

## **Washoe County District Board of Health Meeting Minutes**

### **Members**

Oscar Delgado, Chair  
Robert Lucey, Vice Chair  
Michael D. Brown  
Kristopher Dahir  
Dr. Reka Danko  
Dr. John Novak  
Dr. John Klacking

**Thursday, March 24, 2022  
1:00 p.m.**

**Washoe County Health District  
Commission Chambers, Building A  
1001 East Ninth Street  
Reno, NV**

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### **1. Roll Call and Determination of Quorum.**

Chair Delgado called the meeting to order at 1:03 p.m.

The following members and staff were present:

Members present: Oscar Delgado, Chair  
Robert Lucey, Vice Chair (via zoom, left at 2:18)  
Michael Brown  
Kristopher Dahir  
Dr. Reka Danko (via zoom, logged in at 1:04 p.m.)  
Dr. John Novak  
Dr. John Klacking

**Mrs. Valdespin verified a quorum was present.**

Staff present:

Kevin Dick, District Health Officer  
Francisco Vega  
Dr. Nancy Diao  
Erin Dixon  
Lisa Lottritz  
Andrea Esp

### **2. Pledge of Allegiance.**

Sabrina Brasuell led the pledge to the flag.

### **3. Approval of Agenda.**

March 24, 2022

**Health Officer, Kevin Dick reported item #9D would be pulled from the agenda.**

**Michael Brown moved to approve the agenda for the March 24, 2022, District Board of Health regular meeting. Dr. Novak seconded the motion which was approved unanimously.**

#### 4. **Recognitions.**

##### A. Years of Service

- i. Erik Lamun, 5 years, hired March 20, 2017 - EHS
- ii. Susan Hopkins, 5 years, hired March 27, 2017 - EHS

Health Officer, Kevin Dick acknowledged and congratulated both employees with years of service milestones. He continued to thank both employees for their years of service.

##### B. New Hires

- i. Loraine Fernandez, February 28, 2022, Fiscal Compliance Officer - AHS
- ii. Liliana Ponce, February 28, 2022, Office Assistant II – CCHS

Health Officer, Kevin Dick invites Anna Heenan to introduce Ms. Fernandez. Ms. Heenan briefly shared Ms. Fernandez’s background, education, and previous experience as well as her assignments as the new Fiscal Compliance Officer.

Mr. Dick invited Lisa Lottritz to introduce Ms. Ponce. Ms. Lottritz briefly shared some background on Ms. Ponce and welcomed her to her team.

Chair Delgado welcomed both new hires.

##### C. Promotions

- i. Maricruz Schaefer, Public Health Nurse I to Public Health Nurse II, effective February 18, 2022 – CCHS

Mr. Dick recognized and congratulated Ms. Schaefer for her recent promotions.

##### D. Resignations

- i. Christopher Peterson, Licensed Engineer, effective February 12, 2022 – EHS

Mr. Dick also made note of Mr. Peterson’s resignation.

##### E. Transfers

- i. James Smith, Jr., from Office Support Specialist to Human Services Agency, effective March 14, 2022 – CCHS

Mr. Dick acknowledge Mr. Smith’s departure from the Health District to Human Services Agency.

##### F. Special Recognition

- i. Medical Reserve Corps (MRC) Volunteers – 659 recipients

Health Officer, Kevin Dick, recognized 659 volunteers from the MRC for assisting with the COVID-19 activities. He recognized that the efforts of the volunteers have been essential in responding to the community’s needs. Mr. Dick invited Dr. Novak to make remarks, as he is one of the volunteers.

Dr. Novak made note of the amazing work these people have done on their own time. He stated all the work was only possible thanks to the work the volunteers had provided. He mentioned a lunch in their honor would be held and expressed his hope for all volunteers to attend.

Councilman Dahir asked if a certificate would be issued to the volunteers or if perhaps there was more than could be done to express appreciation for their efforts.

