

Washoe County District Board of Health Meeting Notice and Agenda

Members

Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown

**Thursday, May 25, 2017
1:00 p.m.**

**Washoe County Administration Complex
Commission Chambers, Building A
1001 East Ninth Street
Reno, NV**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- 1. *Roll Call and Determination of Quorum**
- 2. *Pledge of Allegiance**
- 3. *Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

- 4. Approval of Agenda**
May 25, 2017

- 5. *Recognitions**

- A. New Hires

- i. William Mountjoy, 5/1/2017, Environmental Health Specialist Trainee I - EHS

- B. Promotions

- i. Joshua Restori from Air Quality Specialist II to Senior Air Quality Specialist, 5/1/2017 – AQM

- C. Achievements

- i. Lisa Lottritz – Awarded Masters in Public Health, UNR, May 2017 - CCHS

- 6. Proclamations**

- A. Emergency Medical Services Week
Accepted by: Christina Conti

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Approval of Draft Minutes

April 27, 2017

B. Budget Amendments/Interlocal Agreements

i. Retroactively approve Notice of Subgrant Award from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health, for the period May 1, 2017 through June 30, 2017 in the total amount of \$38,116 (with \$3,811.60 or 10% match) in support of the Centers for Disease Control and Prevention (CDC) Public Health Preparedness Replenishment Program; and if approved authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Patsy Buxton

ii. Approve a Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health effective June 1, 2017 through September 30, 2017 in the total amount of \$59,455.00 (no required match) in support of the Community and Clinical Health Services Division (CCHS) HIV Prevention Program IO# TBD; and authorize the District Health Officer to execute the Subgrant Award.

Staff Representative: Nancy Kerns-Cummins

C. Acknowledge receipt of the Health Fund Financial Review for April, Fiscal Year 2017

Staff Representative: Anna Heenan

D. Acceptance of the “Washoe County, Nevada Air Quality Trends (2007-2016)” Report

Staff Representative: Charlene Albee

E. Approval of proposed revisions to the Mutual Aid Evacuation Annex

Staff Representative: Brittany Dayton

F. Recommendation for the Board to uphold an unappealed citation issued to Remick Associates DB Inc., Case No. 1193, Citation No. 5587 with a \$3,690.00 negotiated fine.

i. Remick Associates DB Inc. – Case No. 1193, Notice of Violation No. 5587

Staff Representative: Charlene Albee

8. Discussion and possible approval of a pilot program to evaluate a potential new temporary food establishment permitting concept for a particular type of Special Event defined as a Tasting Event

Presented by: Nick Florey

9. Regional Emergency Medical Services Authority

Presented by Don Vonarx and Kevin Romero

A. Review and Acceptance of the REMSA Operations Report for April 2017

*B. Update of REMSA’s Public Relations during April 2017

10. Approve FY17 Purchase Order #TBA issued to Adapco Inc. (Bid#2955-16) in the amount of \$160,272 for Mosquito Abatement Products, on behalf of the Environmental Health Services Division of the Washoe County Health District

Staff Representative: James Shaffer

11. Policy discussion and possible action to: (1) determine that as a public health matter, the public would benefit from a temporary program in which septic repair and well

abandonment permit and building plan review fees for structural repairs related to flood damage are not collected from single family homes affected by Swan Lake (and the immediate vicinity) flooding in Lemmon Valley where verification is provided in writing by the insurance carrier that the cost of permits for repairs is not covered by the applicable insurance policy, and, if the finding is made, (2) to approve the program of not collecting permit and plan review fees for these homes. This action applies to the owners of record as of February 1, 2017, on the following Assessor Parcel Numbers, with a building permit application deadline of July 1, 2020 or Washoe County Health District (WCHD) permit application deadline of September 30, 2017: (APN 080-289-01, 080-291-12, 080-301-05, 080-301-07, 080-301-08, 080-301-10, 080-301-11, 080-301-13, 080-302-03, 080-302-04, 080-302-05, 080-302-06, 080-302-07, 080-302-08, 080-313-09, 086-303-18, 086-303-19, 086-303-22, 086-303-25, 086-305-02, 086-523-01, 080-281-15, 080-612-02, 080-281-07, 080-612-04). All associated costs will be covered through the Heath Fund Account.

Staff Report: James English

12. Possible Approval of a Strategic Planning Retreat on the 2016-2018 Strategic Plan

Staff Representative: Sara Behl

13. Update regarding the 2017 Legislative session

Staff Representative: Kevin Dick

14. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Program Report – Teen Pregnancy Prevention Month; Divisional Update – Client Satisfaction Survey Results; Data & Metrics; Program Reports

C. Environmental Health Services, Kevin Dick, Acting Director

EHS Division and Program Updates – Childcare, Food, IBD, Schools, Vector-Borne Disease and Waste Management

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report –Mosquito Abatement, North Valleys Flood, Water System Regulation, Security, NALHO, Quality Improvement, Public Health Accreditation, Strategic Plan, Workforce Development, Community Improvement Health Plan, Community Needs Health Assessment, Truckee Meadows Healthy Communities, Other Events and Activities and Health District Media Contacts

15. *Board Comment

Limited to announcements or issues for future agendas.

16. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

17. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.