

## Washoe County District Board of Health Meeting Notice and Agenda - Final

### Members

Kristopher Dahir, Chair  
Michael D. Brown, Vice Chair  
Devon Reese  
Alexis Hill  
Dr. Reka Danko  
Dr. John Novak  
Dr. John Klacking

Thursday, December 15, 2022

1:00 p.m.

Commission Chambers  
1001 East Ninth Street  
Reno, NV

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**TO ATTEND VIRTUALLY OR TELEPHONICALLY PLEASE USE THE LINK/NUMBER BELOW  
(Please be sure to keep your devices on mute and do not place the meeting on hold)**

<https://us06web.zoom.us/j/82090181273>

Phone: 1-669-900-6833

Meeting ID: 820 9018 1273

### 1:00 PM

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Approval of Agenda. (FOR POSSIBLE ACTION)

#### 4. Appearance:

Dr. Muge Akpinar, School of Public Health Dean

Gabrielle Bracket, MS, MPH, School of Public Health Development Director

Washoe County District Board of Health Scholarship Recipient, Sydnie Walters.

**Attachments:** [WCHD SPH Dec22](#)

5. Recognitions.

**YEARS OF SERVICE**

- i. Kelli Goatley-Seals, 20 years, hired November 4, 2002-CCHS

**NEW HIRES**

- i. Jack Zenteno, November 7, 2022, Admin Health Svcs Officer-AHS
- ii. Leah Gardner, November 21, 2022, Public Health Nurse I-CCHS
- iii. Mary Beth Reeve, December 5, 2022, Adv. Practice Registered Nurse-CCHS

**RESIGNATIONS**

- i. Joseph Crump, Public Health Nurse I, effective November 23, 2022 -CCHS
- ii. Katheryn Olson, Environmental Health Specialist, effective October 28, 2022-EHS

**RETIREMENTS**

- i. Dawn Spinola, Administrative Secretary, effective December 2, 2022 -EPHP
- ii. Judy Medved-Gonzalez, Public Health Nurse II, effective December 19, 2022-CCHS

**WASHOE COUNTY HEALTH HEROES**

- i. Robert Chisel - COVID-9 Response
- ii. Katie Doyle - COVID-19 Response
- iii. Jaime Starrh - COVID-19 Response
- iv. Rachel Cord - AHS
- v. Jessica Cabrales - AQM
- vi. Manuel Coronado - CCHS
- vii. Rachel Ladd - CCHS
- viii. Latricia Lord- EHS
- ix. Kristen deBraga - EHS
- x. Shayna De Silva - EPHP
- xi. Marisa McCune - Honorable mention - AQM
- xii. Lilia Huffman - Honorable mention - CCHS
- xiii. Sahara Cruz - Honorable mention - CCHS
- xiv. Kellisa Shirane - Honorable mention - CCHS
- xv. Joseph Crump - Honorable mention - CCHS

6. Proclamations. (FOR POSSIBLE ACTION)

6A. National Radon Action Month Proclamations. (FOR POSSIBLE ACTION)

Accepted by: Christine Kelly

Staff Representative: Craig Petersen

**Attachments:** [National Radon Action Month January 2023](#)

7. Public Comment.  
Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. All public comment is limited to three minutes per person.

Requests for public comment via zoom must be submitted by email to [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov) before the scheduled meeting. **Please log into the ZOOM meeting via the above link.** Reasonable efforts will be made to hear all public comment during the meeting.

**NOTE:** The zoom option will require a computer with audio and video capabilities.

8. COVID-19/Flu/RSV Update & Information.  
Staff Representative: Kevin Dick  
Board Representative: Dr. Reka Danko

9. **Consent Items. (FOR POSSIBLE ACTION)**

**Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.**

- 9A. Approval of Draft Minutes. (FOR POSSIBLE ACTION)

**Attachments:** [October 27, 2022 - DBOH minutes](#)

9B. **Budget Amendments/Interlocal Agreements. (FOR POSSIBLE ACTION)**

- 9Bi. Approve the Professional Services Agreement with The Abbi Agency in the approximate amount of \$324,700 from January 1, 2023 through June 30, 2024 to support Washoe County Health District (WCHD) in carrying out its goal of developing a professional, formidable, and accommodative brand for Northern Nevada Public Health, and to follow through with that brand by helping it become recognized and understood throughout our community; and authorize the Board Chair to execute the agreement and authorize the District Health Officer to execute any future amendments. (FOR POSSIBLE ACTION)

Staff Representative: Kristen Palmer

**Attachments:** [DBOH 12-15-2022 - AHS- Abbi Staff Report](#)  
[The Abbi Agency Professional Service Agreement](#)  
[Exhibit A - The Abbi Agency Scope of Work](#)  
[Exhibit B - The Abbi Agency Liability Insurance](#)

- 9Bii. Approve the reinstatement of the Advanced Practice Registered Nurse #70002282 with a budgeted amount of \$142,880.76 in salary and fringe for the Family

Planning Program retroactive to December 1, 2022. (FOR POSSIBLE ACTION)

Staff Representative: Loraine Fernandez

**Attachments:** [DBOH 12-15-22 AHS APRN Reinstatement STAFF REPORT](#)

**9C. Recommendation for the Board to Uphold the Appealed Notice to the Air Pollution Control Hearing Board. (FOR POSSIBLE ACTION)**

