

Washoe County



Matt Smith, Chair
Kitty Jung, Vice Chair
Denis Humphreys, OD
Sharon Zadra
George Hess, MD
David Silverman
Julia Ratti

Kevin Dick
District Health Officer

Leslie Admirand
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT

1001 East Ninth Street, Reno, Nevada 89512
P.O. Box 11130, Reno, Nevada 89520
Telephone 775.328-2400 • Fax 775.328.3752
www.washoecounty.us/health

MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, March 27, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
1:00 p.m. *1.	Call to Order Pledge of Allegiance - Led by Invitation	Mr. Matt Smith
*2.	Roll Call	Ms. Dawn Spinola
*3.	Public Comment - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
4.	Approval/Deletions to Agenda - March 27, 2014 Meeting	Mr. Matt Smith
5.	Approval/Additions/Deletions to Minutes - A. February 10, 2014 Concurrent Meeting B. February 27, 2014 Regular Meeting	Mr. Matt Smith
*6.	Recognitions - A. Introduction of New Employee(s) – 1. Latricia Lord – Environmental Specialist Trainee II – EHS (2/24/14) 2. Brittany Dayton – Emergency Medical Services Coordinator - EPHP (2/19/14)	Mr. Matt Smith Mr. Kevin Dick Mr. Bob Sack Dr. Randall Todd

Time/ Item	Agenda Item	Presenter
	<p>Prevention and Control Program, for the period January 1, 2014 through June 30, 2014, in the amount of \$59,512 in support of the STD Program, IO 10014; and if approved authorize the Chairman to execute.</p> <p>D. Proposed acceptance of the Air Quality Management Division's portion of the 2013 Truckee Meadows Regional Plan Annual Report</p> <p>E. Proposed acceptance of the Environmental Health Service Division's portion of the 2013 Truckee Meadows Regional Plan Annual Report as the Solid Waste Management Authority</p>	<p>Ms. Charlene Albee</p> <p>Mr. Bob Sack</p>
9.	<p>Air Pollution Control Hearing Board Cases appealed to the District Board of Health - None.</p>	Ms. Charlene Albee
10.	<p>Regional Emergency Medical Services Authority -</p> <p>A. Review and Acceptance of the REMSA Operations Reports for February, 2014</p> <p>*B. Update of REMSA's Community Activities Since February, 2014</p>	Mr. Jim Gubbels
11.	<p>Discussion and possible approval of Regional Emergency Medical Services Authority (REMSA) Franchise Compliance Report for the period 7/1/12 through 6/30/13</p>	Dr. Randall Todd
12.	<p>Approval of the Health Fund Revenue and Expenditure Report for February, 2014</p>	Ms. Eileen Stickney
13.	<p>Fiscal Year 2015 Budget Update with possible direction to staff</p>	Ms. Eileen Stickney
14.	<p>Presentation, Discussion, and Possible Direction to Staff regarding implementation of Fundamental Review Recommendations</p>	Mr. Kevin Dick
15.	<p>Discussion of Timing, Process, and Selection of Management Appraisal Form for District Health Officer's Annual Review and Possible Direction to Staff</p>	Mr. Matt Smith
*16.	<p>Staff Reports and Program Updates</p> <p>A. Director, Epidemiology and Public Health Preparedness – Communicable Disease – Influenza, Public Health Preparedness and Emergency Medical Services.</p> <p>B. Director, Community and Clinical Health Services - Program Update – Sexual Health, Divisional Update, Program Reports.</p>	<p>Dr. Randall Todd</p> <p>Mr. Steve Kutz</p>

Time/ Item	Agenda Item	Presenter
	<p>C. Director, Environmental Health Services - Food Program, Land Development Program, Vector-Borne Disease Program, Waste Management Program, General Environmental and EHS Inspection Totals.</p> <p>D. Director, Air Quality Management - Air Quality Management Division, Air Quality Monitoring Activity, Planning & Monitoring Activity, Permitting Activity, Compliance/Inspection Activity, Permitting & Enforcement Activity, Enforcement Activity.</p> <p>E. Administrative Health Services Officer – No report this month.</p> <p>F. District Health Officer - REMSA/EMS, Fundamental Review, Budget, Permit Software Project, Healthy Community Conversation, Community Needs Assessment, Quality Improvement Initiative, Staffing, Other Events & Activities and Health District Media Contacts.</p>	<p>Mr. Robert Sack</p> <p>Ms. Charlene Albee</p> <p>Ms. Eileen Stickney</p> <p>Mr. Kevin Dick</p>
*17.	Board Comment - Limited to Announcements or Issues for Future Agendas	Mr. Matt Smith
18.	Emergency Items	Mr. Kevin Dick
*19.	Public Comment - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
20.	Adjournment	Mr. Matt Smith

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.