Mr. Dick reiterated a lunch event had been organized for April 15 as well as a certificate and challenge coin for each volunteer.

Chair Delgado asked for an applause in recognition of the volunteer's work.

**5. Proclamations.**

**A. Proclamation – Youth Vaping Prevention Month.**

Staff Representative: Lisa Sheretz

Health Officer, Kevin Dick, read the proclamation into the record and invited Ms. Sheretz to accept said proclamation.

**Councilman Dahir moved to approve the consent agenda. Dr. Novak seconded the motion which was approved unanimously.**

**B. Proclamation – National Public Health Week.**

Staff Representative: Scott Oxarart

Health Officer, Kevin Dick, read the proclamation into the record and invited Mr. Oxarart to accept said proclamation.

Mr. Oxarart provide the Board with a timeline of activities surround the proclamation including a press release and a social media campaign.

**Michael Brown moved to approve the consent agenda. Dr. Novak seconded the motion which was approved unanimously.**

**6. Public Comment.**

**Chair Delgado opened the public comment period.**

**Ms. Valdespin confirmed there was no public comment.**

**Chair Delgado closed the public comment period.**

**7. COVID-19 Update & Information.**

Staff Representative: Kevin Dick

Board Representative: Dr. Reka Danko

Health Officer, Kevin Dick opened this item by providing an update on COVID-19. He reported that the community is doing well as far as number of cases are concerned. He additionally reported the Washoe County Website Dashboard is currently reporting weekly and for the week ending March 21, there was 88 cases reported, which represent 12 cases per day on a 7-day average.

Mr. Dick added that the hospitals were also in good shape with a 14-day average standing at 12 patients daily. The Washoe County's positivity rate was at 3.41% in accordance with the Center for Disease Control and Prevention (CDC) criteria. Mr. Dick reported that messages on the social media platform have been delivered alerting the community of errors in the numbers reported by the CDC, which categorized the community at medium level which is inaccurate.

Mr. Dick reported 5 cases of the BA.2 variant in Washoe County and no detection of said variant in wastewater samples. He added that the testing demands are low currently. Mr. Dick reported the vaccination efforts continue with a recent clinic held in Gerlach on February 28 and a POD scheduled at the Chateau in Incline Village on March 29.

Mr. Dick reported a decline in vaccination demand and stressed the need to get a booster shot as it improves the protection from getting infected as well as hospitalization and death from COVID-19.

Mr. Dick concluded by reporting on treatments available for COVID-19 and invited Dr. Reka Danko to provide her report.

Dr. Danko echoed the information on Mr. Dick's report. She also cautioned about surprises with COVID-19 trends and surges. Dr. Danko reported new outbreak status on multiple facilities in the Northern Nevada area.

Dr. Danko reported patients that have recovered from acute COVID-19 infections are now seeing complications such as blood clots, strokes, and inflammatory conditions with the heart and lungs which is why her clinical update is cautiously optimistic moving forward.

Dr. Novak reported he has seen a bit of an increase on first time doses.

## **8. Consent Items.**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

### **A. Approval of Draft Minutes**

- i. February 24, 2022

### **B. Budget Amendments/Interlocal Agreements**

- i. Approve the Notice of Award from the National Environmental Health Association for the project period retroactive to February 1, 2022 through December 31, 2024 for capacity building funding totaling \$300,000.00 (no cash match) in support of the Environmental Health Food Safety Program IO# TBD and authorize the District Health Officer to execute the Notice of Award and any future amendments.  
Staff Representative: Loraine Fernandez
- ii. Approve the Notice of Award from the National Environmental Health Association for the project period retroactive to February 1, 2022 through December 31, 2024 for maintenance and development funding totaling \$140,076.00 (no cash match) in support of the Environmental Health Food Safety Program IO# TBD and authorize the District Health Officer to execute the Notice of Award and any future amendments.  
Staff Representative: Loraine Fernandez
- iii. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to March 1, 2022 through December 31, 2022 in the total amount of \$395,882.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Sexually Transmitted Disease Surveillance Program IO#TBD, which includes the creation of 2.125 FTEs, intermitted hourly positions (1 - Registered Nurse, 1 - Community Health Aide, 1 - Health Educator, and 1 - Office Assistant II), and authorize the District Health Officer to execute the Notice of Subaward and any future amendments.  
Staff Representative: Loraine Fernandez

