

Washoe County



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Denis Humphreys, OD
Sharon Zadra
George Hess, MD
David Silverman
Julia Ratti

Kevin Dick
District Health Officer

Leslie Admirand
Deputy District Attorney

Health District

WASHOE COUNTY HEALTH DISTRICT

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MEETING NOTICE AND AGENDA

Washoe County District Board of Health

Date and Time of Meeting: Thursday, July 24, 2014, 1:00 p.m.

Place of Meeting: Washoe County Health District
1001 East Ninth Street, Building B
South Auditorium
Reno, Nevada 89512

All items numbered or lettered below are hereby designated **for possible action** as if the words "for possible action" were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

Time/ Item	Agenda Item	Presenter
1:00 p.m. *1.	Call to Order Pledge of Allegiance - Led by Invitation	Mr. Matt Smith
*2.	Roll Call	Ms. Dawn Spinola
*3.	Public Comment - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
4.	Approval/Deletions to Agenda - July 24, 2014 Regular Meeting	Mr. Matt Smith
5.	Approval/Additions/Deletions to Minutes - June 26, 2014 Regular Meeting	Mr. Matt Smith
*6.	Recognitions - A. Years of Service – 1. David Kelly, 10 years, hired 5/03/2004 - EHS 2. Cuauhtemoc (Tim) Buitron, 10 years, hired 7/26/04 - CCHS 3. Angela Penny, 10 years, hired 7/15/04 - CCHS 4. Kathleen Hanley, 20 years, hired 7/25/94 - EHS 5. Steve Kutz, 25 years, hired 7/17/89 - CCHS	Mr. Matt Smith Mr. Kevin Dick

Time/ Item	Agenda Item	Presenter
	<p>B. Promotions –</p> <ol style="list-style-type: none"> 1. Kelli Goatley-Seals from Health Educator II to Health Educator Coordinator effective 6/2/14 - CCHS 2. Amber English from Environmental Health Specialist to Senior Environmental Health Specialist effective 7/1/14 - EHS 3. Mike Wolf from Environmental Engineer II to Air Quality Supervisor effective 6/30/14 - AQM <p>C. Retirements –</p> <ol style="list-style-type: none"> 1. Eileen Stickney - Administrative Health Services Officer –retiring 8/8/14 after 20+ years - AHS 2. Cindy Mullen - Advanced Practitioner of Nursing - retiring 7/7/14 after 23+ years - CCHS <p>D. New Hires -</p> <ol style="list-style-type: none"> 1. Dianna Karlicek – 7/14/14 – Environmental Health Specialist Trainee II - EHS 2. Virginia McDonald – 7/22/14 – Bilingual OA II - CCHS <p>E. Transfers -</p> <ol style="list-style-type: none"> 1. Nicole Alberti, transfer from Health Educator II (EPHP) to Health Educator II (CCHS) effective 6/30/14 2. Margot Jordan, transfer from P/T (CCHS) to F/T (ODHO) Public Health Nurse II effective 7/1/14 <p>F. Reclassifications Effective July 1, 2014 –</p> <ol style="list-style-type: none"> 1. Steve Fisher from Dept. Computer Application Specialist to Dept. Systems Specialist – AHS 2. Tina Burton from Plans/Permit Aide to Office Support Specialist – AQM 3. Phil Ulibarri from Public Information Officer to Public Health Communications Program Manager - ODHO 	
7.	<p>Proclamations -</p> <ol style="list-style-type: none"> A. National Immunization Awareness Month B. World Breastfeeding Week 	Mr. Matt Smith Mr. Kevin Dick
8.	<p>Consent Agenda - Matters which the District Board of Health may consider in one motion. Any exceptions to the Consent Agenda must be stated prior to approval.</p> <p>A. Air Quality Management Cases:</p> <ol style="list-style-type: none"> 1. Recommendation to Uphold Citations Not Appealed to the Air Pollution Control Hearing Board: <ol style="list-style-type: none"> a. Chottu-Arco Station No. 82438 – Case No. 1160, NOV No. 5414 	Ms. Charlene Albee
9.	<p>Regional Emergency Medical Services Authority -</p> <ol style="list-style-type: none"> A. Review and Acceptance of the REMSA Operations Reports for June, 2014 *B. Update of REMSA’s Community Activities Since June, 2014 	Mr. Jim Gubbels

