report for December of 2022. Dr. Danko seconded the motion which was approved unanimously.**

**C. Update of REMSA Health’s Public Relations during December 2022.**

Presented by: Alexia Jobson

Adam Heinz, Executive Director for REMSA Health reported on behalf of Alexia Jobson, Director of Public Relations for REMSA Health. He began his presentation by highlighting some recent updates.

Mr. Heinz reported that through late December and January the region experienced inclement weather, so REMSA Health worked to share important patient navigation and public health messages about how to stay safe, particularly for the elderly population. He continued to report that messaging included reminders about being cautious when walking on snow and ice to minimize risk of falls as they can have severe consequences. Additionally, the messaging reminded the elderly not to over-exert themselves when shoveling snow as it can lead to cardiac emergencies.

Mr. Heinz continued to report that KOLO aired a new story about REMSA Health’s response operations during inclement weather and topics included policies and procedures that prioritize the safety of patients and employees when responding during inclement weather events.

Mr. Heinz stated that Alma Marin, Public Education Coordinator, also appeared on KOLO and spoke about the importance of bystander CPR.

Mr. Heinz concluded by reporting that REMSA Health in partnership with the Washoe County Health District launched a paid digital media campaign intended to bring awareness about the symptoms of RSV and when and where to seek appropriate care.

Mr. Heinz opened this item for question from the Board.

Vice-chair Reese thanked Mr. Heinz for his report and shared that he appreciated a number of the segments in KTVN.

**D. Presentation and discussion of REMSA Health's Fiscal Year 2022 Audited Financial Statements.**

Presented by: Barry Duplantis

Mr. Duplantis open his presentation by providing a background on the process followed to provided audited financial statements as well as a timeline of the process.

Mr. Duplantis reported REMSA Health received the highest opinion available from their auditors. He continued to report that over the last year REMSA Health achieved a positive change in net assets of approximately \$1.9 million and clarified that of those funds \$543,000 of gain was principally from the sale of a care flight aircraft. Mr. Duplantis followed by providing a more detailed report of REMSA Health’s finances per the

submitted report including expenditures. Mr. Duplantis noted that on May 2022 the Board allowed REMSA Health to increase the average bill to \$1,950 for the purpose of improving employee wages.

Mr. Duplantis opened his item for questions from the Board.

John Klacking asked how long the \$1.4 million to purchase ambulances will carry REMSA Health through with the continued growth occurring in Washoe County.

Mr. Duplantis reiterated that the financial report was for the fiscal year that ended in June of 2022; however, efforts have been made to order a variety of ambulances.

Mr. Klacking, continued to ask if those order would carry REMSA Health through 2024.

Mr. Duplantis opined that he is comfortable stating that REMSA Health has what it needs for 2023 and will reassess the needs in May/June 2023 for FY24.

Mr. Klacking asked about lead times.

Mr. Duplantis responded that lead times on equipment is about a year depending on the level of equipment.

**12. Fee Waiver and Variance request from the Nevada Administrative Code (NAC) 444.176 Disposal of Wastes, Section 2: If drainage to a sanitary sewer or storm sewer is permitted, an air gap must be provided which will positively preclude against surge or backflow introducing contaminated water into the pool or recirculation system. The variance request is for Incline Village General Improvement District Public Bathing Facility Permits H20-0124PB, Burnt Cedar Large Pool and H20-0125PB, Burnt Cedar Wading Pool.**

Staff Representative: Erin Dixon

Health Officer, Kevin Dick invited James English, Environmental Health Services supervisor, to present this item.

Mr. English began by providing a background on the Burnt Cedar Pool request for fee waiver and variance, noting that although construction to rebuild the pool took place over the past year, the pump room was not rebuilt. Mr. English noted that staff determined at their final inspection that the pump room did not have a proper air gap for the pump system.