### **C. Recommendation for the Board to Uphold Uncontested Citation Not appealed to the Air Pollution Control Hearing Board.**

Staff Representative: Francisco Vega

### **D. Recommendation for the Board to Uphold Citations Appealed to the Air Pollution Control Hearing Board.**

Staff Representative: Francisco Vega

- E. Acceptance of the 2021 Annual Report to the Truckee Meadows Regional Planning Agency by the Washoe County Health District as the Solid Waste management Authority.  
Staff Representative: Wes Rubio
- F. Acceptance of the 2021 Annual report to the Truckee Meadows Regional Planning Agency by the Washoe County Health District as the Air Quality Management Authority.  
Staff Representative: Francisco Vega
- G. Approval of authorization to travel and travel reimbursements for non-County employee, Dr. John Novak, for FY22 in the approximate amount of \$6,009.30.  
Staff Representative: Kevin Dick
- H. Acknowledge receipt of the Health Fund Financial Review for February, Fiscal Year 2022.  
Staff Representative: Anna Heenan

**Councilman Dahir moved to approve the consent agenda. Dr. Novak seconded the motion which was approved unanimously.**

**9. Regional Emergency Medical Services Authority.**

**A. Review and Acceptance of the REMSA Health Operations Report for February 2022.**

Presented by: Dean Dow

Dean Dow began his presentation by opening his item for questions from the Board.

Councilman Dahir asked to get together to discuss dispatch as well as other components of the operations.

**Michael Brown moved to approve REMSA Health Operations Report for February 2022. Dr. Novak seconded the motion which was approved unanimously.**

**B. Update of REMSA Health's Public Relations during February 2022.**

Presented by: Alexia Jobson

Ms. Alexia Jobson presented the Public Relations report for February 2022.

Ms. Jobson provided updates since the writing of her report. She reported REMSA Health hosted a staff member from US Senator Jacky Rosen's office, organizational leaders, and subject matter experts to discuss how federal legislation related to out of hospital health care impacts the organization and employees on the day-to-day basis.

Ms. Jobson also reported REMSA Health and the Washoe County Health District are partners on encouraging citizens to download a PulsePoint App, which provides notifications to app users if someone close to them is experiencing cardiac arrest.

Ms. Jobson continued to report about Adam Heinz's current invitation to hold a webinar through the American Ambulance Association, which provided a session of the impact behavioral health calls have on the nation's emergency health care system as well as ambulance service providers.

Ms. Jobson continued to report that Senior Education Coordinator, Jenny Walters, and Noelle (a high-fidelity birthing simulator) were featured on all three local television stations to demonstrate how leading-edge technology can create realistic scenarios for training purposes.

Ms. Jobson concluded by reporting on the awareness campaign that has launched for the Assess & Refer protocol across the community.

Ms. Jobson opened her item for questions from the Board.

Councilman Dahir asked for progress reports based off the campaign.

Ms. Jobson stated that these reports could be available; however, it is too early on the campaign to gauge progress efficiently.

Ms. Jobson provided a copy of the PulsePoint flyer for the record, which will be available on the District Board of Health website under this meeting.

**C. Discussion and possible approval of a request by Dean C. Dow, President and CEO of REMSA Health for the Washoe County Health District to coordinate a concurrent review with Reno, Sparks, Washoe County, and Truckee Meadows Fire and Rescue of Article 2, Section 2.3 Level of Care of the Amended and Restated Franchise Agreement for Ambulance Services (Amended May 22, 2014) prior to the approval of any modifications to this section.**

Presented by: Dean Dow

Dean Dow opened his item by reporting that under the emergency directives set forth by the Governor, organizations like REMSA Health were allowed to flex how they responded to patient care. Therefore, through that period of time and with the approval of the District Board of Health, REMSA Health was able to start using a tiered system as well as doing things like Assess & Refer within the county. Mr. Dow reported that considering that the emergency directive may soon no longer be effective, all of those processes have to be addressed for continuation.

