

WASHIOE COUNTY DISTRICT BOARD OF HEALTH MEETING
April 27, 2009

PRESENT: Denis Humphreys, OD, Chairman; Mr. Matt Smith, Vice Chairman; George Furman, MD; Councilman Dan Gustin; Commissioner Kitty Jung; and Councilwoman Julia Ratti

ABSENT: Amy Khan, MD

STAFF: Dr. Mary Anderson, District Health Officer; Eileen Coulombe, Administrative Health Services Officer; Bob Sack, Director, Environmental Health Services; Andrew Goodrich, Director, Air Quality Management; Dr. Randall Todd, Director, Epi and Public Health Preparedness; Mary-Ann Brown, Director, Community and Clinical Health Services; Stacey Akurosawa, Administrative Assistant; Steve Fisher, Department Computer Application Specialist; Noel Bonderson, Air Quality Management Supervisor; Lauri Mendoza, Air Quality Specialist; Jennifer Stoll-Hadayia, Public Health Program Manager; Jennifer Howell, Sexual Health Program Coordinator; Doug Coulter, PE, Senior Registered Engineer; Bryan Wagner, Senior Environmental Health Services Specialist; Byron Collins, Environmental Health Services Specialist; Julio Pech-Garcia, Dan Mackie, EPHP Emergency Response Coordinator; Krista Hunt, Environmental Health Services Specialist; Amber English, Environmental Health Services Specialist; Scott Monsen, Vector-Borne Diseases Program Coordinator; Candy Hunter, Nursing Supervisor; Dave McNinch, Environmental Health Services Specialist Supervisor; Bev Bayan, WIC Program Manager; Phil Uliberri, Development Officer; Judy Davis, Public Information Officer; Janet Smith, Recording Secretary and Leslie Admirand, Deputy District Attorney

At 1:00pm, Chairman Humphreys called the Washoe County District Board of Health meeting to order followed by the Pledge of Allegiance led by Councilman Dan Gustin, District Board of Health member.

ROLL CALL

Roll call was taken and a quorum noted. Mrs. Janet Smith, Recording Secretary, advised that Dr. Khan is excused.

PUBLIC COMMENT

No public comment was presented.

APPROVAL/ADDITIONS – AGENDA – APRIL 23, 2009

Chairman Humphreys advised that the Board members have been provided with a revised agenda for today's April 23, 2009 meeting, noting that the revision was the addition of item 7. Consent Agenda, C. Budget Amendments, #5 – an Interlocal Contract with the State of Nevada for the Tuberculosis (TB) Prevention Program.

**MOTION: Mr. Gustin moved, seconded by Ms. Jung, that the agenda of the April 23, 2009 District Board of Health meeting be approved as revised.
Motion carried unanimously.**

APPROVAL/ADDITIONS/CORRECTIONS – MINUTES – JANUARY 22, 2009 – FEBRUARY 26, 2009

Chairman Humphreys called for any additions or deletions to the minutes of the District Board of Health meeting of January 22, 2009.

**MOTION: Ms. Ratti moved, seconded by Mr. Smith, that the minutes of the January 22, 2009 District Board of Health meeting be approved as received.
Motion carried unanimously.**

Chairman Humphreys called for any additions or deletions to the minutes of the District Board of Health meeting of February 26, 2009.

**MOTION: Ms. Ratti moved, seconded by Mr. Smith, that the minutes of the February 26, 2009 District Board of Health meeting be approved as received.
Motion carried unanimously.**

A. Explanation of Councilman Gustin's Question Specific to the Strategic Planning Session of October 9, 2008

In response to Chairman Humphreys regarding further explanation as to his question regarding the Strategic Planning Session on October 9, 2008, Mr. Gustin advised that no further explanation is necessary.

RECOGNITIONS

Chairman Humphreys and Dr. Mary Anderson, District Health Officer, presented Certificates of Recognition to Mr. Steven Fisher for 5 Years-of-Service; Ms. Amber English for 5 Years-of-

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Service; Mr. Julio Pech-Garcia for **5 Years-of-Service**; Ms. Krista Hunt for **5 Years-of-Service**; Ms. Lori Mendoza for **15 Years-of-Service**; and Ms. Candace "Candy" Hunter for **30 Years-of-Service**.

Chairman Humphreys and Dr. Anderson presented a plaque to Mr. Steven Fisher in recognition of his service on the Washoe County Internet Working Group (IWG), serving as Chairman of the IWG from July 2005 through the end of December 2008. Dr. Anderson advised that Mr. Fisher Steve received "a write-up" in the Washoe County Line in recognition of his excellent efforts on behalf of the County.

Chairman Humphreys and Dr. Anderson presented a Certificate of Recognition to Mr. Bryan Wagner for being a member of the first class of Certified Public Health Professionals through the National Board of Public Health Examiners.

Chairman Humphreys and Dr. Anderson presented a Certificate of Recognition to Mr. Byron Collins for receiving his Registered Environmental Health Services (REHS) Certification from the State of Nevada.

Chairman Humphreys and Dr. Anderson presented a plaque to Sparks City Councilman, Mr. Ron Smith, for his service to the District Board of Health from January 2008 through December 2008.

Chairman Humphreys and Dr. Anderson presented a plaque to Washoe County Commissioner, Mr. David Humke, for his service to the District Board of Health from January 2005 through December 2008, serving as the Vice Chairman from January 2007 through December 2008.

CONSENT AGENDA – UNAPPEALED NOTICE OF VIOLATION

Staff advised that **Citation No. 4905, Case No. 1036 BELFOR PROPERTY RESTORATION** was issued on March 5, 2009 for failure to notify the Washoe County Health District's Air Quality Management Division regarding testing for asbestos-containing material prior to removal of material from a condominium located at 215 River Rock Unit 2, in violation of Section 030.105 (National Emission Standards for Hazardous Air Pollutants – NESHAP) of the Washoe County District Board of Health's Regulations Governing Air Quality Management. Staff advised that Belfor Property Restoration was advised of the right to appeal; however, no appeal was filed; that

Staff recommends Citation No. 4905, Case No. 1036 be **upheld** and a fine in the amount of **\$250** be levied for as a **negotiated settlement** for a **major violation**.

MOTION: Ms. Ratti moved, seconded by Ms. Jung, that Citation No. 4905, Case No. 1036 (Belfor Property Restoration), be upheld and a fine in the amount of \$250 be levied as a negotiated settlement for a major violation.
Motion carried unanimously.

CONSENT AGENDA – SEWAGE, WASTEWATER AND SANITATION

The Board was advised that Staff and the Sewage, Wastewater and Sanitation (SWS) Hearing Board recommend approval of the following Sewage, Wastewater and Sanitation variance request:

Application of **AL VICTORS, Case No. 4-09S**, for a variance request pertaining to property located at 6483 Galena Canyon Trail, from the requirements of Section 040.100 (Areas and Location Requirements for Construction of On-Site Sewage Disposal Systems) Table 2; and Section 010.305 (Definitions – Water Course) of the Washoe County District Board of Health Regulations Governing Sewage, Wastewater and Sanitation, stipulating to the Findings of Fact and subject to the eight (8) conditions as outlined.

MOTION: Ms. Ratti moved, seconded by Ms. Jung, that the SWS Hearing Board recommendation to grant Variance Case No. 4-09S (Al Victors), be approved, stipulating to the Findings of Fact and subject to the eight (8) conditions as outlined.
Motion carried unanimously.

CONSENT AGENDA – BUDGET AMENDMENTS/INTERLOCAL AGREEMENTS

The Board was advised that Staff recommends **ratification** of **Subgrant Amendment #1** issued to **Nevada AIDS Foundation, Inc.** pertaining to the **Comprehensive Risk Counseling and Services (CRCS) Program**, in the **total amount of \$189,176, or \$94,588 per calendar year**, for the period of January 1, 2008 through December 31, 2009.

The Board was advised that Staff recommends **ratification** of **Subgrant Amendment #2** issued to **Planned Parenthood Mar Monte** pertaining to the **Street Smart Program**, in the **total amount of \$190,000, or \$95,000 per calendar year** for the period of January 1, 2008 through December 31, 2009.