Time/ Item	Agenda Item	Presenter
10.	Approval of the Health Fund Revenue and Expenditure Report for June, 2014	Ms. Eileen Stickney
11.	Authorization to approve a 1.5% Cost of Living Adjustment (COLA) in base wage, retroactive to July 1, 2014; and a 1% Cost of Living Adjustment in base wage effective January 1, 2015, for the District Health Officer position	Ms. Laurie Griffey
12.	Presentation, Discussion, and Possible Direction to Staff regarding quarterly report on implementation of Fundamental Review Recommendations	Mr. Kevin Dick
*13.	Staff Reports and Program Updates A. Director, Epidemiology and Public Health Preparedness – Communicable Disease, Public Health Preparedness, and Emergency Medical Services B. Director, Community and Clinical Health Services - Divisional Update, Program Reports C. Director, Environmental Health Services - Food, Land Development, Vector-Borne Disease, Waste Management, and EHS Inspections / Permits / Plan Review D. Director, Air Quality Management - Keep It Clean – nO3zone Season, Divisional Update—Monthly Air Quality Index; Program Reports – Monitoring & Planning and Permitting & Enforcement E. Administrative Health Services Officer – No report this month. F. District Health Officer - REMSA/EMS, Fundamental Review, Permit Software Project, Community Health Needs Assessment, Staffing, Other Events & Activities and Health District Media Contacts	Dr. Randall Todd Mr. Steve Kutz Mr. Robert Sack Ms. Charlene Albee Ms. Eileen Stickney Mr. Kevin Dick
*14.	Board Comment - Limited to announcements or issues for future agendas.	Mr. Matt Smith
15.	Emergency Items	Mr. Kevin Dick
*16.	Public Comment - Limited to three (3) minutes per person. No action may be taken.	Mr. Matt Smith
17.	Adjournment	Mr. Matt Smith

Business Impact Statement: A Business Impact Statement is available at the Washoe County Health District for those items denoted with a “\$.”

Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent.

The District Board of Health Meetings are accessible to the disabled. Disabled members of the public who require special accommodations or assistance at the meeting are requested to notify Administrative Health Services in writing at the Washoe County Health District, PO Box 1130, Reno, NV 89520-0027, or by calling 775.328.2416, 24 hours prior to the meeting.

Time Limits: Public comments are welcomed during the Public Comment periods for all matters whether listed on the agenda or not. All comments are limited to three (3) minutes per person. Additionally, public comment of three (3) minutes per person may be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

Response to Public Comments: The Board of Health can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The *Open Meeting Law* does not expressly prohibit responses to public comments by the Board of Health. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Health will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Health District Staff action or to ask that a matter be listed on a future agenda. The Board of Health may do this either during the public comment item or during the following item: “Board Comments – Limited to Announcement or Issues for future Agendas.”

Pursuant to NRS 241.020, Notice of this meeting was posted at the following locations:

Washoe County Health District, 1001 E. 9th St., Reno, NV

Reno City Hall, 1 E. 1st St., Reno, NV

Sparks City Hall, 431 Prater Way, Sparks, NV

Washoe County Administration Building, 1001 E. 9th St, Reno, NV

Washoe County Health District Website www.washoecounty.us/health

Supporting materials are available to the public at the Washoe County Health District located at 1001 E. 9th Street, in Reno, Nevada. Ms. Dawn Spinola, Administrative Secretary to the District Board of Health is the person designated by the Washoe County District Board of Health to respond to requests for supporting materials. Ms. Spinola is located at the Washoe County Health District and may be reached by telephone at (775) 328-2415 or by email at dspinola@washoecounty.us. Supporting materials are also available at the Washoe County Health District Website www.washoecounty.us/health pursuant to the requirements of NRS 241.020.
