

WASHOE COUNTY DISTRICT BOARD OF HEALTH MEETING NOTICE AND AGENDA

Members

Kitty Jung, Chair
Julia Ratti, Vice Chair
Oscar Delgado
Dr. George Hess
David Silverman
Dr. John Novak
Michael D. Brown

**Thursday, January 28, 2016
1:00 p.m.**

**Washoe County Administration Complex
Health District South Conference Room
1001 East Ninth Street
Reno, NV**

Items for Possible Action. All items numbered or lettered below are hereby designated for possible action as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

1:00 p.m.

- 1. *Roll Call and Determination of Quorum**
- 2. *Pledge of Allegiance**
- 3. *Public Comment**

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

- 4. Approval of Agenda**
January 28, 2016
- 5. Approval of Draft Minutes**
December 17, 2015
- 6. Recognitions**

A. Transfer

1. Scott Baldwin – From EHS Environmental Health Specialist to AQM Air Quality Specialist II – 1/11/16

B. New Hires

1. Sonya Smith – Public Health Nurse I, hired 12/14/15 - CCHS
2. Maximilian Wegener – Public Health Investigator II, hired 12/28/15 - EPHP
3. Ellen Messinger-Patton – Environmental Health Trainee I, hired 1/11/16 - EHS
4. Briana Johnson – Environmental Health Trainee I, hired 1/11/16 – EHS

C. Promotion

1. Nick Florey – Environmental Health Specialist to Senior Environmental Health Specialist effective January 25, 2016 - EHS

7. Consent Items

Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.

A. Accept cash donation in the amount of \$3,000 from Arctica Ice Sales to purchase Long Acting Reversible Contraceptives (LARCs) to help decrease high unintended pregnancy rates; approve amendments totaling an increase of \$3,000 in both revenue and expense to the FY16 Arctica Ice Donation budget, IO-20424.

Staff Representative: Steve Kutz

B. Appoint Vonnie L. Fundin to the Sewage, Wastewater and Sanitation Hearing Board (SWS Board) for a three-year term beginning January 28, 2016 and ending on January 27, 2019

Staff Representative: Jim English

8. *Update on Quality Improvement Processes for Health District Services

Staff Representative: Sara Dinga

9. *Introduction of New REMSA President and Comments from REMSA Board Chair

Presented by Jim Begbie

10. Regional Emergency Medical Services Authority

Presented by Dean Dow

A. Review and Acceptance of the REMSA Operations Reports for November and December, 2015

*B. Update of REMSA's Community Activities during November and December, 2015

11. *Regional Emergency Medical Services Advisory Board January Meeting Summary

Staff Representative: Christina Conti

12. Discussion and possible approval of the draft REMSA response zones map within the Washoe County REMSA ambulance franchise service area

Staff Representative: Christina Conti

13. Acknowledge receipt of the Health District Fund Financial Review for December Fiscal Year 2016

Staff Representative: Anna Heenan

14. Discussion and possible approval of the Washoe County Community Health Improvement Plan, 2016-2018

Staff Representative: Sara Dinga

15. *Staff Reports and Program Updates

A. Air Quality Management, Charlene Albee, Director

Program Update, Divisional Update, Program Reports

B. Community and Clinical Health Services, Steve Kutz, Director

Divisional Update, Program Reports

C. Environmental Health Services, Bob Sack, Director

EHS Division Update, Program Updates - Food, Land Development, Vector-Borne Disease, Waste Management and EHS Inspections / Permits / Plan Review

D. Epidemiology and Public Health Preparedness, Dr. Randall Todd, Director

Program Updates for Communicable Disease, Public Health Preparedness, and Emergency Medical Services

E. Office of the District Health Officer, Kevin Dick, District Health Officer

District Health Officer Report – Community Health Improvement Plan, Truckee Meadows Healthy Communities, Strategic Planning, Quality Improvement, Budget, Security, Other Events and Activities and Health District Media Contacts

16. *Board Comment

Limited to announcements or issues for future agendas.

17. Emergency Items

18. *Public Comment

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

19. Adjournment

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Special Accommodations. The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Public Comment. During the “Public Comment” items, anyone may speak pertaining to any matter either on or off the agenda, to include items to be heard on consent. For the remainder of the agenda, public comment will only be heard during items that are not marked with an asterisk (*). Any public comment for hearing items will be heard before action is taken on the item and must be about the specific item being considered by the Board. In order to speak during any public comment, each speaker must fill out a “Request to Speak” form and/or submit comments for the record to the Recording Secretary. Public comment and presentations for individual agenda items are limited as follows: fifteen minutes each for staff and appellant presentations, five minutes for a speaker representing a group, and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair.

Response to Public Comment. The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Posting of Agenda; Location of Website.

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
Reno City Hall, 1 E. 1st St., Reno, NV
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administration Building, 1001 E. 9th St, Reno, NV
Washoe County Health District Website www.washoecounty.us/health
State of Nevada Website: <https://notice.nv.gov>

How to Get Copies of Agenda and Support Materials. Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.