The Board was advised that Staff recommends **retroactive approval** of **Washoe County District Board of Health Chairman's acceptance** of the **Notice of Subgrant Award** from the **Nevada Department of Health and Human Services, Health Division**, in the amount of **\$173,933** in support of the **Immunization Program (IN 10028)** for the period of January 1, 2009 through June 30, 2009.

The Board was advised that Staff recommends **retroactive approval** of the **Washoe County District Board of Health Chairman's acceptance** of **Amendment #1** to the **Interlocal Contract** with the **State of Nevada, Department of Motor Vehicles (DMV)**, for the **DMV Express Reserve Grant Program** extending the contract period through June 30, 2010.

The Board was advised that Staff recommends **ratification** of the **Interlocal Contract** between the **State of Nevada, Department of Health and Human Services, Health Division, Bureau of Community Health, Tuberculosis (TB) Prevention Program** and the **Washoe County Health District** in the **total amount of \$256,774** in support of the **Tuberculosis (TB) Program (IO 10035)**, for the period of July 1, 2009 through June 30, 2011, contingent upon the approval of the Washoe County Risk Manager and the District Attorney.

MOTION: Ms. Ratti moved, seconded by Ms. Jung, that the Subgrant Amendment #1; Subgrant Amendment #2; Notice of Subgrant Award; Amendment #1 to the Interlocal Contract; and the Interlocal Contract be approved as outlined and the Chairman authorized to execute on behalf of the Board where applicable.

Motion carried unanimously.

REGIONAL EMERGENCY MEDICAL SERVICES AUTHORITY

A. Review and Acceptance of the Operational and Financial Report – February and March 2009

Mr. Patrick Smith, President, REMSA, advised that the Board members were provided with a copy of the February 2009 Operations and Financial Report; that the emergency response time for life-threatening calls in February was 92% and 97% for non-life threatening calls, with an overall average response time of five minutes and fifty-seven seconds (5:57); and an overall average travel time of four minutes and fifty-one seconds (4:51). Mr. Smith advised that the monthly average bill for air ambulance service for February was \$6,019, with a year-to-date average of \$5,961. Mr. Smith advised that the monthly average bill for ground ambulance service for February was \$886, with a year-to-date average of \$879.

Mr. Smith advised that the Board members were provided with a copy of the March 2009 Operations and Financial Report; that the emergency response time for life-threatening calls in February was 92% and 94% for non-life threatening calls, with an overall average response time of six minutes and fourteen seconds (6:14); and an overall travel time of five minutes and seven seconds (5:07). Mr. Smith advised that the monthly average bill for air ambulance service for March was \$7,902, with a year-to-date average of \$6,138. Mr. Smith advised that the monthly average bill for ground ambulance service for March was \$894, with a year-to-date average of \$881.

MOTION: Mr. Gustin moved, seconded by Mr. Smith, that the REMSA Operations and Financial Reports for February and March 2009 be accepted as presented.

Motion carried unanimously.

B. Update of REMSA's Community Activities Since March 2009

Mr. Smith advised that REMSA was requested by the Truckee Fire Department to respond to the bus roll-over accident in Hirschdale, California. Mr. Smith stated that there were twenty-seven (27) individuals injured with one (1) fatality; that REMSA responded with five (5) ground ambulance units, with one (1) Supervisor and all three (3) Care Flight helicopters to transport patients. Mr. Smith stated that REMSA has received numerous positive comments from the patients, the Truckee Fire Department, and the California Highway Patrol commending REMSA for the cooperation and the response level in a "fairly remote area." Mr. Smith stated that "everyone did a very good job under very difficult circumstances." Mr. Smith stated that, during this multi-agency response, REMSA "backfilled" ambulances locally to respond to daily calls within the community. Mr. Smith stated that REMSA's Tactical Paramedics were in training when the request for assistance was received; that those Paramedics were utilized to immediately staff ground ambulance units.

Mr. Smith advised that a REMSA staff member is currently in Washington DC with the Department of Defense (DOD) to train all the military trainers for Advance Cardiac Life Support (ACLS); that this request was received through the Red Cross. Mr. Smith stated that REMSA is in the process "of working out the details" for REMSA to conduct the national "train the trainer" training for the doctors, nurses and paramedics of the DOD. Mr. Smith stated that REMSA's training staff is "superb" and are to be commended for this recognition of their efforts.

In response to Chairman Humphreys regarding which agency "initiates the response" activities during a multi-agency response, Mr. Smith advised that the agency requesting agency functions as the "Incident Command" during the response. Mr. Smith advised that all agencies train for multi-agency responses with an Incident Command scenario; that REMSA participates in a number of

these response exercises, including the airport disaster response. Mr. Smith reiterated that the jurisdictional first responding agency establishes the Incident Command; that REMSA then assumes the medical response.

Mr. Gustin questioned if the response to the accident at Hirschdale resulted in the increase to the overall monthly average billing.

In response to Mr. Gustin, Mr. Smith advised that the increased average monthly billing was not the result of the Hirschdale response. Mr. Smith stated that there are two (2) primary charges – the base rate and the mileage charge; that the “farther out” from which patients must be transported increases the mileage rate.

Mr. Gustin stated that in reviewing the comments received from patients he noted an increase in the number of negative comments for the month of March. Mr. Gustin requested Mr. Smith review the process of investigating negative complaints for the benefit of the new Board members.

Mr. Smith advised that all comments are randomly selected for each month's report; that all patients are provided with a letter and a card requesting comments regarding the service; that all comment cards selected are included in the report “as written including any negative comments.” Mr. Smith advised that all comments, positive and negative, are forwarded to the crews, resulting in immediate feedback to the crews. Mr. Smith advised that negative comments are investigated immediately; that often it is determined the complaint “is not about REMSA but one of the other agencies or hospitals.” Mr. Smith advised that REMSA does research all negative comments specific to REMSA; that REMSA contacts the patients for his/her perspective on the complaint and then review the run and comments from the patient with the crews. Mr. Smith stated that both he and Mr. Gubbels did note more than the higher number of negative comments for March.

In response to Mr. Gustin regarding whether the majority of the negative comments were specific to one (1) crew, Mr. Jim Gubbels, Vice President, REMSA, advised that, it was not a situation of the same crew receiving negative comments. Mr. Gubbels advised, as Mr. Smith indicated, all negative comments are thoroughly reviewed to determine the accuracy and validity of the complaint. Mr. Gubbels advised that on numerous complaints REMSA was not the agency responsible for the complaint; that a comment received regarding “the ambulance breaking down” was a facility transfer call and not an emergency response call; that the air conditioning in the unit stopped working; therefore, the ambulance was “rerouted back for another unit”, which resulted in a unit being “approximately ten (10) minutes late” for the schedule pick-up time to transfer the patient.

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In response to Mr. Smith regarding the number of ground ambulance units, Mr. Smith stated that REMSA has forty-three (43) ground units; that the number of back-up units available varies due to the System Status Management Plan, which determines the number and location of responding units based upon the time of day and day of week. Mr. Smith stated that the minimum number 'on the street' is eight (8) with a usual maximum of twenty (20) responding to calls; that others can be assigned to athletic and special events.

Mr. Smith stated that REMSA does monitor for trends (i.e., the same individual, the same crew, etc.); that the negative comments were reviewed for a possible trend; however, there were none.

REVIEW – ACCEPTANCE – MONTHLY PUBLIC HEALTH FUND REVENUE & EXPENDITURE – MARCH 2009

Ms. Eileen Coulombe, Administrative Health Services Officer, advised that the Board members have been provided with a copy of the Health Fund Revenue and Expenditure Report for the month of March 2009. Ms. Coulombe reviewed the Report and advised that Staff recommends the Board accept the Report as presented. Ms. Coulombe advised that the current amount in the Environmental Oversight Account is noted.

