

Washoe County District Board of Health Meeting Notice and Agenda

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown
Tom Young

**Thursday, August 24, 2017
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

**An item listed with asterisk (*) next to it is an item for which no action will be taken.
1:00 p.m.**

- 1. *Roll Call and Determination of Quorum**
- 2. *Pledge of Allegiance**
- 3. *Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

- 4. Approval of Agenda – (For possible action)
August 24, 2017**
- 5. *Recognitions**

A. New Hires

- i. Rayona Dixon, 8/7/2017, Health Educator II – ODHO

B. Accomplishments

- i. Chantelle Batton, 8/1/2017, Registered Environmental Health Specialist - EHS
- ii. Matthew Christensen, 8/1/2017, Registered Environmental Health Specialist - EHS
- iii. Michael Touhey, 8/1/2017, Registered Environmental Health Specialist - EHS
- iv. Ellen Messinger-Patton, 8/1/2017, Registered Environmental Health Specialist - EHS
- v. Briana Johnson, 8/1/2017, Registered Environmental Health Specialist - EHS

C. Years of Service

- i. Stacy Hardie, Public Health Nurse Supervisor, 30 years, hired 8/31/1987 - CCHS
- ii. Sandra Maestas, Office Assistant II, 10 years, hired 8/6/2007 - CCHS

D. Retirements

- i. Stacy Hardie – 9/5/2017, Public Health Nurse Supervisor, 30 years – CCHS

- ii. Sandra Maestas, 9/14/2017, Office Assistant II, 10 years - CCHS

6. Consent Items – (For possible action)

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes – (For possible action)

July 27, 2017

B. Budget Amendments/Interlocal Agreements – (For possible action)

- i. Retroactive approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period July 1, 2017 through June 30, 2018 in the total amount of \$280,035 (with \$28,003.50 or 10% match) in support of the Assistant Secretary for Preparedness and Response (ASPR) Public Health Preparedness Program; Approval of authorization to travel and travel reimbursements for three non-County employees that are Inter-Hospital Coordinating Council (IHCC) Coalition members (to be designated by IHCC leadership) in an amount not to exceed \$6,464, to attend the Health Care Coalition Conference in San Diego, CA (dates to be determined); and if approved authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Patsy Buxton

- ii. Accept Subgrant Amendment #1 from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, retroactive to October 1, 2016 through September 30, 2017 for an additional amount of \$19,635.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) Women, Infants and Children (WIC) Program IO# 10031; and if approved, authorize the District Health Officer to execute the Subgrant Amendment.

Staff Representative: Nancy Kerns-Cummins

- iii. Approve a Notice of Award from the U.S. Department of Health and Human Services, Public Health Service retroactive to April 1, 2017 through March 31, 2018 in the total amount of \$684,306 (\$68,431 Health District cash match) in support of the Community and Clinical Health Services Division (CCHS) Title X Family Planning Grant Program, IO# 11304.

Staff Representative: Nancy Kerns-Cummins

- iv. Accept a Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, Funds for a Healthy Nevada, retroactive to July 1, 2017 through June 30, 2019 in the amount of \$211,073.00 each fiscal year (no required match) in support of the Comprehensive Tobacco Prevention Program; approval of amendments totaling a net increase of \$8,422.00 in both revenue and expenses to the adopted FY18 Comprehensive Tobacco Prevention Program Grant budget, IO# 11128; and if approved, authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Nancy Kerns-Cummins

- v. Retroactive approval of Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period July 1, 2017 through June 30, 2018 in the total amount of \$660,331 (with \$66,033.10 or 10% match) in support of the Centers for Disease Control and Prevention (CDC)

Public Health Preparedness Program; and if approved authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Patsy Buxton

- C. Acknowledge receipt of the Health Fund Financial Review for July, Fiscal Year 2018 – **(For possible action)**

Staff Representative: Anna Heenan

- D. Approve FY18 Purchase Requisition #3000033962 issued to Sloan Vazquez McAfee in the approximate amount of \$107,470.00 in support of a Waste Characterization Study, on behalf of the Environmental Health Services Division of the Washoe County Health District. – **(For possible action)**

Staff Representative: Patsy Buxton

- E. Approve three Interlocal Agreements between Washoe County Health District and University of Nevada, Reno School of Medicine Integrated Clinical Services, Inc., and University of Nevada, Reno School of Medicine Multi-Specialty Group Practice North, Inc., dba MEDSchool Associates North, to designate faculty member(s) to serve as Medical Director to the District for the Family Planning Clinic, to provide vasectomy procedures to clients referred by the Clinic and to provide colposcopy and/or biopsy services to clients referred by the Clinic retroactive to July 1, 2017 through June 30, 2018 unless extended by the mutual agreement of the Parties, with automatic renewal for two successive one-year periods for a total of three years on the same terms unless either party gives the other written notice of nonrenewal at least 60 days prior to June 30 of each year. – **(For possible action)**

Staff Representative: Nancy Kerns-Cummins

- F. Approve the modification of the Community and Clinical Health Services laboratory fee schedule to add ThinPrep Pap test, associated Pathologist review and HPV high risk testing. – **(For possible action)**

Staff Representative: Nancy Kerns-Cummins

7. Regional Emergency Medical Services Authority

Presented by: JW Hodge and Don Vonarx

- A. Review and Acceptance of the REMSA Operations Report for July 2017 – **(For possible action)**

*B. Update of REMSA's Public Relations during July 2017

8. *Presentation: Update Report from REMSA Board

Presented by: James Begbie

9. *Regional Emergency Medical Services Advisory Board August Meeting Summary

Presented by: Christina Conti

10. Presentation and possible acceptance of a progress report on the 2016-2018 Strategic Plan. – (For possible action)

Staff Representative: Kevin Dick

11. *Presentation: NALBOH Conference Update

Presented by: John Novak

12. *Staff Reports and Program Updates

- A. **Air Quality Management, Charlene Albee, Director**
Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update – National Immunization Awareness Month; Data & Metrics; Program Reports

C. Environmental Health Services, Kevin Dick, Acting Director

EHS Division and Program Updates – Childcare, Food, Land Development, Safe Drinking Water, Schools, Vector-Borne Disease and Waste Management

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Water System Regulation and Plan Reviews, Quality Improvement, Public Health Accreditation, Workforce Development, Community Health Needs Assessment, Truckee Meadows Healthy Communities, Other Events and Activities and Health District Media Contacts

13. *Board Comment

Limited to announcements or issues for future agendas.

14. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

15. Adjournment – (For possible action)

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.