REMSA Health is requesting that those programs be presented to the Joint Advisory Committee for continued review and based on the results REMSA Health would bring a request to amend the franchise agreement to continue those programs long-term.

Michael Brown asked for confirmation on who would be represented at the Joint Advisory Board.

Mr. Dow reported the Joint Advisory Committee is composed of all the responding partners as well as the EMS Oversight Group. He added that the group may need to be broadened out to add the Reno Airport Authority, as the airport has a new chief.

Mr. Brown asked if this issue should be broadened to the entire franchise agreement due to the dispatch issues.

Mr. Dow replied that the component being discussed would be the only one brought to the Joint Advisory Committee.

Chair Delgado followed up by inquiring if it would be possible to attain buy-in from all those entities that would be most affected by the changes before the franchise agreement was opened for amendment.

Mr. Dow confirmed the process achieves that request, as the Joint Advisory Committee is made up of all those entities.

Health Officer, Kevin Dick, affirmed there is a provision in the Interlocal Agreement for the Regional EMS Oversight Program that states concurrent review is required before making any modifications.

Dr. Novak asked if this item is asking to open the entire franchise agreement in order to make the requested change.

Councilman Dahir asked if this request would allow a larger concurrent conversation or was the goal to alleviate pressure.

Deputy District Attorney, Dania Reid, affirmed the motion is written clearly to advance the one piece of the agreement. However, the outcome is uncertain as it could potentially open the agreement further.

Mr. Dow confirmed the intent of the request is to continue patient guidance activities with everyone's support and explained that in order to do that an addendum in the franchise agreement is needed. He added that electeds from both cities and the county have been involved in the conversations regarding regionalization and opined that holding back on guidance initiatives would not be productive in the scope of the whole picture.

Chair Delgado clarified that moving this item forward meant allowing REMSA Health to have conversations with the different jurisdictions to speak of Article 2, Section 2.3 and not an automatic approval.

Dr. Novak asked if the Airport Authority could be added to the motion.

**Michael Brown moved to approve REMSA Health's request to coordinate a concurrent meeting with Reno, Sparks, Washoe County, Reno Airport Authority, and Truckee Meadows Fire and Rescue to review Article 2, Section 2.3 and the Franchise Agreement for Ambulance Services prior to the approval of any modifications to said section. Councilman Dahir seconded the motion which was approved unanimously.**

- D. Discussion and possible approval of REMSA Health's request as provided in Article 8.2 of REMSA's Amended and Restated Franchise Agreement dated as of May 22, 2014, to increase the maximum average patient bill for ground ambulance transport within the franchise area of Washoe County to \$2,500 effective April 1, 2022.**

Presented by: Dean Down

**This item was pulled from the agenda at the request of REMSA Health.**

- 10. Presentation, discussion and possible approval of the Regional Emergency Medical Services Authority (REMSA) Franchise Compliance Report for the period of 7/1/2020 through 6/30/2021.**

Staff Representative: Andrea Esp

Andrea Esp, Public Health Preparedness/EMS Oversight Program Manager began her presentation by reporting REMSA Health was found 100% compliant during the timeframe of July 1, 2020 to June 30, 2021.

Ms. Esp opened her item for questions from the Board.

Councilman Dahir asked Ms. Esp to explain how REMSA Health is compliant, for the benefit of the public.

Ms. Esp explained REMSA Health asked for blanket exemption from late calls during July 2020 to the Spring 2021; therefore, most of REMSA Health's late calls were exempted, which impacted their compliance on the response time.