**MOTION: Ms. Jung moved, seconded by Dr. Furman, that the District Health Department's Revenue and Expenditure Report for March 2009 be accepted as presented.
Motion carried unanimously.**

UPDATE – FISCAL YEAR 09/10 BUDGET – POSSIBLE DIRECTION TO STAFF

Ms. Coulombe advised that the Board members have been provided with an FY 10 budget update handout (copies of which were placed on file for the record) based upon the Board's Budget meeting of April 9, 2009. Ms. Coulombe advised that the FY 10 expenditures, as of April 9, 2009 were \$20,359,795, which exceeded the budget and resulted in the Health Department "not having a balanced budget." Ms. Coulombe stated that the funded positions are listed and noted in the budget system; that those not funded are listed and not funded in the budget system; that the positions, which were not funded, resulted in a reduction in expenditures of \$597,736. Ms. Coulombe stated that reducing the initial expenditure amount of \$20,359,795 by the \$597,736 for those positions which will not be funded; a 50% reduction in the Home Visiting Program in the amount of \$398,535, which includes three (3) positions; and a 90/10 split between grant and the local distribution for the Family Planning Program in the amount of \$339,608 results in an expenditure adjustment in the amount of \$1,335,879. Ms. Coulombe stated that the reductions

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result in an adjusted expenditure in the amount of \$19,023,916 for a revised ending fund balance in the amount of \$306,615 providing "an ending fund balance for fiscal year 10."

Ms. Coulombe stated that, for clarification of the record, during the budget presentation it was indicated that two (2) positions would be abolished; however, CCHS is "reducing the administrative structure" through the abolishment of the Office Supervisor position with the other position being reclassified. Ms. Coulombe advised that the "supervisory duties are being abolished from that position." Ms. Coulombe advised that she and Ms. Brown will be meeting to review the staffing complement of the CCHS Division and the effect of the various incentive separations within the CCHS Division.

Ms. Coulombe stated that on May 18, 2009, the Board of County Commissioners will conduct a public workshop regarding budget reductions; that should the budget be adopted the "transfer level will be set at \$8.7 million; that the budget will then be adopted June 1." Ms. Coulombe stated that Staff will provide an update to the Board at the May meeting.

Mr. Gustin stated that, as he was unavailable for the Board's budget meeting, he would request clarification regarding the "difference of approximately \$300,000 in the proposed budget."

In response to Mr. Gustin, Ms. Coulombe advised that delineated in the "first box (on the handout)" the opening fund balance (OFB) for FY 09 was \$1.1 million; that the revision was to the expenditures. Ms. Coulombe advised that the expenditures were reduced from the \$20 million to \$19 million. Ms. Coulombe advised that the reductions are delineated in the second box of the handout.

Mr. Gustin stated that the \$306,615 is the ending fund balance.

Chairman Humphreys stated that the Board presented directives to Staff during the budget meeting; that "all of the directives have been met" with the revisions to programs, as noted, and the revisions to the prioritized vacancies.

Ms. Coulombe stated that the minutes of the budget meeting indicated approval of the Administrative Secretary Supervisor position for Air Quality Management; however, the position to be funded for the Air Quality Management Division will be a "Senior Air Quality Specialist." Ms. Coulombe advised that the Administrative Secretary Supervisor position "will be held dark."

**MOTION: Mr. Gustin moved, seconded by Ms. Ratti, that the updated report on the Fiscal Year 09/10 Budget be accepted as presented.
Motion carried unanimously.**

Chairman Humphreys stated that, as Staff has advised, there are a number of incentive separations pending and possible layoffs, which could affect the proposed approved budget.

In response to Chairman Humphreys, Ms. Coulombe advised that the employee contracts and collective bargaining mandate thirty (30) day notification for any employee who may be terminated through "workforce reduction with seven (7) days notice to the association." Ms. Coulombe stated that, as she advised, she will be meeting with Ms. Brown regarding "the employee complements are" in the CCHS Division. Ms. Coulombe stated that should there be a position, for which there aren't appropriations, Staff would review the positions for possible alternatives. In response to Ms. Ratti regarding the status of the incentive separations, Ms. Coulombe advised that the employee incentive separations for the Health Department have been submitted and being processed by the Human Resources Department based upon the scheduled date of separation. Ms. Coulombe advised that Staff does not yet have the exact dates for each separation.

Dr. Anderson stated that subsequent to the Board's budget meeting there has been one (1) incentive separation of an employee in the Environmental Health Services Division which has been finalized. Dr. Anderson stated that the position is currently vacant and will be reclassified at a lower pay grade, which will save money.

Ms. Stacey Akurosawa, Administrative Assistant II, advised that the Human Resources (HR) Department is processing the incentives in chronological order as HR cannot initiate the PERS (Public Employee Retirement System) purchase until sixty (60) prior to the employees' departure dates. Ms. Akurosawa advised that currently HR is processing the incentive separation requests for employees leaving in April and May; that currently Staff anticipates a large number of retirements scheduled for May 29, 2009; that these employees will be receiving their contracts in the "next few weeks." Ms. Akurosawa stated that once those contracts are fully executed those positions are considered "a retirement"; however, those positions cannot be considered retirements "prior to that point." Ms. Akurosawa stated that "by the May meeting Staff should have an update on "all the May 29th and early June retirements."

Chairman Humphreys stated that "there has been some flexibility" in a number of the incentive separations; that "in the long run" the incentive separations "will be a positive"; that "the important thing is to keep the fiscal year budget in mind."

Ms. Coulombe stated that a number of the positions, which the Board approved for funding, will not be filled by July 1, 2009; that this will result in some appropriation savings.

Chairman Humphreys stated that he would commend Dr. Anderson on her presentation of the Health Department's proposed budget to the Board of County Commissioners on Monday, April 20, 2009. Chairman Humphreys stated she "did an excellent job of presenting the budget and was the only Department that was not questioned by the Commissioners."

Ms. Jung stated that would also commend Dr. Anderson on her presentation; that further she would commend the Board members and Staff who attended the budget presentation to the Board of County Commissioners; that she "believes it made a difference."

DISCUSSION – ASSIGNMENTS – DBOH MEMBERS – COMMITTEES

Dr. Anderson advised that, per the direction of the Chairman, Mrs. Smith contacted Board members requesting preference(s) to District Board of Health Committee assignments; that the proposed committee assignments are based upon those preferences.

Chairman Humphreys advised that some Board members requested reassignment to the same committees. Chairman Humphreys stated that the proposed committee assignments are as follows:

Community and Clinical Health

1. Dr. Humphreys
2. Mr. Matt Smith
3. Dr. Amy Khan

Environmental Health Services

1. Mr. Matt Smith
2. Ms. Kitty Jung
3. Mr. Dan Gustin

Personnel and Administration

1. Dr. Humphreys
2. Dr. Furman
3. Ms. Julia Ratti

Marketing

1. Dr. George Furman
2. Mr. Dan Gustin
3. Ms. Julia Ratti

MOTION: Mr. Smith moved, seconded by Dr. Furman, that the District Board of Health Committee assignments be approved as presented. Motion carried unanimously.

UPDATE – POSSIBLE ACCEPTANCE – STAFF’S APRIL REPORT – 2009 LEGISLATIVE SESSION

Ms. Jennifer Stoll-Hadayia, Public Health Program Manager, advised that the Board members have been provided with a copy of the Department’s Legislative Team Report for the month of April (a copy of which was placed on file). Ms. Stoll-Hadayia advised that to-date the Department’s Legislative Team have responded to requests for analysis of thirty-two (32) Bills and Bill Draft Requests (BDRs) from Washoe County Government Affairs. Ms. Stoll-Hadayia advised that currently Staff is working on an additional thirty (30) Bills; that Staff has provided testimony on eleven (11) Bills; that fifteen (15) Bills, which Staff was monitoring, failed to comply with submission deadlines.

Ms. Jung regarding Senate Bill (SB) 397 (the plastic bag bill) is cited as a high priority with Mr. Sack providing verbal testimony; that it is noted “there would be no new funding” and the Health Department would responsible for enforcement. Ms. Jung questioned if the proposed charge of \$.05 per bag, which is to be deposited in a State fund, would fund the enforcement for this Bill.

