

**Washoe County District Board of Health
Videoconference Meeting Notice and Agenda**

Members

Dr. John Novak, Chair
Michael D. Brown, Vice Chair
Marsha Berkbigler
Kristopher Dahir
Dr. Reka Danko
Oscar Delgado
Tom Young

**Thursday, May 28, 2020
1:00 p.m.**

**Washoe County Health District
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

TO COMPLY WITH SOCIAL DISTANCING PER
THE EMERGENCY DIRECTIVE 006 SECTION 2

please be sure to attend this meeting via the link listed below or via phone.
(be sure to keep your devices on mute, and do not place the meeting on hold)

<https://us02web.zoom.us/j/86324005661?pwd=MFp3VmZ0Q0tqdnJlZkhNSEY5MzRqQT09>

**Phone: 1-669-900-9128
Meeting ID: 863 2400 5661
Password: 936219**

An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- *Roll Call and Determination of Quorum**
- *Pledge of Allegiance**
- *Public Comment**

Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

As required by the Governor's Declaration of Emergency Directive 006 Section 2, members of the public may submit public comment by teleconference by logging into the ZOOM webinar by accessing the above link.

NOTE: The zoom option will require a computer with audio and video capabilities.

Public comment requests can be submitted to svaldespin@washoecounty.us no later than 4:00 p.m. on Wednesday, May 27, 2020.

- 4. Approval of Agenda – (FOR POSSIBLE ACTION)
May 28, 2020**

5. *Recognitions

A. Retirements

- i. Suzanne Dugger, Air Quality Specialist, retired May 1, 2020 – AQM
- ii. Carol Lynn Shore, Public Health Nurse II, retired May 1, 2020 – CCHS
- iii. Scott Baldwin, Air Quality Specialist, retired May 1, 2020 – AQM
- iv. Jacqueline Gonzalez, Advanced Practice Registered Nurse, retired May 1, 2020 – CHS
- v. Dr. Randall Todd, Epi Center Director, retired May 8, 2020 - EPHP

B. Years of Service

- i. Lilia Sandoval-Huffman, 25 years, hired May 15, 1995 – CCHS
- ii. Cindy Hawks, 20 years, hired May 1, 2000 – EPHP
- iii. Laurie Griffey, 15 years, hired May 9, 2005 - AHS

C. Promotions

- i. Kimberly Graham – promoted from Administrative Assistant I to Fiscal Compliance Officer - AHS

D. New Hires

- i. Vicky Olson, March 30, 2020, Emergency Medical Services Coordinator, ODHO
- ii. Lisa Sheretz, April 13, 2020, Health Educator II – CCHS
- iii. Liliana Wilbert, April 27, 2020, Epidemiologist – EPHP
- iv. Andrea Esp, April 13, 2020, Preparedness and EMS Program Manager – EPHP
- v. Christina Sheppard, Advanced Practice Registered Nurse, transferred on May 11, 2020 - CCHS

E. Shining Star

- i. Theresa Bennett

F. Hero of the Day

- i. Erick Lamun

6. **Proclamation (FOR POSSIBLE ACTION)**

Emergency Medical Services Week

Accepted by: Andrea Esp

7. **Consent Items – (FOR POSSIBLE ACTION)**

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – **(FOR POSSIBLE ACTION)**

- i. March 26, 2020

B. Budget Amendments/Interlocal Agreements – **(FOR POSSIBLE ACTION)**

- i. Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to January 20, 2020 through March 15, 2021 in the amount of \$931,381.00 to support COVID-19 crisis response activities and authorize the District Health Officer to execute the Notice of Subaward and any future amendments. **(FOR POSSIBLE ACTION)**
Staff Representative: Nancy Kerns-Cummins
- ii. Approve the Agreement between Washoe County Health District and the Board of Regents of the Nevada System of Higher Education to provide access to community and clinical public health opportunities for medical residents during their preceptorship experience for the period July 1, 2020 through June 30, 2021 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year

periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year. **(FOR POSSIBLE ACTION)**

Staff Representative: Kim Graham

- iii. Approve two Interlocal Agreements between Washoe County Health District and University of Nevada, Reno School of Medicine Integrated Clinical Services, Inc., and University of Nevada, Reno School of Medicine Multi-Specialty Group Practice North, Inc., dba MEDSchool Associates North, to designate faculty member(s) to serve as Medical Director to the District for the Family Planning Clinic and to provide colposcopy and/or biopsy services to clients referred by the Clinic for the period July 1, 2020 through June 30, 2021 unless extended by the mutual agreement of the Parties, with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year. **(FOR POSSIBLE ACTION)**