**Councilman Dahir moved to approve REMSA Health's franchise compliance report. Dr. Novak seconded the motion which was approved unanimously.**

- 11. Recommendation for appointment to the Air Pollution Control Hearing Board as the Licensed General Contractor Member. Staff recommends: Mr. Paul Kaplan for a three-year term beginning on March 28, 2022, and concluding on March 28, 2025; Applicants include Fred Reeder.**

Staff Representative: Francisco Vega

Francisco Vega, Air Quality Division Director, began his presentation by highlighting his division exhausted all opportunities to recruit for this position; however, only two applicants came forward. Mr. Vega continued by asking for suggestions on how to improve the recruitment participation.

Chair Delgado expressed his appreciation for complying with the outreach requests from the Board.

**Dr. Novak moved to appoint Paul Kaplan to the Air Pollution Control Hearing Board as the Licensed General Contractor member. Councilman Dahir seconded the motion which was approved unanimously.**

Councilman Dahir suggested Mr. Vega utilize the City Manager's Office as part of his outreach.

**12. Staff Reports and Program Updates**

- A. Air Quality Management** –Tesla to Pay \$275,000 for CAA Violations, Committee Recommends EPA Make NAAQS More Protective of Public Health, EIA Energy Outlook for 2022 Shows Little GHG Emission Reductions By 2050, Divisional Update, Monitoring and Planning, Permitting and Compliance.

Staff Representative: Francisco Vega

Mr. Vega opened his item by highlighting the Scientific Advisory Committee has recommended to the EPA for a strengthening of the National Ambient Air Quality Standards, which impacts the Air Quality division.

He proceeded to open his item for question from the Board.

Councilman Dahir asked if this meant the division was not in attainment.

Mr. Vega stated his division was in attainment and continued to report the division would have three years to demonstrate compliance with the new standards.

Councilman Dahir asked for the cities to be informed of these changes and how it can affect economic development.

Mr. Vega added that the ozone standard for the county was barely at 70 back in 2019 when the region did not have as many wildfires; however, all indications point to this standard being reduced to 68, based on the recommendation.

Chair Delgado suggested open communication in relation to this subject is a great opportunity to reach out to organizations such as EDAWN, in an effort to work together to comply with the new standard.

District Health Officer, Kevin Dick, clarified Mr. Vega was providing an advanced warning of a potential change as proposed rules have not been published yet.

Dr. Novak asked if it would be appropriate to correspond with the EPA expressing the division's concerns and ask for flexibility.



Chair Delgado suggested communication with other environmental groups in the community to allow for feedback.

Councilman Dahir opined it would benefit to ask for flexibility due to the surrounding wildfires.

Dr. Novak and Chair Delgado asked if Mr. Vega's division felt it would be feasible to draft a letter expressing the division's stance.

Mr. Vega reiterated Mr. Dick's comment about no changes having been proposed. He continued by opining it would be more appropriate to address the EPA when those standards get presented.

Dr. Novak expressed his concern about potentially addressing the EPA once it's too late.

Chair Delgado asked if the public comment time is open currently.

Mr. Vega said public comment is not open at this time.

Chair Delgado asked Mr. Vega to come back to the Board and provide a time when it would be appropriate to address the concern.

**B. Community and Clinical Health Services - Divisional Update - 2022 World TB Day; Data & Metrics; Sexual Health (Outreach and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health, and Women Infants and Children**

Staff Representative: Lisa Lottritz

Ms. Lottritz began her report by providing a few updates. She continued to report Greater Nevada Field has announced they're implementing of a vape/smoke free environment. Additionally, she reported this day was World TB Day and the theme was Invest in TB, Save Lives. Ms. Lottritz concluded by reporting the Zero Suicide Team finished their training sessions last Monday.

Dr. Klacking asked about employees being hired for the Zero Suicide training.

Ms. Lottritz clarified that those 11 employees were representatives of each program within CCHS.

Dr. Klacking asked about the training results.

Ms. Lottritz reported the training went well and a survey and letter would be delivered to staff shortly.