In response to Ms. Jung, Mr. Bob Sack, Director, Environmental Health Services, advised that current language in the Bill stipulates a \$.10 per bag charge for the first four (4) years would be deposited in the Solid Waste Account with the State “to be used solely for clean-up projects across Nevada”; that there is no reference as to funding the implementation of the act. Mr. Sack stated \$2 million is a very low estimate for enforcement of this Bill, as it would require the Health Department to inspect approximately 30,000 retail establishments as “every retail establishment in the County would have to be inspected on an annual basis to determine compliance.” Mr. Sack stated that the requirement would pertain to any establishment “that sells anything” which would be placed in a plastic bag; that he anticipates it would require fifteen to twenty (15-20) new Staff members to comply with the requirements of this Bill. In response to Ms. Jung regarding the estimated revenues from the \$.10 per bag charge, Mr. Sack stated that he has not been advised as to the amount of possible revenues, which would be statewide.

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Ms. Jung stated that "perhaps there should be an attempt to calculate the amount" necessary for enforcement, advising the Legislature of the amount that would be necessary to fund compliance of the Bill; that "there must be some sort of funding."

In response to Ms. Ratti regarding alternatives to enforcement other than the Health Department having to inspect each and every retail establishment in Washoe County on an annual basis, Mr. Sack advised Staff "is not in a position to advise the Legislature that another agency would be a more appropriate" enforcement authority. Mr. Sack advised that business licenses are issued through various entities; therefore, there isn't one business licensing department for all businesses; that the State Department of Taxation is the only entity he is aware which is involved in every licensed business. Mr. Sack stated that the inspection requirement is "not a big deal when Staff is already there to inspect for other reasons"; however, Staff does not have a presence in the vast majority of retail establishments. Mr. Sack stated that Staff does not oppose "moving away from the use of plastic bags"; however, it is the consensus of Staff that the Health Department should not be involved in the inspection/enforcement aspect of the use of paper bags by retail establishments. Mr. Sack stated that these types of enforcement efforts are not a public health priority.

In response to Ms. Ratti regarding the Health Department's position on SB 397, Dr. Anderson advised that the Health Department's position is currently neutral.

Mr. Sack advised that an amended Bill was "passed out of Committee"; that the amendments "were just posted" and not previously available; that the amended Bill still requires the annual inspection. Mr. Sack stated that the Bill as proposed charges \$.10 per plastic bag for the first four (4) years when the Bill becomes effective; that after four (4) years the use of all plastic bags would be prohibited (2013). In response to Ms. Ratti regarding 'making a phone call', Mr. Sack stated that the Board members can call regarding the Bill; that "it is the fiscal aspect on which Staff has to focus", as Staff does not oppose the discontinuation of plastic bags; that there has been "a lot of testimony against this Bill." In response to Mr. Smith regarding the inspection requirements, Mr. Sack advised that Staff would have to review/inspect purchase orders to determine how many plastic bags were ordered by an establishment; that Staff would further have to determine if the type of bag was "a non-compostable bag." Mr. Sack advised that these types of inspections shouldn't be performed by an Environmental Health Specialist. Mr. Sack advised that the Health Department does not inspect the vast majority of establishments.

Dr. Anderson stated that there is the "assumption the Health Department" inspects all these establishments, which it does not; that the majority of businesses, which SB 397 would require the Health Department to inspect for plastic bags, "are non-food establishments and ones which the

Health Department does not have a presence in for any other reason; that it is a mismatch for public health.”

Dr. Furman stated that the use of a plastic bag is “not inherently a health hazard; that it is the disposal of the bags could be.”

Mr. Sack stated that the Legislature can designate “any agency it chooses” to enforce the Bill; that the connection is “the Health Department is responsible for solid waste management”; that the rationale is that “this is the control of solid waste.”

Ms. Jung stated that SB 332 revises provisions governing vehicles owned and operated by governmental agencies; that she would question Staff’s opposition to the Bill.

In response to Ms. Jung, Mr. Andrew Goodrich, Director, Air Quality Management, advises that originally Staff opposed the Bill; that Staff’s position is currently neutral in regard to the Bill. Mr. Goodrich advised that the proposed Bill “is not a relaxation of the standards”; that there are provisions “which make it a little easier for government agencies to comply with the alternative fuels requirement.” Mr. Goodrich advised that there are other provisions which require more stringent compliance; that Reformulated Gasoline (RFG) is considered an “alternative fuel” for compliance to the requirements for “alternative fuel”; however, RFG is the standard in California and is what is received in Northern Nevada for the general population.

Ms. Stoll Hadayia advised that she has provided the Board members with a copy of Senate Bill (SB) 311 requiring the fluoridation of water provided by certain public water systems and water authorities in certain counties. Ms. Stoll Hadayia advised that the Department’s Legislative Team have not “taken a position on this Bill and would request direction from the Board.” Ms. Stoll Hadayia advised that SB 311 would require the State Board of Health to adopt Regulations mandating fluoridation by a public water system which serves and in a County with a population of 100,000 or more; that the current Statute requires this for counties with a population of 400,000 or more. Ms. Stoll Hadayia advised that Senator Bernice Mathews is the primary sponsor of this Bill; that it was declared exempt and therefore, does not have to comply with Bill passage deadlines. Ms. Stoll Hadayia advised that the Senate Finance Committee reviewed the Bill yesterday; that no action was taken; that the Senate Health and Education did pass the Bill “out of Committee.” Ms. Stoll Hadayia advised that Staff would request direction from the Board regarding a position on SB 311.

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Chairman Humphreys stated that "from a public health standpoint the benefits of fluoridation in the water are well known"; however, the water delivery system(s) in the community the Bill "presents quite a challenge as to who would and would not receive the fluoridated water. Chairman Humphreys stated that the fluoridation of the water system was a ballot initiative several years ago, which the public rejected. Chairman Humphreys advised that "from a public health standpoint it is a real good thing"; however, "from operational and delivery system perspective it would "present some extreme challenges.

Ms. Stoll Hadayia stated that Chairman Humphreys has summarized the issues and the rationale for Staff to request direction from the Board; that there is a contradictory challenge as to "what's good for public health versus the response to the will of the voters"; that it is an issue that has been defeated through a ballot initiative twice by the voters.

Dr. Anderson stated the fluoridation initiative was specific to the "population within the County"; therefore, when a County exceeded the 400,000 population threshold the County would then be required to fluoridate the water. Dr. Anderson stated that SB 311 has reduced the population threshold to 100,000; however, "it is not a County population of 100,000 it is a population of 100,000 for the service area of the public water system, which is different." Dr. Anderson stated that the only entity, which has a service population of 100,000+ is the Truckee Meadows Water Authority (TMWA). Dr. Anderson advised that TMWA redistributes a portion of water to Washoe County Water Resources and other water entities throughout the County. Dr. Anderson stated that passage of SB 311 would result in a disparate system in which "some water would be fluoridated in the County and some not"; that which agency "is supplying the water and the source from which it is attained would be very difficult to determine." Dr. Anderson stated therefore, a customer would not be aware whether or not the water is fluoridated due to the selling of water by TMWA to other water systems; that it would be more complicated with the proposed Bill establishing a service population of 100,000. Dr. Anderson stated that a population threshold of 400,000 provides a "more uniform method" for implementing and administering water fluoridation as there isn't the disparity in distribution.

Ms. Stoll-Hadayia advised that the TMWA is the source of the "fiscal note" included in the Bill; that TMWA does oppose the Bill.

In response to Mr. Smith regarding who would be responsible for paying for the fluoridation, Dr. Anderson stated that the estimate is approximately \$1 per customer per month.

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Mr. Sack stated that TMWA would have to implement a new treatment process to the existing treatment facilities to add fluoride to the water; that this would result in added capitalization and operational costs; that there would be an additional charge to the customer's bill to pay for the improvements. Mr. Sack stated that the installation and implementation would cost "several million dollars." Mr. Sack stated that, as Dr. Anderson advised, TMWA supplies water throughout the County; that the County also provides water; that these service areas "are very intertwined". Mr. Sack advised that in Spanish Springs and the South Truckee Meadows there is water that "TMWA supplies, which would be treated with fluoride and then wholesaled to areas, which technically by Statute would not have to be fluoridated and would therefore, (probably) have to be de-fluoridated." Mr. Sack stated that there are areas in which water is wholesaled "from the County back to TMWA in areas that are further out and that water would technically have to be re-fluoridated." Mr. Sack stated, as Dr. Anderson indicated, the verbiage of this Bill is not the same as outlined in the previous initiatives. In response to Mr. Smith regarding the water being fluoridated in those areas in which it would not be required, Mr. Sack stated that it is anticipated there could be lawsuits from individuals receiving fluoridated water who are not mandated to receive it.