Staff Representative: Francisco Vega

**9Ci.** Recommendation for the Board to Uphold the Air Pollution Control Hearing Board's Recommendation regarding the Appealed Notice of Violation No.'s AQMV22-0016 and AQMV22-0017, Case No. 1377, with a \$2,000.00 Administrative Penalty issued to Metcalf Builders Inc. (FOR POSSIBLE ACTION)

**Attachments:** [DBOH - 12-15-2022 - AQMD - Case No. 1377 NOV No. AQMV22-0016 17 \(Staff Report\)](#)  
[DBOH - 12-15-2022 - AQMD - Case No. 1377 NOV No. AQMV22-0016 17 \(Supporting Documentation\)](#)  
[DBOH - 12-15-2022 - AQMD - Case No. 1377 NOV No. AQMV22-0016 17 \(APCHB Meeting Minutes\)](#)

**9D.** Acknowledge receipt of the Health Fund Financial Review for October through November, Fiscal Year 2023. (FOR POSSIBLE ACTION)

Staff Representative: Kristen Palmer

**Attachments:** [DBOH 12-15-2022 - AHS - Staff Report November Financial Review Backup](#)

**10. Regional Emergency and Medical Services Authority.**

**10A.** Review and Acceptance of the REMSA Health Operations Report for October 2022 and November 2022. (FOR POSSIBLE ACTION)

Presented by: Barry Duplantis

**10B.** Recommendation to accept the REMSA Corrective Action Plan update due to the Notice(s) of Non-Compliance with Article 7.1 for FY 2021-2022 for the Amended and Restated Franchise Agreement for Ambulance Services and provide possible direction on a request to remove this standing item from further District Board of Health agendas, and combine the Non-Compliance follow up with the REMSA Operations report. (FOR POSSIBLE ACTION)

Presented by: Barry Duplantis

**Attachments:** [DBOH - 12-15-2022 - EPHP - REMSA Corrective Action Plan Update](#)

- 10C.** Update of REMSA Health’s Public Relations during October 2022 and November 2022.

Presented by: Alexia Jobson

- 11.** Recommendation to not increase fees by the Consumer Price Index for the Air Quality Management and Environmental Health Services Divisions for fiscal year 2024. (FOR POSSIBLE ACTION)

Representative: Jack Zenteno

**Attachments:** [Staff Report - Fee Schedule](#)

- 12.** Presentation and possible acceptance of the FY24-FY26 Strategic Plan. (FOR POSSIBLE ACTION)

Staff Representative: Julia Ratti

**Attachments:** [Strategic Plan Staff Report](#)  
[Strategic Plan FY24-26 FINAL DRAFT](#)

- 13.** Recommendation to approve the proposed 2023 Washoe County District Board of Health meeting calendar. (FOR POSSIBLE ACTION)

Staff Representative: Kevin Dick

**Attachments:** [2023 DBOH Meeting-Strat Plan Schedule](#)

**14. Staff Reports and Program Updates.**

- 14A. Air Quality Management** - Washoe County PM10 Attainment and Exceptional Events, Endangerment Finding for Aircraft Lead Emissions, Draft Report Related on CASAC Review of 2015 Ozone NAAQS, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance.

Staff Representative: Francisco Vega

**Attachments:** [DBOH 12-15-2022 – AQMD – Division Director Staff Report \(October & November 2022\)](#)  
[DBOH 12-15-2022 – AQMD – Division Director Staff Report \(Attachment\)](#)

- 14B. Community and Clinical Health Services** - World AIDS Day; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Injury Prevention Program, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers.

Staff Representative: Lisa Lottritz

**Attachments:** [DBOH 12-15-2022 CCHS Director Staff Report](#)

- 14C. Environmental Health Services (EHS): Program Activities; Consumer Protection** (Food/Food Safety, Commercial Development, Permitted Facilities); **Environmental Protection** (Land Development, Safe Drinking Water, Vector-Borne Diseases, Waste Management); and **Inspections**.

Staff Representative: Erin Dixon

**Attachments:** [DBOH-12-15-2022-EHS-Division Report](#)

- 14D. Epidemiology and Public Health Preparedness** - Epidemiology, Public Health Preparedness, Emergency Medical Services, Vital Statistics.

Staff Representative: Dr. Nancy Diao

**Attachments:** [DBOH 12-15-2022- EPHP-Division Report](#)

- 14E. District Health Officer Report** - COVID-19, Flu, and RSV, COVID-19 Communications Update, Health District Communications Update, Government Affairs, Academic Health Department, Health Equity, Public Health Accreditation Board, Workforce Development, November Strategic Planning Workshop, and Public Communications and Outreach.

Staff Representative: Kevin Dick

**Attachments:** [DBOH 12-15-2022 - ODHO Divisional Report](#)  
[Media Mentions](#)

15. Board Comment.  
District Board of Health member's announcements, reports, and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

## Adjournment

**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent, by filling out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. For the remainder of the agenda, public comment will only be heard during items that are marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. Reasonable efforts will be made to hear all public comment during the meeting.

All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

Members of the public that wish to attend via zoom may make public comment by submitting an email comment to [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Downtown Reno Library, 301 S. Center St., Reno, NV

Washoe County Health District Website <https://www.washoecounty.gov/health>

State of Nevada Website: <https://notice.nv.gov>

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Recording Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov). Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.gov/health> pursuant to the requirements of NRS 241.020.