Mr. English reported that research showed this pool pre-dates any records of the Health District; therefore, pre-dating a lot of the safe drinking water requirements and regulations that are currently in place. He explained that an agreement was reached with engineers to continue operation under the format while research was complete.

Mr. English concluded by reporting Incline Village General Improvement District (IVGID) did their due diligence and could not find a simple solution to the issue. The only solution is to install a container to pump the water into the sewer system; however, this could potentially cause a larger environmental contamination. Mr. English noted that Environmental Health Services feels confident in supporting the outcomes of IVGID and their public works department and request a variance be approved and waive the fee.

Mr. English opened this item for questions from the Board.

John Novak asked if this variance will only apply to this particular pool and not start any precedents.



Mr. English stated no precedents will be set as this only applies to said pools. He added that if this property undergoes major modification or replace, replumb, or redesign the building IVGID will place an air gap in that location.

**Michael Brown moved to approve the fee waiver and variance request for IVGID Bathing Facility Permits H20-0124PB Burnt Cedar Large Pool and H20-0125PB, Burnt Cedar Wading Pool. John Novak seconded the motion which was approved unanimously.**

**13. Presentation – Nevada Legislative Process.**

Staff Representative: Joelle Gutman-Dodson

Joelle Gutman-Dodson, Government Affairs Liaison, provided a brief presentation regarding the legislative process on how a bill becomes a law.

Ms. Gutman-Dodson explained session begins the first Monday in February on odd number years as Nevada is one of 5 states that still has a part time legislature. She continued to provide a breakdown of the Assembly House and the Senate (Upper House), including Steve Yeager as Speaker of the House in the Assembly House and Nicole Cannizaro for the Senate.

She continued to provide a timeline as to how a bill becomes a law along with a 120-day Legislative Calendar.

Ms. Gutman-Dodson shared that the reason why the Health District needs a lobbyist is to ensure the bills of interest get passed across the finish line.

Michael Brown commended Ms. Gutman-Dodson for a great presentation and added that Ms. Gutman-Dodson is a great collaborator when it comes to advocating for what the Health District needs.

Ms. Gutman-Dodson took the opportunity to recognize the collaboration of Southern Nevada lobbyist.

**14. Presentation, Discussion and Possible Adoption of the draft Washoe County Health District 2023 Legislative Principles and Priorities.**

Staff Representative: Joelle Gutman-Dodson

Ms. Gutman-Dodson provided a background on adopting the Legislative Principles and Priorities.

Ms. Gutman-Dodson reiterated that she will be providing updates but at times decisions will be made outside of an agenda item to the Board of Health due to the deadlines.

Ms. Gutman-Dodson summarized the 4 principles and 2 priorities presented on her report making note that these have shifted after the pandemic and realized that the Health District has to work with other government entities and learned how to pivot overnight.

Vice-Chair Reese expressed his gratitude for Mr. Gutman-Dodson following the national landscape as it relates to the authority or powers of the District Board of Health and its Health Officer. He opined there was a concern with Health Officers leaving their positions and expressed his appreciation for Health Officer, Kevin Dick, for his dedication to the Health District. Vice-Chair stated he is interested in following discussion regarding legal and criminal penalties for harassment of Health Officers. Vice-Chair Reese requested he stay informed of

major initiatives in which the Board's support is required and stated he would share any interest that may overlap with the Health District and hoped this will also be reciprocated.

**John Novak, moved to approve the Adoption of the draft Washoe County Health District 2023 Legislative Principles and Priorities. Dr. Danko seconded the motion which was approved unanimously.**

**15. Staff Reports and Program Updates.**

**A. Air Quality Management** - Air Quality Management - 2022 Year in Review, EPA Proposes to Revise Particulate Matter Standard, EPA Proposes Ban of HFCs as Refrigerants, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.

Staff Representative: Francisco Vega

Mr. Vega opened his item by highlighting the EPA is proposing a change to the ambient air quality standard for PM2.5. Mr. Vega reported this may impact Washoe County and his team is currently assessing that impact.