In response to Mr. Gustin as to the intended health benefits of fluoridation, Dr. Anderson advised that the health benefit is protection from dental caries; that the American Dental Association strongly supports drinking water fluoridation.

In response to Mr. Gustin regarding the health risks associated with fluoridation, Ms. Stoll-Hadayia stated that she has attended several hearings regarding SB 311; that comments received referenced "naturally occurring fluoridation" and the concern of "over fluoridation"; however, provisions in the Bill address issues of naturally occurring fluoride and the addition of fluoride.

In response to Mr. Gustin, Mr. Sack advised that fluoride is a poison as are other substances; that "too much of anything can cause a problem"; however, he is not aware of any definitive health risk indicators at the proposed levels would cause any health-related problems. Mr. Sack stated that nationwide a number of water systems are reducing fluoride in the water systems "down to these proposed levels ~ to a level considered safe."

Ms. Ratti stated that the concern is too much fluoridation is not a health risk; however, it can result in "mottling" ~ a discoloration of the teeth. Ms. Ratti stated "on the plus side is that the population who would benefit the most is the population which is not receiving access to dental care; therefore, families who do not have dental insurance receive the most benefit. Ms. Ratti advised that there is not a significant benefit to the population receiving regular dental care.

Dr. Anderson stated that she would concur with Ms. Ratti's comments; that a 1954 public health publication from Washoe County promoting fluoridation of the water supply "as it is of such great benefit for dental health." Dr. Anderson stated that there is access to fluoride other than fluoridated water, with the availability of dental sealants, fluoride rinses, treatments and toothpastes, which weren't available in the 1950s. Dr. Anderson stated that, as Ms. Ratti advised, the individuals who would benefit the most from fluoridated water do not necessarily have the access to dental care, fluoride rinses and various treatments, which by comparison, are very costly. Dr. Anderson stated that fluoridated water does benefit that population from a public health perspective.

Ms. Jung stated that her recommendation would be for Staff to continue to monitor this Bill and remain neutral; that due to the associated costs the Bill may not receive a do pass.

Dr. Furman stated he is personally aware of fluoridation of the water supply being an issue since the 1950s; that there is "a lot of controversy surrounding this issue."

Mr. Gustin stated he concurs with Ms. Ratti "that the population that would benefit most from fluoridated water are those who can't afford and don't receive routine dental care. Mr. Gustin stated that further, he would concur with Ms. Jung, that the "most advantageous position" is for Staff to continue to monitor the Bill and remain neutral.

MOTION: Ms. Jung moved, seconded by Mr. Gustin, that Staff continue to monitor SB 311 (fluoridation of the water supply) and that the Board's position remain neutral.

Motion carried unanimously.

Ms. Ratti requested when Staff anticipates discussion regarding a Bill that Staff provide the Board members with prior notification to allow the Board members to research the Bill that is to be discussed.

MOTION: Ms. Jung moved, seconded by Ms. Ratti, that the Health Department's April 2009 State Legislative Session Activities Report be accepted as presented and discussed.

Motion carried unanimously.

PRESENTATION – ADOPTION – PROCLAMATION – DECLARING APRIL 6 – 12, 2009 –
WASHOE COUNTY PUBLIC HEALTH WEEK – RECOGNITION – NATIONAL PUBLIC HEALTH
WEEK

Dr. Anderson stated that National Public Health Week was April 6 – 12, 2009, with this year's theme "*Building the Foundation for a Healthy America*"; that the Board members have been provided with a Proclamation declaring April 6 – 12, 2009 as Public Health Week in Washoe County. Dr. Anderson stated that she would recommend the Board accept and adopt the Proclamation.

MOTION: Mr. Gustin moved, seconded by Ms. Ratti, that the Proclamation declaring April 6 – 12, 2009 Washoe County Public Health Week in recognition of National Public Health Week, be accepted and adopted as presented and the Chairman and the Health Officer be authorized to execute on behalf of the Board.

Motion carried unanimously.

PRESENTATION – ADOPTION – PROCLAMATION – SUPPORT – DECLARING APRIL 2009 –
CHILD ABUSE AND NEGLECT PREVENTION MONTH

Mr. Phil Ulibarri, Development Officer, Community and Clinical Health Services, advised that the Board members have been provided with a copy of the proposed Proclamation in Support of Declaring April 2009 Child Abuse and Neglect Prevention Month.

Mr. Ulibarri stated it is known that "child abuse is a learned function and response passed from generation to generation; that unless something is done the cycle continues." Mr. Ulibarri stated that Washoe County assists the State of Nevada's Children's Trust Fund in its child abuse prevention outreach program; that this year's theme is "*Fight Abuse ~ If You See It, Sense It, Know It ~ Report It*" (call 1-800-992-5757). Mr. Ulibarri advised that those calls are received by the Crisis Call Center and are screened and are forwarded either to law enforcement or Child Protective Services (CPS) within the appropriate communities. Mr. Ulibarri stated that this Proclamation will be one of sixteen (16) throughout the State of Nevada recognizing April as Child Abuse Prevention Month. Mr. Ulibarri stated that he would recommend the Board accept and adopt the Proclamation.

Dr. Furman advised that he would commend Mr. Ulibarri for his outreach efforts in education the public about child abuse and neglect within Washoe County.

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Dr. Anderson advised that Mr. Ulibarri has been nominated to attend a National Convention due to his "outstanding efforts" in child abuse and neglect prevention. Dr. Anderson stated that Mr. Ulibarri is the individual who coordinated the "*Pinwheels for Prevention*" event at the Washoe County Courthouse for the past several years.

Mr. Ulibarri advised that 2nd and 4th graders from the Washoe County School District are the only school age children constructing hand-made pinwheels in the classrooms in recognition of Child Abuse Prevention Month in the *National Pinwheels for Prevention Program*. Mr. Ulibarri advised that Health Department Staff will participate in the *Kids Fair* this weekend at Idlewild Park; that the goal is 5,000 pinwheels for the event. Mr. Ulibarri advised through the interviews being conducted for the event a volunteer is conducting a "55 hour skate-a-thon"; that every pinwheel that "comes in the door will receive free admission and a \$1 donation to the "Child Abuse and Neglect Prevention Task Force". Mr. Ulibarri stated that the goal is the continued awareness of child abuse and neglect. In response to Mr. Gustin regarding the "hard numbers and percentages", Mr. Ulibarri advised that the rates have decreased slightly in Washoe County; that last year there were in excess of 7,000 cases reported; that this year there have been 6,700 in Washoe County and in excess of 23,700 cases reported. Mr. Ulibarri advised that incidences cannot be investigated if not reported; therefore, this year's theme is "*Child Abuse ~ If You See It, Sense It Or Know It ~ Report It*".

Chairman Humphreys stated that he drove past the Children's Cabinet location and the "*Pinwheels for Prevention*" project was visible.

Mr. Ulibarri advised that the Pinwheels for Prevention "was expanded from just outside the Courthouse to include the Children's Cabinet; that that is a great corner" for the promotion. Mr. Ulibarri advised that he will be visiting the schools, which participated and will be taking photographs with the children who made pinwheels; that the photographs will be submitted to Prevent Child Abuse America to demonstrate "what a great job is being done in Nevada."

MOTION: Ms. Jung moved, seconded by Ms. Ratti, that the Proclamation in Support of Declaring April as Child Abuse and Neglect Prevention Month, be accepted and adopted as presented and the Chairman and District Health Officer be authorized to execute on behalf of the Board.

Motion carried unanimously.