Dr. Novak commented on a recent report about the increases in the national TB and sexual diseases and asked where Washoe County stood.

Ms. Lottritz provided a brief report on some of the sexual diseases countywide but no concrete numbers on TB cases historically she could provide during the meeting; however, she reported they had 6 active cases at the time of this meeting.

**C. Environmental Health Services, Erin Dixon, Division Director - Highlighted Program; Program Activities; Consumer Protection (Food/Food Safety, Commercial Plans, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-Borne Diseases, Waste Management); and Inspections.**

Staff Representative: Erin Dixon

Ms. Dixon began her report by highlighting a few items from her report. She began by speaking of the detailed overview of the Land Development program that focuses on septics, wells, and public water systems. Ms. Dixon continued to speak of the unpermitted food vendor Spanish language townhall meeting last month, which provided answers and education for those vendors in the community.

Ms. Dixon opened her item for questions from the Board.

**D. Epidemiology and Public Health Preparedness - Communicable Disease, Public Health Preparedness, Emergency Medical Services, Vital Statistics.**

Dr. Diao began her report by highlighting the 3-day Emergency Preparedness Exercise and continued to provide brief details about this full-scale exercise and its participants. Dr. Diao concluded by stating these exercises are immensely beneficial as it helps establish and maintain a unified and coordinated operational response.

Dr. Diao opened her item for questions from the Board.

Chair Delgado commended Dr. Diao for the level of communication throughout this exercise.

Mr. Dick added a positive comment from the City of Reno Emergency Manager, Andy Ancho, regarding this exercise.

**E. Office of the District Health Officer, Kevin Dick, District Health Officer - COVID-19 Response, Health District Communications Update, COVID-19 Communication Report, FY23 Budget Meeting with City and County Managers, Health Equity, Gerlach Visit, and Public Communications and Outreach.**

Staff Representative: Kevin Dick

Mr. Dick highlighted the meeting that was held with the County Manager and the Cities' Managers regarding the Health District Budget. He added brief details about the topics of conversation which included but were not limited to questions regarding the fund balance, the Health Equity Funding, the Deputy Health Officer position, and the training budget.

Mr. Dick concluded by reporting on Senate Bill 209, stating the work has begun. He provided a reminder of the purpose of this bill which address the COVID-19 response as wells as an assessment of lessons learned.

Mr. Dick opened his item for questions from the Board.

Councilman Dahir opined the survey received as a result of SB 209 should be sent to elected officials as he would have some input.

**13. Board Comment.**

Dr. Novak commended the Health District for the hard work that was put into the Emergency Preparedness Exercise.

**Adjournment.**

**Chair Delgado adjourned the meeting at 2:28 p.m.**

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**Possible Changes to Agenda Order and Timing:** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Special Accommodations:** The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9<sup>th</sup> Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

**Public Comment:** *Members of the public may make public comment by submitting an email comment to [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov) before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted.* Reasonable efforts will be made to hear all public comment during the meeting. During the “Public Comment” items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked FOR POSSIBLE ACTION. All public comment should be addressed to the Board of Health and not an individual member. The Board asks that your comments are expressed in a courteous manner. All public comment is limited to three minutes per person. Unused time may not be reserved by the speaker nor allocated to another speaker.

**Response to Public Comment:** The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)”

**Posting of Agenda; Location of Website:**

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website <https://www.washoecounty.gov/health>

State of Nevada Website: <https://notice.nv.gov>

*Under an emergency directive issued by Governor Sisolak on March 22, 2020, and extended by a subsequent directive issued on July 31, 2020, the physical location requirement has been suspended.*

**How to Get Copies of Agenda and Support Materials:** Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9<sup>th</sup> Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at [svaldespin@washoecounty.gov](mailto:svaldespin@washoecounty.gov). Supporting materials are also available at the Washoe County Health District Website <https://www.washoecounty.gov/health> pursuant to the requirements of NRS 241.020.