Mr. Vega continued to share that there will be a vacancy on the Air Pollution Control Hearing Board.

**B. Community and Clinical Health Services** - Community and Clinical Health Services - 2022 Year in Review; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.

Staff Representative: Lisa Lottritz

Ms. Lottritz began her presentation by reporting that the Maternal Child Health team will be presenting 6 cases for the Nevada Childhood Lead Advisory Board on 2/6. She continued to share that PAWS for love will be visiting on 2/6.

Ms. Lottritz added that WIC staff did a radio segment to speak of the WIC benefits at 101.7. Additionally, WIC waivers were renewed and will be reevaluated mid-April.

Ms. Lottritz opened her item for questions from the Board.

**C. Environmental Health Services (EHS):** Environmental Health Services (EHS): Program Activities; Consumer Protection (Food/Food Safety, Commercial Development, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-Borne Diseases) and Inspections.

Staff Representative: Erin Dixon

Ms. Dixon opened her item by highlighting that as of January 1 the structure of EHS will be more of a specialist structure as opposed to a generalist structure, which means each inspector will have more of a focus and many will be assigned to only 1 program.

Ms. Dixon reported that the Food Safety Program has been busy and continues to accept applicants for 2022 Excellence in Food Safety Awards. She continued to report that the septic plan numbers for this past were approximately 10% higher than last year and septic related inspections were approximately 12% higher. She concluded by reporting that the Safe Drinking Water Program has experience a number of positive water tests in small water systems that lead to boil water order.

Ms. Dixon opened her item for questions from the Board.

Vice-chair asked to be informed about street vendors and requested a meeting with the Health Officer and Ms. Dixon.

**D. Epidemiology and Public Health Preparedness - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.**

Staff Representative: Dr. Nancy Diao

Dr. Diao began her presentation by highlighting that volunteer members has dropped noticeably, which led to a reassessment of recruitment efforts. She continued to speak about hospital preparedness and reported they have begun working on their annual hazard vulnerability analysis assessment and resources and gap analysis with the healthcare partners which will assist in identifying goals and resource needs and help the exercise and training planning as well as their resource allocation for the upcoming fiscal year.

Dr. Diao provided an update on the epidemiology program including a brief report on RSV and flu numbers.

Dr. Diao opened her item for questions from the Board.

John Novak asked if a shift has been seen in viral strains of the flu.

Dr. Diao reported they were still at H3N2.

Vice-chair Reese expressed he would like Dr. Diao to get together with Ms. Gutman-Dodson to coordinate efforts about what may happen in the legislative process, as he is a strong proponent of following the science.

**E. District Health Officer Report - District Health Officer Report - COVID-19, Flu, and RSV, COVID-19 Communications Update, Health District Communications Update, Health Heroes Luncheon, Governor's Healthcare Transition Committee, New CCHS Fees, and Public Communications and Outreach.**

Staff Representative: Kevin Dick

Health Officer, Kevin Dick, opened his item by thanking Michael Brown for joining the Health Heroes luncheon on January 12.

Additionally, he noted that the Board has authorized him to add fees to the Community and Clinical Health Services fee schedule for clinical services, so that they are not delayed in providing services. These fees were included in this report to inform the Board.

Mr. Dick added opened his item for questions from the Board.

**16. Board Comment.**

Vice-Chair Reese called for comments from the Board.

Michael Brown thanked the Health Officer for inviting him to the luncheon, so that he could appreciate the excellent work staff is performing.

Having no further comments from the Board, Vice-Chair Reese closed this item.

**Adjournment.**

**Vice Chair Reese adjourned the meeting at 2:37 p.m.**

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** Members of the public may make public comment by submitting an email comment to [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. Reasonable efforts will be made to hear all public comment during the meeting. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <https://www.washoecounty.gov/health>

State of Nevada Website: <https://notice.nv.gov>

**Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.**

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov). Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.gov/health> pursuant to the requirements of NRS 241.020.