COMMUNITY AND CLINICAL HEALTH SERVICES – DIVISION NURSING PERSONNEL
REPORT

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, advised the Board members have been provided with a written response to questions from Board of Health Vice Chairman Mr. Smith regarding CCHS nursing personnel (a copy of which was placed on file.)

Chairman Humphreys stated that this information was requested as background for the budget presentation; that the Board members reviewed the information prior to the budget meeting. Chairman Humphreys thanked Ms. Brown for the information.

FAMILY PLANNING TITLE X MATCH REQUIREMENTS ANALYSIS

Ms. Brown advised that, at the direction of the Board, she has provided information from the Regional Grant Consultant, CDR Nancy Mautone-Smith, MSW, LCSW, from the Code of Federal Regulations (42 CFR Part 59.7), specific to requiring a 10% funding match associated with the Title X Family Planning Program.

Chairman Humphreys stated that this information has been reviewed by the Board during the budget presentation; that he would thank Ms. Brown for the information.

PRESENTATION – REPORT – POINTS OF DISPENSING (POD) ROTARY FLU SHOT DAY –
OCTOBER 25, 2008

Mr. Dan Mackie, Epi and Public Health Preparedness Emergency Response Coordinator, advised that the 2nd Annual Rotary Flu Shot Points of Dispensing (POD) Event was conducted at the Bishop Manogue High School on Saturday, October 25, 2008.

Mr. Mackie advised that goal and mission of a POD event is to vaccinate 100% of the population (424,000+ people) within a forty-eight (48) hour period operating continuously. Mr. Mackie advised that the Homeland Security and Centers for Disease Control (CDC) have established these guidelines based upon calculations and formularies. Mr. Mackie advised that to accomplish these guidelines in Washoe County would required: 22 POD 'lanes' (i.e., the equivalent of one-half of a college or high school basketball court); staffed by 5,000 people/volunteers; that 80% of the staff would require no medical background or training.

Mr. Mackie advised that it was the consensus of Staff "to take advantage of a natural surge" to practice the POD Plan; that the natural surge, which occurs each year, is when the CDC releases the annual flu vaccine in October. Mr. Mackie stated that Staff scheduled the 2008 POD exercise during the "2-week golden window"; however, the annual Rotary Flu Shot Day was already established and would have been a "competing event." Mr. Mackie advised that because of this the Health Department conferred with the Rotary Club to discuss limitations to its existing event. Mr. Mackie advised that through these discussions the Health Department partners with the Reno/Sparks Rotary Club to provide the POD event; that the Rotary "has been the corner stone for this event for the last two (2) years"; that Staff is in the process of planning the third annual event. Mr. Mackie advised that the 2008 event was staffed by 227 volunteers; from 42 different organizations; that 80% of the staff were volunteers; that 227 volunteers performed 60 different functions. Mr. Mackie advised that the staff worked in excess of six (6) hours, safely vaccinating 2,511 people within three and one-half (3.5) hours. Mr. Mackie advised that approximately half way through the event a child "pulled the fire alarm" requiring the evacuation of everyone from the building. Mr. Mackie advised that although unplanned, this did provide a "training opportunity for those present and working the event." Mr. Mackie stated that the POD event had an in-kind donation of \$96,700; that this is based upon the cost of "approximately \$72,000 of free vaccine provided to Washoe County by the State of Nevada and the remaining \$25,700 based upon these calculations". Mr. Mackie advised that a requirement of the event is to provide Homeland Security with an 'After Action Report Improvement Plan' (AAR/IP) upon completion and review of the event.

Mr. Mackie advised that last year's event was two (2) separate jurisdictions (Washoe County and Carson City) operating PODs simultaneously, "each reporting to its respective headquarters and the headquarters talking to each other." Mr. Mackie advised that in 2008, four (4) separate jurisdictions were reporting to respective headquarters with all four (4) reporting to the State simultaneously. Mr. Mackie advised that, while Las Vegas had conducted its POD two (2) days earlier (October 23, 2008), on the 25th Las Vegas activated its Operations Center and reported as real time data.

Mr. Mackie advised that the POD event was inter-divisional with 80% of the Divisions within the Washoe County Health Department contributing Staff to serve during this event. Mr. Mackie advised that the Public Health Preparedness Program and the Immunization Program of the Community and Clinical Health Division co-directed this event. Mr. Mackie advised that he was the PHP Division co-director with Ms. Lynn Shore, RN being the CCHS Division co-director. Mr. Mackie advised that the Annual Rotary Flu Shot POD "has outgrown" the Health Department's capacity to conduct the event; that the positive aspect of that Homeland Security has indicated the annual POD event "is 50% of the entire County's annual compliance requirement."

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Mr. Mackie displayed photographs that were taken during the event depicting the line outside the main entrance and the form station, where participants would obtain the forms for receiving the immunization. Mr. Mackie stated that one photograph is of a "highway diamond" indicating 'public health information can be obtained on radio frequency 1150'. Mr. Mackie advised that PHP has purchased a mobile AM radio beacon, which can be towed to an event and utilized through a "pop-up solar cell."

Mr. Mackie advised that the 'education station' was a screening of a video delineating the purpose of conducting the POD; that the last photograph is of the gymnasium and the 'vaccination stations' where the immunizations were administered. Mr. Mackie advised that there were two (2) 'lanes', which were 27' by 80' wide "fitting side-by-side on the basketball court; that each one of the lanes can move 400 people an hour; that this event was 'moving' 800 people an hour', which is twice the federal requirement.

Mr. Mackie advised that, although this event was immediately prior to the election and Mr. Obama was in Reno, the POD event received coverage from KRNV Channel 4 television and was observed by the State Health Division.

Mr. Mackie advised that the Incident Command System (ICS) was utilized throughout the event both at the DOC (Department Operations Center) and at the POD location, with the exception of the financial component. Mr. Mackie the Department is compliant with Homeland Security Exercise and Evaluation Program (HSEEP); that Staff will be preparing an After Action Report and Improvement Plan (AAR/IP) for the event. Mr. Mackie stated that simultaneously to operating the Washoe County POD exercise the Health Department was the lead on operating a statewide communications exercise having written the Operations Plan for that event.

Mr. Mackie advised that the 'strategic vision for POD events' was "what occurred in 2007 and 2008"; that Washoe County has the benefit of "cookie cutter" school sites, with multiple middle and high schools having the exact same floor plan, which would allow for the same site plan to be utilized at multiple locations. Mr. Mackie stated that it is important to "test a new site each year"; that Staff is in the process of determining a location site for the 2009 event. Mr. Mackie advised that Staff is discussing the possibility of conducting "a drive through" in conjunction with the POD event; that Staff is attempting to increase the pool of volunteer partners to continue to "build the foundation of experience."

Mr. Mackie reviewed the customer and volunteer comments received, providing a comparison between 2007 and 2008, advising that there was an overall improvement in all of the comments received in 2008.

Mr. Mackie advised that in 2007, 532 people were immunized within one (1) hour; that in 2008, 623 individuals were immunized in one (1) hour resulting in a 15% increase; that last year's time at the "education station" was 11:54 minutes; that this year's time was 4:41 minutes; that this time has to be adjusted as the 'education station video' is five (5) minutes. Mr. Mackie advised that the length of time for the 'medical screening station' increased from twenty-five seconds (:25) in 2007 to thirty-one seconds (:31) in 2008 due to utilizing a different form which required additional information. Mr. Mackie advised that the time at the 'vaccination station' decreased from 1:09 minutes in 2007 to fifty-eight (:58) seconds in 2008; that a number of those administering immunizations this year were nursing students representing a 16% decrease. Mr. Mackie advised that should it be necessary to establish several PODs because of an event it is important that the administration of the vaccine be accomplished as quickly and safely as possible; that there were "no ill responses and no problems" during the 2008 event.

Mr. Mackie advised that the results indicated participants waited "outside" of the building for forty-one (41) minutes; that the entire POD process for a client was an overall average of fifty-one (51) minutes; that the average for 2007 was in excess of an hour. Mr. Mackie advised that once an individual was "inside" the process required approximately ten (10) minutes to complete; that an actual response to a bio-terrorism event would require a "high throughput."