Staff Representative: Kim Graham

- iv. Approve Subaward Amendment #1 from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health retroactive to March 29, 2020 through April 28, 2020 in the amount of \$15,279 for a total revised award of \$117,577 in support of the Community and Clinical Health Services Division (CCHS) Tobacco Prevention and Control Grant Program, IO#11559 and authorize the District Health Officer to execute the Subaward. **(FOR POSSIBLE ACTION)**

Staff Representative: Kim Graham

- v. Approve the Agreement between Washoe County Health District and Washoe County through its Department of Juvenile Services to provide consultative and clinical services, Tuberculosis (TB) testing, and Sexually Transmitted Disease (STD)/TB treatment medications for Wittenburg juveniles for the period July 1, 2020 through June 30, 2021 unless extended by the mutual agreement of the Parties; with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year. **(FOR POSSIBLE ACTION)**

Staff Representative: Kim Graham

- vi. Possible approval of the Amendment to Interlocal Agreement for Incident Command and Coordinated Response to COVID-19 to allow transfer of delegation of authority and responsibility from Battalion Chief Sam Hicks to Aaron Kenneston, Washoe County Emergency Manager. **(FOR POSSIBLE ACTION)**

Staff Representative: Kevin Dick

8. Regional Emergency Medical Services Authority

Presented by: Dean Dow and Alexia Jobson

- A. Review and Acceptance of the REMSA Operations Report for March 2020 – (FOR POSSIBLE ACTION)**
- B. Review and Acceptance of the REMSA Operations Report for April 2020 – (FOR POSSIBLE ACTION)**
- C. *Update of REMSA’s Public Relations during March 2020**
- D. *Update of REMSA’s Public Relations during April 2020**

9. **PUBLIC HEARING - Review, discussion, and possible adoption of the proposed revisions to the District Board of Health Regulations Governing Air Quality Management, Section 040.037 Prescribed Burning. (FOR POSSIBLE ACTION)**
Staff Representative: Francisco Vega
10. **Review and update on COVID-19 Emergency Response Activities. FOR POSSIBLE ACTION**
Staff Representative: Kevin Dick
11. **Acknowledge receipt of the Health Fund Financial Review for April, Fiscal Year 2020. (FOR POSSIBLE ACTION)**
Staff Representative: Anna Heenan
12. ***Staff Reports and Program Updates**
 - A. **Air Quality Management, Francisco Vega, Division Director**
Program Update – Maintenance of Essential Functions, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Enforcement
 - B. **Community and Clinical Health Services, Lisa Lottritz, Division Director**
Divisional Update – Teen Pregnancy Prevention Month; Data & Metrics; Sexual Health (HIV and Disease Investigation), Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Chronic Disease Prevention Program, Maternal Child and Adolescent Health and Women Infants and Children.
 - C. **Environmental Health Services, Charlene Albee, Division Director**
Environmental Health Services (EHS) Division Program Updates – **Consumer Protection** (Food, Food Safety, Permitted Facilities, and Commercial Plans) and **Environmental Protection** (Land Development, Safe Drinking Water, Vector, Waste Management/UST, and Inspections).
 - D. **Epidemiology and Public Health Preparedness, Andrea Esp, Acting Division Director**
Communicable Disease, Public Health Preparedness, Emergency Medical Services, and Vital Statistics
 - E. **Office of the District Health Officer, Kevin Dick, District Health Officer**
District Health Officer Report – COVID-19 Response, COVID-19 Homelessness Response, COVID-19 Contact Tracing, and Health District Support.
13. ***Board Comment**
District Board of Health Member’s announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)

14. *Public Comment

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Adjournment. (FOR POSSIBLE ACTION)

Possible Changes to Agenda Order and Timing: Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations: The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, 1001 E. 9th Street, Building B, Reno, NV 89512, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment: Members of the public may make public comment by submitting an email comment to svaldespin@washoecounty.us no later than 4:00 p.m. the day before the scheduled meeting, which includes the name of the commenter and the agenda item number for which the comment is submitted. During the "Public Comment" items, emails may be submitted pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment emails will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board.

Response to Public Comment: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: "Board Comments – District Board of Health Member's announcements, reports and updates, request for information or topics for future agendas. (No discussion among Board Members will take place on the item)"

Posting of Agenda; Location of Website:

Pursuant to NRS 241.020, Notice of this meeting was posted electronically at the following locations:

Washoe County Health District Website www.washoecounty.us/health

State of Nevada Website: <https://notice.nv.gov>

Pursuant to the Declaration of Emergency Directive 006 NRS241.023(1)(b), the requirement to physically post agendas is hereby suspended.

How to Get Copies of Agenda and Support Materials: Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Susy Valdespin, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Valdespin is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at svaldespin@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.