

**Washoe County District Board of Health
Meeting Notice and Agenda**

CHANGE OF LOCATION

Members
Kitty Jung, Chair
Dr. John Novak, Vice Chair
Oscar Delgado
Dr. George Hess
Kristopher Dahir
Michael D. Brown

**Thursday, February 23, 2017
1:00 p.m.**

**Washoe County Administration Complex, Building B
Health District South Conference Room
1001 East Ninth Street
Reno, NV**

PUBLIC HEARING ITEMS SCHEDULED ON THIS AGENDA

(Complete item descriptions on second page.)

- **Consideration and possible approval of Proposed Revisions of the Regulations of the Washoe County District Board of Health Governing Public Swimming Pool and Spa Operator Certification Program**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- 1. *Roll Call and Determination of Quorum**
- 2. *Pledge of Allegiance**
- 3. *Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

- 4. Approval of Agenda**
February 23, 2017
- 5. Approval of Draft Minutes**
January 26, 2017
- 6. *Recognitions**

- A. Years of Service
 - i. Kim Tran Franchi, 10 years, hired 2/23/2007 – EHS
 - ii. Carmen Mendoza, 15 years, hired 2/27/02 - EPHP

- B. New Hires
 - i. Michael White, 1/30/2017, Storekeeper - CCHS
- C. Promotions
 - i. Chantelle Batton from Environmental Health Trainee I to Environmental Health Trainee II – EHS
 - ii. Ellen Messenger-Patton from Environmental Health Trainee I to Environmental Health Trainee II – EHS
 - iii. Briana Johnson from Environmental Health Trainee I to Environmental Health Trainee II – EHS
 - iv. Michael Touhey from Environmental Health Trainee I to Environmental Health Trainee II – EHS
- D. Accomplishments
 - i. Dianna Karlicek, passed the National Registration Exam to become a Registered Environmental Health Specialist - EHS
- E. Retirements
 - i. Dennis Cerfoglio – 1/31/2017, Sr. Air Quality Specialist – 28.75 years – AQM
- F. TMWA and Lyon County – Recognition for Exemplary Performance during the Flood Event at Stuccliffe, Pyramid Lake Reservation.

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

- A. Budget Amendments/Interlocal Agreements
 - i. Approve a Subgrant Award from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health retroactive to January 1, 2017 through December 31, 2017 in the total amount of \$290,182 (no required match) in support of the Community and Clinical Health Services Division (CCHS) HIV Prevention Program IO# 10013 and authorize the District Health Officer to execute the Subgrant Award.
Staff Representative: Nancy Kerns-Cummins
 - ii. Approve Interlocal Contract between the Nevada Department of Conservation and Natural Resources, Division of Environmental Protection and the Washoe County Health District for the period upon approval through June 30, 2017 in the total amount of \$10,000 in support of the Environmental Protection Agency (EPA) Multipurpose Grant Project, IO TBD; and if approved, authorize the District Health Officer to execute the Contract.
Staff Representative: Patsy Buxton.
- B. Acknowledge receipt of the Health District Fund Financial Review for January Fiscal Year 2017
Staff Representative: Anna Heenan
- C. Accept cash donation in the amount of \$4,000 from Arctica Ice Sales to purchase Long Acting Reversible Contraceptives (LARC's) to help decrease high unintended pregnancy rates; approve amendments totaling an increase of \$4,000 in both revenue and expense to the FY17 Arctica Ice Donation budget, IO-20424.
Staff Representative: Steve Kutz

8. ***Inter-Hospital Coordinating Council (IHCC) Presentation of Accomplishments**
Presented by Kent Choma, IHCC Chairman (2014-2016)
9. **Presentation of the 2016 Community Health Improvement Plan Annual Report**
Staff Representatives: Sara Behl and Melanie Flores
10. ***Presentation from REMSA Board Member Representing the Accounting Profession**
Presented by Tim Nelson
11. **PUBLIC HEARING Consideration and possible approval of Proposed Revisions of the Regulations of the Washoe County District Board of Health Governing Public Swimming Pool and Spa Operator Certification Program.**
Staff Representative: James English
12. **Review, discussion and possible adoption of the Business Impact Statement regarding Proposed Revisions to the District Board of Health Regulations Governing Air Quality Management, Section 040.080 (Gasoline Transfer And Dispensing Facilities) with a finding that the revised regulations do not impose a direct and significant economic burden on a business; nor do the revised regulations directly restrict the formation, operation or expansion of a business; and set a public hearing for possible adoption of the proposed revisions to the Regulations for March 23, 2017 at 1:00 pm.**
Staff Representative: Charlene Albee
13. **Regional Emergency Medical Services Authority**
Presented by Don Vonarx and Kevin Romero
 - A. Review and Acceptance of the REMSA Operations Report for January 2017
 - *B. Update of REMSA's Public Relations during January 2017
14. **Approval of the Fiscal Year 2017-2018 Budget**
Staff Representative: Anna Heenan
15. **Update regarding Bill Draft Requests and Bill Drafts for the 2017 Legislative session.**
Staff Representative: Kevin Dick
16. **Review, discussion and direction to staff regarding the provisions of the Interlocal Agreement (ILA) entered into by the Cities of Reno and Sparks and Washoe County for the creation of the Health District. Take action to accept the ILA in its current form *or* direct staff to forward any recommendations for possible amendments to Reno, Sparks and Washoe County**
Staff Representative: Leslie Admirand
17. ***Staff Reports and Program Updates**
 - A. **Air Quality Management, Charlene Albee, Director**
Program Update, Divisional Update, Program Reports
 - B. **Community and Clinical Health Services, Steve Kutz, Director**
Program Update – HIV Program; Divisional Update – Patagonia Health; Data & Metrics; Program Reports
 - C. **Environmental Health Services, Bob Sack, Director**
EHS Division and Program Updates – Childcare, Food, Invasive Body Decoration (IBD), Land Development, Schools, Vector-Borne Disease and Waste Management

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director
Program Updates for Communicable Disease, Public Health Preparedness, and
Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer
District Health Officer Report –Board of County Commissioners Strategic Planning
Workshop, Quality Improvement, Accreditation, Strategic Plan, , Community Health
Improvement Plan, Community Health Needs Assessment, Truckee Meadows Healthy
Communities (TMHC), Other Events and Activities and Health District Media Contacts

18. *Board Comment

Limited to announcements or issues for future agendas.

19. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

20. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Laura Rogers, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Rogers is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at lrogers@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.