Mr. Mackie advised that there were definite improvements "learned from the 2007 event"; that volunteers are "learning how to track the three (3) key numbers for line and vaccine dose count" including "what's in the ice chest and who's in the building" as this continually changes. Mr. Mackie advised that to address this issue a flag system was implemented, numbered VAR (Vaccine Administration Records) maintained and hourly counts taken. Mr. Mackie stated that when the child pulled the fire alarm he was functioning as the Liaison Officer assigned to the Incident Command Structure; therefore, he was the 'Point of Contact' to the Fire Chief; that the first question asked by the Fire Chief was "How many people were in this building at the moment?"; that he was able to respond with an accurate account "within 50; that he has never had that capability previously; that there had were thousands at the event; that there has never been that level of detail in the plans before."

Mr. Mackie reviewed the strengths of the 2008 POD, advising that ICS strike teams were utilized this year to "set-up and break-down" the POD, "getting the volunteers out of street clothes into uniforms, trained-up rapidly, and given his/her assignments. Mr. Mackie stated that interoperable

and redundant communications at the DOC (Health Department) and on-site at the POD was occurring "across four (4) jurisdictions throughout the entire State"; that Health Department Staff was responsible for writing that Plan also. Mr. Mackie advised that there was a larger coordination among agencies, including the Sheriff's CERT (Community Emergency Response Team), the Washoe County Sheriff's Office, etc.; that a CERT group "completely ran one (1) of the strike teams." Mr. Mackie stated that the AM Radio beacon is "now a proven concept; that this tool will be made available to other Divisions in the Health District."

Mr. Mackie reviewed the "weaknesses" of the 2008 POD, advising that the event "did not challenge the medical re-supply process while the POD operation(s) were in progress"; that the POD "was open four (4) hours with four (4) hours worth of vaccine on-site with the shooters never having to request a re-load"; however, in "the heat of combat the shooters" would be requesting re-loads. Mr. Mackie advised that during the 2009 POD event those administering immunizations will not be provided with less than will be necessary "forcing those individuals to proceed through the request process to test the logistics of moving product into an active POD."

Mr. Mackie advised that it is necessary to "bolster the training of the strike teams; that too much time was expended on "training one (1) individual really well and not his/her subordinates"; that this will be improved for the 2009 event. Mr. Mackie advised that there will be improvements to the pre-event incident command structure; that currently PHP is the lead in this event and it can be difficult to get volunteers from other Divisions to participate. Mr. Mackie advised that participation by other Divisions will address NIIMS (National Interagency Incident Management System) compliance; that participation allows execution of what has been learned in the NIIMS course training. Mr. Mackie advised that PHP has had "phenomenal support from its Divisional partners."

Chairman Humphreys commended Mr. Mackie and Ms. Shore "on the event itself and the success of the program." Chairman Humphreys stated that the "numbers depicting the quality improvement" of not only what was achieved but how it was achieved within the event.

Dr. Anderson stated that the Board members "should take a minute to flip-through the binder" of the planning for such an event; that the binder contains "an amazing amount of detail; that it would provide a concept of the amount of planning and effort" necessary for this type of event.

Mr. Mackie advised that the effort for the annual POD event is approximately "only 10% of what would be required for an actual real response." Mr. Mackie advised that there were two (2) lanes at Bishop Manogue High School; that an actual event would now require twenty-two (22) lanes. In response to Mr. Smith regarding the Rotary Club's partnering with the Health Department for this

event, Mr. Mackie stated that the Rotary Club assistance is "a phenomenal amount." Mr. Mackie advised that the Rotary Club is not as involved in the pre-event operational planning; that he and Ms. Shore are responsible for the pre-planning aspects. Mr. Mackie advised that the flu shot day remains a Rotary Club event; that Staff is already conferring with the Rotary Club regarding this year's event; that the Rotary Club becomes "more and more involved the closer it gets to the event." Mr. Mackie stated that the Rotary Club has been of tremendous assistance "from a business" perspective.

Chairman Humphreys advised that the report provides very good information.

Mr. Gustin stated that the report is very thorough; that in reviewing the information and the photograph he estimated approximately 800 people standing in line; that he would question if participants came individually in a vehicle or more than one to a vehicle, etc.

Mr. Mackie stated that the transportation aspect to the event is not monitored; that there isn't a method for "tracking the participants"; that a "drive-through" option will allow volunteers to "track" how many are in a vehicle. Mr. Mackie advised that a POD event must be ADA (Americans with Disabilities Act) compliant; that public buildings (i.e., schools) have parking and are ADA compliant. Mr. Mackie reiterated that it is the intent to include a "drive through component" at this year's event; that Carson City has offered a "drive-through" component for the last two (2) years; that the air quality aspects of a "drive-through" have been discussed.

The Board thanked Mr. Mackie for the report.

STAFF REPORTS AND PROGRAM UPDATES

A. Director – Epi and Public Health Preparedness

Dr. Randall Todd, Director, Epi and Public Health Preparedness, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Dr. Todd advised that the incident of *Salmonella* Rissen "represents a tremendous amount of work by both the EPHP Staff and Mr. Sack's Environmental Health Services Division Staff. Dr. Todd stated that there are approximately 2,000 different serotypes for *Salmonella*. Dr. Todd stated that in reviewing the last twelve (12) years of records, Washoe County has had cases representing

approximately eighty (80) of the 2,000 different serotypes; however, until this case in February there has never been a case of *Salmonella* Rissen reported in Washoe County. Dr. Todd stated that the *Salmonella* Rissen serotype is "so rare there are usually only four (4) or fewer cases reported annually in the United States." Dr. Todd stated that after the State Laboratory confirmed the case it subsequently performed Pulse Field Gel Electrophoresis (PFGE) (the equivalent of a 'fingerprint' of the bacteria) on the specimen and determined it was an exact match for two (2) other cases in Carson City, an exact match for a number of cases in California, a few in Oregon and one (1) in Washington State. Dr. Todd stated that this was a multi-state outbreak of an extremely rare strain of *Salmonella*; that currently there are approximately fifty-five to sixty (55 - 60) cases in four (4) states. Dr. Todd advised that resources were "pooled" with Staff conducting weekly meetings with "counterparts in the other states." Dr. Todd stated that all individuals were asked the same questions ~ "where they had eaten, what they had eaten"; that "common denominators began to emerge"; that it was determined the common food items were "ground pepper, cilantro, and bean sprouts." Dr. Todd advised that Environmental Health Services Specialists of the EHS Division began conducting investigations of the food establishments where individuals had eaten and removed those products from the shelves for laboratory testing. Dr. Todd stated that through testing the *Salmonella* Rissen organism was determined to be in the ground white pepper; that it was identified in the same brand of white pepper in Nevada and in Oregon; that it was further determined all of the products had been processed in a spice plant in California. Dr. Todd stated that the Federal Food and Drug Administration (FDA) initiated an investigation and conducted environmental testing at the plant and determined *Salmonella* was present throughout the plant. Dr. Todd stated that the recall has been "expanded to spices other than just the white pepper, black pepper and the other ground spices to now include the plants liquid oil-based spices." Dr. Todd stated that, as he advised, this incident has resulted in a "tremendous work load" for Staff; that once the source is identified the "work load of the Epi Program subsides somewhat; however, the Environmental Health Division's increases, as the EHS Division "had to contact 640 food establishments; that approximately 40% were carrying recalled products; that it was vital those products be removed."

Dr. Todd stated that the "peak of the seasonal influenza has passed"; however, Southern California has reported five (5) cases of swine flu; that immediately prior to the meeting Staff was advised that there are two (2) additional cases in Texas. Dr. Todd stated that these cases "are unusual"; that in the majority of swine flu cases there has been direct contact with pigs; however, there has been no direct contact with pigs identified in any of these cases. Dr. Todd stated that it is presumed this outbreak is "spreading human to human", which is of concern; however, indications are that it is a "relatively mild strain of the illness and the cases have either recovered or are recovering." Dr. Todd stated that it is anticipated there will be more cases reported. Dr. Todd stated that CDC (Centers for Disease Control) reports it is "working with the isolates to develop a vaccine seed-strain" in the event that these cases should increase "and become a larger outbreak" CDC will utilize this "as seed-strain for vaccine development and as an opportunity to study how a new strain of influenza virus emerges." Dr. Todd stated that they have already "sequenced the

segments of the DNA of this strain; that there are segments from North American swine, North American avian influenza strains, human strains and Asian and European swine strains.”

B. Director – Community and Clinical Health Services

Ms. Mary-Ann Brown, Director, Community and Clinical Health Services, presented her monthly Division Director's Report, a copy of which was placed on file for the record.

C. Director – Environmental Health Services

Mr. Bob Sack, Director, Environmental Health Services, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

Mr. Gustin questioned if the scoring on restaurant inspections has been “relaxed from what it was approximately ten (10) years ago.”

In response to Mr. Gustin, Mr. Sack advised that Staff is utilizing the same inspection form and scoring with a 5-point violation being the high-risk. Mr. Sack advised that all attempts are made to ensure consistency among Staff conducting the inspections; that with new Staff “everyone is learning new methods”; that the knowledge of temperature requirements is continually evolving”; that there can be issues of ‘individual interpretation’ of the regulatory requirements; however, Staff does strive for consistency. Mr. Sack stated that there are not “substantial differences in the scoring.” Mr. Sack stated that Staff’s “documentation is better and are monitoring those facilities with repeat violations more frequently.” In response to Mr. Gustin regarding lack of soap and hot water, Mr. Sack advised that lack of hot water is a major violation; that an establishment can be temporarily closed (depending upon the circumstances) for lack of hot water; that lack of soap would not be “as major.” Mr. Sack advised that Staff “is really concentrating on the high risk violations.”

Mr. Gustin stated that he will contact Staff should he have specifics.

D. Director – Air Quality Management

Mr. Andrew Goodrich, Director, Air Quality Management, presented his monthly Division Director's Report, a copy of which was placed on file for the record.

E. Administrative Health Services Officer

Ms. Eileen Coulombe, Administrative Health Services Officer, presented her monthly Administrative Health Services Officer Report, a copy of which was placed on file for the record.

Ms. Coulombe advised that she has requested Ms. Bayan, WIC Program Manager to provide the Board with an update.

Ms. Bev Bayan, Women, Infants, Children (WIC) Program Manager, advised that recently WIC Program Staff have observed a pattern among WIC Clients unprecedented in its frequency, which is parents "over-diluting" infant formula. Ms. Bayan advised that Staff observe the detrimental effects of this practice, which include "slower growth in infants and children"; that Staff make referrals "with aggressive follow-up when this occurs. Ms. Bayan stated that she has been advised that in Southern Nevada "failure to thrive is exploding because of this practice." Ms. Bayan advised that historically when "over-dilution" of the formula has occurred it was primarily due to the "parent's lack of understanding on the proper dilution; that this "was an easy to solve" problem. Ms. Bayan advised that currently what is occurring is parents "over-diluting it to make it last because they don't have enough food because they don't have enough money to buy food." Ms. Bayan advised that "it is a much different situation and Staff is observing the hardships everyday in the WIC Clinics."

Ms. Bayan advised that WIC currently serves 7,000 clients per month; that Staff "works very closely with other resources" for these clients (i.e., food pantries, food banks, employment, improve available personal resources, etc.); that Staff continues "to work very closely with the physicians and can offer higher calorie formulas." Ms. Bayan stated that "unfortunately some WIC client infants have had to be admitted to the hospital; that WIC Staff was advised one (1) child would have died had it not been for WIC's insistence the child be taken to the doctor. Ms. Bayan advised there has been an increase in the number of Children's Protective Services (CPS) referrals.

In response to Chairman Humphreys regarding "remedying this concern", Ms. Bayan advised that during routine visits Staff has a "dietary and medical questionnaire" for clients; that with more

incidents of the dilution of formula "Staff really focuses on that" during the interview. Ms. Bayan advised that further, Staff conducts height and weight measurements to monitor the growth and if "a slow down or a leveling off" Staff is aware "something is occurring." Ms. Bayan stated that Staff provides educational information to the clients and special high-risk counseling with a Registered Dietician which "will be conducted immediately or scheduled within the month."

In response to Ms. Ratti regarding food stamp referrals, Ms. Bayan that the WIC Clinics "work very closely and coordinate with the Food Stamp Program" and Staff does refer clients for food stamps. In response to Ms. Ratti regarding an increase in enrollment for food stamps, Ms. Bayan advised that she does not have access to the food stamp enrollment; therefore, she "does not have that information; however, if the client is not on food stamps they are referred to the food stamp program."

Ms. Ratti advised that it is her understanding the Food Stamp Program "has relaxed the rules to allow for more public outreach out-in-the-field"; that she would question if WIC is "doing the actual enrollment or only the referral."

In response to Ms. Ratti, Ms. Bayan advised that WIC only does the referral and not the actual enrollment.

Ms. Ratti stated that the Food Stamp Program is one of the State agencies, which are allowed to conduct personal outreach; that it is her understanding that the Food Bank "can now enroll people in the Food Stamp Program"; that perhaps through the development of a "stronger partnership with the Food Bank" clients would have the ability to enroll on-site.

In response to Mr. Smith regarding 7,000 clients currently being enrolled in WIC and the number enrolled in the Program last year, Ms. Bayan advised that in 2008 there were approximately 6,800 clients; that Staff "has been able to increase the rolls." In response to Mr. Smith regarding the 'waiting time' to schedule an appointment, Ms. Bayan advised that the Federal Regulations for WIC have "processing standards" in which clients are enrolled in the Program, which is "ten (10) days for a pregnant woman or an infant and twenty (20) days for a child or postpartum women. Ms. Bayan stated that, due to the increased demand for WIC services, currently WIC appointments are scheduled within one (1) month of the first request for an appointment. Ms. Bayan stated that with an 18% "no-show rate" WIC Program Staff invite clients, who require food immediately, to come to a Clinic and wait and should there be a 'no-show' or a rescheduled appointment Staff will schedule the new client at that appointment time. Ms. Bayan advised that Staff does not guarantee an

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appointment; however, for those clients who have waited none have waited more than two and one-half (2.5) hours.

Mr. Smith commended Ms. Bayan on "an incredible job with the Staff she has" in the WIC Program.

Ms. Coulombe stated that when Ms. Bayan presented this concern to her regarding the dilution of formula in "an effort to stretch their benefits in these economic times", it was important for the Board to be aware of this circumstance.

The Board thanked Ms. Bayan for her update.

F. District Health Officer

Dr. Mary Anderson, District Health Officer, presented her monthly District Health Officer's Report, a copy of which was placed on file for the record.


Dr. Anderson stated that issues discussed at the recent State and Local Health Authorities meeting were primarily legislative, specifically SB 372, which proposes to reverse the mandates of the Nevada Clean Indoor Air Act (NCIAA). Dr. Anderson stated that the proposed revisions of this Bill "places the burden of enforcement with the State Health Officer, which will effectively result in little or no enforcement." Dr. Anderson stated that there is also inconsistency in the language of the revisions in comparison to the original Bill, which would result in "the entire Bill being unenforceable by the District Health Officer(s)." Dr. Anderson stated that the proposed Bill is a reversal of the NCIAA; that health officials and partnering agencies are concerned regarding "the impetus SB 372 has gained within the Senate and the Assembly." Dr. Anderson stated that there is "real concern this Bill will pass and reverse all of the efforts that were achieved in passing the Nevada Clean Indoor Air Act (NCIAA) in 2006."

Dr. Anderson stated that she has provided the Board members with a copy of all of the "*Health and Health Care in Washoe County, Nevada*" (a copy of which was placed on file), which provides an extrapolation of health data from within Washoe County. Dr. Anderson stated that regardless of "one's profession or position the information in the document is very useful."

BOARD COMMENT

No comments were presented by a Board member.

There being no further business to come before the Board, the meeting was adjourned at 3:00pm.



MARY A. ANDERSON, MD, MPH, DISTRICT HEALTH OFFICER
SECRETARY



JANET SMITH
RECORDER